

**BIRMINGHAM CITY COMMISSION AGENDA
REGULAR MEETING
APRIL 7, 2025
MUNICIPAL BUILDING, 151 MARTIN
7:30 P.M.**

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Therese Longe, Mayor

II. ROLL CALL

Alexandria Bingham, City Clerk

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

ANNOUNCEMENTS

- Happy Birthday Commissioner Schafer

APPOINTMENTS

A. Architectural Review Committee

1. Charles Heid

To appoint _____ as a regular member to the Architectural Review Committee to serve a three-year term to expire April 11, 2028.

B. Cablecasting Board

1. Jim Cleary

To appoint _____ to the Cablecasting Board as a regular member to serve a three-year term to expire March 30, 2028.

IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

V. CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a Commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Resolution to approve the City Commission regular meeting minutes of March 24, 2025.
- B. Resolution to approve the warrant list, including Automated Clearing House payments, dated March 27, 2025 in the amount of \$1,057,918.42.

- C. Resolution to approve the warrant list, including Automated Clearing House payments, dated April 3, 2025 in the amount of \$282,336.70.
- D. Resolution to approve a special event permit as requested by the City of Birmingham Department of Public Services to hold the Pumpkin Patch event on October 25, 2025 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event, or event cancellation that may be deemed necessary by administrative staff, leading up to or at the time of the event.
- E. Resolution to receive reimbursement from Oakland County for the purchased larvicide materials from Clarke Mosquito Control.
- F. Resolution to amend the asset allocation table in the Retiree Health Care Fund Investment Policy Statement as recommended by the Retiree Health Care Investment Committee.
- G. Resolution to set the Public Hearing of Necessity for the replacement and improvements of sewer and water laterals meeting the requirements of assessments, for all properties within the project area on Bird Street from Pierce Street to Grant Street on Monday, April 21, 2025, at 7:30 P.M.; and

If necessity is determined on April 21, 2025, to meet on Monday, May 5, 2025, at 7:30 P.M., for all the purpose of conducting the Public Hearing to Confirm the Assessment Roll for the replacement and improvements of sewer and water lateral meeting the requirements for the assessments, for all properties with the project area on Bird Street from Pierce Street to Grant Street.

VI. CITY MANAGER'S REPORT

The City Manager's Report regularly occurs on the second City Commission meeting of the month. Additionally, reports from prior months can be viewed on the City's [website bhamgov.org/manager](http://bhamgov.org/manager).

None.

VII. UNFINISHED BUSINESS

- A. Resolution to approve the proposed design for the Willits and Bates Project by converting Bates Street from Maple to Willits down to 2 lanes (Conceptual Recommendation C), to approve that the intersection of Willits and Chester to be designed to remove the current island as indicated in Exhibit A, bump outs to be installed at the intersection of Willits and Bates as shown in Exhibit B and have F&V review if the pedestrian crossing time can be extended further, and to install a bump out at the southeast corner of Willits and Bates intersection with a mountable curb as shown in Exhibit D.

VIII. NEW BUSINESS

- A. Public Hearing of Necessity - Wimbleton Phase 1 Project, Contract #6-25(W) Sewer and Water Lateral Special Assessment District (SAD)

1. WHEREAS, Notice was given pursuant to Section 94-7 of the City Code, to each owner or party-in-interest of property and lots to be assessed, by first class mail, and by publication in a newspaper generally circulated in the City; and

WHEREAS, The City Commission has conducted a public hearing and has determined it is necessary to proceed with the project replacing sewer services 50 years of age or older or constructed of material that is not acceptable for City standards and replacing water services that are 60 years or older or less than 1 inch in diameter on Wimbleton Drive from Woodward Ave. to Oxford Road, Abbey Street from Wimbleton south to the dead end, and Twin Oaks from Wimbleton north to the dead end; and

WHEREAS, The City has previously established a policy requiring replacement of sewer services 50 years of age or older or constructed of materials that are not acceptable for City standards and water services less than 1 inch in diameter and the City street is open for repairs or reconstruction; and

WHEREAS, The City Commission, after the public hearing, has determined that the Wimbleton Phase 1 Project, the replacement of sewer services that are 50 years of age or older or of material that is not acceptable for City standards, the replacement of water services that are 60 years or older or less than 1 inch in diameter, is a necessity and is in the best interest of the City; and

WHEREAS, The Commission has approved the detailed plans and estimates of cost prepared by the City Engineer; and

WHEREAS, Formal bids have been received and the actual cost of sewer service and water service replacement has been determined; and

WHEREAS, The City Engineer has determined the boundaries of sewer service lateral and water service laterals located within the limits of the following streets shall be installed as part of the Wimbleton Phase 1 Project (Contract #6-25(W)):

Wimbleton Drive - Woodward Ave. to Oxford Road
Abbey Street - Wimbleton south to the dead end
Twin Oaks - Wimbleton north to the dead end

WHEREAS, The formula used in making the assessment is 100% of the contractor's charge for replacing the lateral service that is 50 years of age or older or constructed of materials that are not acceptable and water service that is 60 years of age or older or less than 1 inch in diameter within the public right-of-way between the utility and the property line (calculated at the rate of \$100.00 per foot of 6" diameter sewer service pipe, \$90.00 per foot of 1-inch water service pipe).

THEREFORE LET IT BE RESOLVED, The City Commission has determined that the scope of the public improvement as described is in the best interest of the City and will benefit

the properties listed in the assessment roll and is a necessity, and the City Commission directs the Manager to prepare a Special Assessment Roll and present the same to the City Commission for confirmation and further set a Public Hearing of Confirmation on April 21, 2025 and give notice of same.

Sewer and/or Water Lateral

Sidwell Number	Street Address	Estimated Sewer SAD Costs	Estimated Water SAD Costs
1925251022	175 ABBEY RD	\$3,500.00	-
1925255006	519 WIMBLETON DR	\$3,100.00	-
1925256002	111 ABBEY RD	\$2,400.00	-
1925177022	999 TWIN OAKS LN	\$1,900.00	\$0.00 *
1925177023	951 TWIN OAKS LN	\$1,000.00	\$0.00 *
1925177024	187 WIMBLETON DR	-	-
1925177025	175 WIMBLETON DR	\$3,450.00	\$4,230.00
1925177026	165 WIMBLETON DR	\$3,500.00	\$4,140.00
1925177027	155 WIMBLETON DR	\$2,800.00	\$0.00 *
1925177028	139 WIMBLETON DR	\$3,600.00	\$5,760.00
1925180003	176 WIMBLETON DR	\$2,700.00	-
1925180004	144 WIMBLETON DR	\$3,500.00	-
1925251023	147 ABBEY RD	\$2,400.00	-
1925254008	205 WIMBLETON DR	\$3,100.00	\$1,890.00
1925254011	287 WIMBLETON DR	\$3,100.00	\$1,890.00
1925254012	323 WIMBLETON DR	\$3,100.00	\$1,890.00
1925254013	341 WIMBLETON DR	\$3,100.00	\$1,890.00
1925254014	355 WIMBLETON DR	\$3,100.00	\$1,890.00
1925254015	379 WIMBLETON DR	\$3,100.00	\$1,890.00
1925254016	421 WIMBLETON DR	\$3,100.00	-
1925254017	463 WIMBLETON DR	\$3,100.00	-
1925254019	245 WIMBLETON DR	-	-
1925254020	269 WIMBLETON DR	\$3,100.00	-
1925256001	129 ABBEY RD	\$2,400.00	-
1925257001	202 WIMBLETON DR	-	-
1925257002	244 WIMBLETON DR	\$3,000.00	-
1925257003	266 WIMBLETON DR	\$3,000.00	-
1925257004	282 WIMBLETON DR	\$3,000.00	\$3,600.00
1925257005	322 WIMBLETON DR	\$3,000.00	\$3,600.00
1925257008	380 WIMBLETON DR	\$3,000.00	\$3,600.00
1925257012	498 WIMBLETON DR	\$3,000.00	\$3,600.00
1925257018	460 WIMBLETON DR	\$3,000.00	-
1925257019	420 WIMBLETON DR	\$6,000.00	-
1925257020	444 WIMBLETON DR	\$3,000.00	-

1925257023	340 WIMBLETON DR	\$3,000.00	-
1925401001	N/A POPPLETON PARK	-	-
1925255007	541 WIMBLETON DR	\$3,800.00	\$2,430.00
1925258001	520 WIMBLETON DR	\$3,000.00	\$3,600.00

* Records indicate Lead Water Service, Zero Costs per State of Michigan

B. Public Hearing of Necessity - Wimbleton Phase 1 Project, Contract #6-25(W) Wimbleton Phase 1 Project for Paving Special Assessment District (SAD)

1. WHEREAS, Notice was given pursuant to Section 94-7 of the City Code, to each owner or party-in-interest of property and lots to be assessed, by first class mail, and by publication in a newspaper generally circulated in the City; and

WHEREAS, The City Commission has conducted a public hearing and has determined it is necessary to proceed with the project paving on Wimbleton Drive from Woodward Ave. to Oxford Road, Abbey Street from Wimbleton south to the dead end, and Twin Oaks from Wimbleton north to the dead end; and

WHEREAS, The City has previously established a policy requiring converting an unimproved road to an improved road; and

WHEREAS, The City Commission, after the public hearing, has determined that paving Wimbleton Drive from Woodward Ave. to Oxford Road, Abbey Street from Wimbleton south to the dead end, and Twin Oaks from Wimbleton north to the dead end, is a necessity and is in the best interest of the City and will specially benefit the properties included in the Special Assessment District; and

WHEREAS, The Commission has approved the detailed plans and estimates of cost prepared by the City Engineer; and

WHEREAS, Formal bids have been received and the actual cost of paving has been determined; and

WHEREAS, The City Engineer has determined the boundaries of paving located within the limits of the following streets shall be installed as part of the Wimbleton Phase 1 Project (Contract #6-25(W)):

Wimbleton Drive - Woodward Ave. to Oxford Road

Abbey Street - Wimbleton south to the dead end

Twin Oaks - Wimbleton north to the dead end

WHEREAS, The formula used in making the assessment for paving is 85% of the front-foot costs for improvement are assessed on all properties fronting on the improvement, 25% of the side-foot costs for improvement are assessed on all residential properties siding on the improvement, new concrete curb and gutter, replacement of sidewalk ramps to meet ADA compliance, and for approaches is 100% of the contractor's charge

for replacing the approach with concrete within the public right-of-way between the proposed curb and the property line (calculated at the rate of \$171.20 per front footage for paving, \$40.00 per square foot to reinstall salvage brick pavers, \$75.00 per square year for remove concrete approach or asphalt approach and install concrete approach).

THEREFORE LET IT BE RESOLVED, The City Commission has determined that the scope of the public improvement as described is in the best interest of the City and will benefit the properties listed in the assessment roll is a necessity, and the City Commission directs the Manager to prepare a Special Assessment Roll and present the same to the City Commission for confirmation and further set a Public Hearing of Confirmation on April 21, 2025 and give notice of same.

Paving

Sidwell Number	Address	Estimated Total Paving SAD Costs
1925177022	999 TWIN OAKS LN	\$5,999.49
1925177023	951 TWIN OAKS LN	\$13,013.47
1925177024	187 WIMBLETON DR	\$18,768.10
1925177025	175 WIMBLETON DR	\$12,203.06
1925177026	165 WIMBLETON DR	\$10,702.23
1925177027	155 WIMBLETON DR	\$11,733.86
1925177028	139 WIMBLETON DR	\$18,522.40
1925180003	176 WIMBLETON DR	\$10,311.32
1925180004	144 WIMBLETON DR	\$30,852.35
1925251022	175 ABBEY RD	\$4,413.47
1925251023	147 ABBEY RD	\$26,229.46
1925254008	205 WIMBLETON DR	\$10,528.65
1925254011	287 WIMBLETON DR	\$11,678.66
1925254012	323 WIMBLETON DR	\$10,718.66
1925254013	341 WIMBLETON DR	\$10,681.16
1925254014	355 WIMBLETON DR	\$11,273.66
1925254015	379 WIMBLETON DR	\$9,953.57
1925254016	421 WIMBLETON DR	\$9,953.57
1925254017	463 WIMBLETON DR	\$17,084.49
1925254019	245 WIMBLETON DR	\$11,633.66
1925254020	269 WIMBLETON DR	\$10,673.66
1925255006	519 WIMBLETON DR	\$15,165.13
1925256001	129 ABBEY RD	\$18,049.37
1925256002	111 ABBEY RD	\$10,439.70
1925257001	202 WIMBLETON DR	\$15,318.98
1925257002	244 WIMBLETON DR	\$12,151.34
1925257003	266 WIMBLETON DR	\$10,427.63

1925257004	282 WIMBLETON DR	\$9,991.07
1925257005	322 WIMBLETON DR	\$9,968.57
1925257008	380 WIMBLETON DR	\$9,991.07
1925257012	498 WIMBLETON DR	\$6,660.87
1925257018	460 WIMBLETON DR	\$10,126.07
1925257019	420 WIMBLETON DR	\$10,043.57
1925257020	444 WIMBLETON DR	\$11,731.07
1925257023	340 WIMBLETON DR	\$18,984.65
1925258001	520 WIMBLETON DR	\$6,660.87
1925401001	N/A POPPLETON PARK	\$22,426.88 *

* City Property – 100% costs paid by the City

- C. Resolution to award the N Adams Road Resurfacing Project Contract #12-24(P) to DiPonio Contracting LLC in the amount of \$2,289,787.75 plus a 10% construction contingency for a total of \$2,518,766.53. In addition, to authorize the Mayor and Clerk to sign the agreement on behalf of the City contingent upon execution of the agreement and meeting all insurance and bond requirements by DiPonio Contracting LLC. Funding for this project has been budgeted in the following in the following years:

FY 2024/2025

Fund Account	Fund ID Number	Project Award	10% Contingencies	Total
Major Street Fund	202.0-449.001-981.0100	\$1,265,373.75	\$126,537.38	\$1,391,911.13
Sewer Fund	590.0-537.000-981.0100	\$422,683.00	\$42,268.30	\$464,951.30
Water Fund	591.0-544.000-981.0100	\$601,731.00	\$60,173.10	\$661,904.10

AND

Make a motion adopting a resolution to approve the appropriation and amendment to the fiscal year 2024/2025 budget as follows:

Major Street Fund:

Revenues:

Draw from Fund Balance	202.0-000.000-400.0000	\$471,700
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Expenditures:

Public Improvement	202.0-449.001-981.0100	\$471,700
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Sewer Fund:

Revenues:

Draw from Net Position	590.0-000.000-400.0000	\$259,230
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Expenditures:

Public Improvements	590.0-537.000-981.0100	\$259,230
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Water Fund:

Revenues:

Draw from Net Position	591.0-000.000-400.0000	\$282,310
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Expenditures:

Public Improvement	591.0-544.000-981.0100	\$282,310
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- D. Resolution to implement "Option 2", narrowing of lanes via painted striping for safety and speed mitigation on Shirley and Arlington.
- E. Resolution to adopt the Aging in Place Citywide Action Plan in its entirety and through this plan, commit to improving the health, safety, welfare and quality of life for older adults in the City of Birmingham.
- F. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.
- G. Commission discussion on items from a prior meeting.

IX. REMOVED FROM CONSENT AGENDA

X. COMMUNICATIONS

- A. Communications regarding the Birmingham Community and Senior Center

XI. REPORTS

- A. Commissioner Reports
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
 - 1. Pesticides

INFORMATION ONLY

XII. ADJOURN

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: <https://zoom.us/j/655079760> Meeting ID: 655 079 760

You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-3405 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).