BIRMINGHAM CITY COMMISSION AGENDA
REGULAR MEETING
JULY 28, 2025
MUNICIPAL BUILDING, 151 MARTIN
7:30 P.M.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Therese Longe, Mayor

II. ROLL CALL

Alexandria Bingham, City Clerk

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

ANNOUNCEMENTS

APPOINTMENTS

A. Museum Board
   1. Judith Keefer
   2. Kamala Cummings

To concur with the City Manager's appointment of Kamala Cummings to the Museum Board, as a regular member who is a business owner, to serve a three-year term to expire July 5, 2028.

To appoint ______________ as a regular member to the Museum Board to serve a three-year term to expire July 5, 2028.

To appoint ______________ as a regular member to serve the remainder of a three-year term to expire July 5, 2027.

B. Board of Review
   1. William Watkinson

To appoint______________ to the Board of Review as an alternate member to serve the remainder of a three-year term to expire December 31, 2025.

C. Historic District Study Committee
   1. Margie Duncan
   2. Jenny Roush

To appoint ______________ as a regular member to the Historic District Study Committee to serve a three-year term to expire June 25, 2028.

To appoint _____________ as a regular member to the Historic District Study Committee to serve a three-year term to expire June 25, 2028.

D. Introduce Staff
   1. Kelda London - Election Coordinator

IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

V. CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a Commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

A. Resolution to approve the City Commission regular meeting minutes of July 14, 2025.

B. Resolution to approve the warrant list, including Automated Clearing House payments, dated July 17, 2025 in the amount of $4,229,977.47.

C. Resolution to approve the warrant list, including Automated Clearing House payments, dated July 24, 2025 in the amount of $4,786,211.66.

D. Resolution to delegate to the Birmingham City Clerk and her authorized assistants, those being the members of her staff, the following duties of the Election Commission for the November 4, 2025 election:
   - Preparing meeting materials for the Election Commission (ballots proof for approval, list of election inspectors for appointment, etc.)
   - Preparing, printing and delivering ballots
   - Providing candidates and the Secretary of State with proof copies of ballots
   - Providing notice to voters in the case of precinct changes/consolidations
   - Providing election supplies and ballot containers
   - Preliminary logic and accuracy testing
   - Notifying major political parties of certified precinct Inspector appointments (Federal and State elections only)

E. Resolution designating Assistant City Manager Mark Clemence, Director of Public Services Scott Zielinski, Planning Director Nick Dupuis, Assistant Building Official Mike Morad, Director of Engineering Melissa Coatta, Director of IT Eric Brunk and Acting Fire Chief Matt Bartalino as proxy representatives of Election Commissioners Mayor Therese Longe, Mayor Pro Tem Clinton Baller, Commissioner Katie Schafer, Commissioner Andrew Haig, Commissioner Brad Host, Commissioner Anthony Long, and Commissioner Jason Emerine, to conduct the Public Accuracy Test on Tuesday, September 30, 2025 at 9:00 a.m. in room 205 to test the electronic tabulating equipment which will be used to count votes at Birmingham precincts during the November 4, 2025 local election.

F. Resolution to approve the purchase of a Wolverine Freightliner, Single Axle, per the Rochester Hills Co-op RFP-RH-20-023 contract, in an amount not to exceed $268,607.00, upon the completion of a signed contract by Wolverine Freightliner. In addition, to authorize the Mayor and City Clerk to sign the agreement on behalf of the City. Funds for this purchase are available in the FY 25-26 Auto Equipment Fund account #661.0-441.006.971.0100.

G. Resolution to approve the purchase of a Wolverine Freightliner, Tandem Axle, per the Rochester Hills Co-op RFP-RH-20-023 contract, in an amount not to exceed $277,672.00, upon the completion of a signed contract by Wolverine Freightliner. In addition, to authorize the Mayor and City Clerk to sign the agreement on behalf of the City. Funds for this purchase are available in the FY 2025-2026 Auto Equipment Fund account #661.0-441.006.971.0100.

H. Resolution to appropriate and amend the 2025-2026 Information Technology budget as follows to fund the City's print management equipment and management:

Revenues:

636.0-000.000-400.0000	Draw from Fund Balance	$35,841.59

Expenditures:

636.0-228.000-742.0000	Computer Software	$35,841.59

I. Resolution to approve the contract for 2025-26 handwork pavement markings with Royalty Pavement Markings in the amount of $277,092.50; further to approve the contract for 2025-26 long/center lines with PK Contracting, Inc. for $18,350.00; and further to fund both contracts from account 202.0-316.000-937.0200. In addition, to authorize the Mayor and City Clerk to sign the agreements on behalf of the City.

J. Resolution to approve an amendment to the 2022-2024 Concrete Sidewalk Trip Hazard Elimination Program #10-22 (SW) for the 2025 Concrete Sidewalk Trip Hazard Elimination Program #3-25 (SW) in the amount not to exceed of $320,000.00. In addition, to authorize the Mayor and Clerk to sign the agreement on behalf of the City.

VI. CITY MANAGER'S REPORT

The City Manager's Report regularly occurs on the second City Commission meeting of the month. Additionally, reports from prior months can be viewed on the City's website bhamgov.org/manager.

A. July 2025 City Manager's Report

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

A. Public Hearing for 298 S. Old Woodward – Daxton Hotel – Special Land Use Permit Amendment and Final Site Plan & Design Review (REQUEST TO POSTPONE)

1. Resolution to postpone the Special Land Use Permit Amendment and Final Site Plan & Design Review application for 298 S. Old Woodward to permit the modification of the existing required off-street loading facility to make room for new in-house laundry facilities and a new trash compactor to a date certain of August 25, 2025.

B. Resolution to appoint __________ as the City of Birmingham's official voting delegate and __________ as the alternate delegate, for the Michigan Municipal League Annual Meeting to be held in Grand Rapids, Michigan on September 17, 2025.

C. Resolution to meet in closed session pursuant to MCL § 15.268, Sec.8(1)(e) of the Open Meetings Act to discuss pending litigation entitled *Nicole Stone v City of Birmingham, et al,* Oakland County Circuit Court Case No.: 2024-208376-NZ, Honorable David M. Cohen, and to discuss two (2) written attorney/client privilege communications pursuant to MCL § 15.268, Sec.8(1)(h) of the Open Meetings Act.

(A roll call vote is required and the vote must be approved by a 2/3 majority of the commission. The commission will adjourn to closed session after all other business has been addressed in open session and reconvene to open session, after the closed session, for purposes of taking formal action resulting from the closed session and for purposes of adjourning the meeting.)

D. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.

E. Commission discussion on items from a prior meeting.
    1. The use of public property adjacent to storefronts

IX. REMOVED FROM CONSENT AGENDA

X. COMMUNICATIONS

A. Communication regarding trees
B. Communication regarding trucks on Melton
C. Communication regarding the Community and Senior Center

XI. REPORTS

A. Commissioner Reports
B. Commissioner Comments
C. Advisory Boards, Committees, Commissions' Reports and Agendas
D. Legislation
E. City Staff

INFORMATION ONLY

XII. ADJOURN

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: **https://zoom.us/j/655079760** **Meeting ID: 655 079 760**
You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-3405 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al [(248) 530-1880] por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).