

BIRMINGHAM CITY COMMISSION AGENDA
REGULAR MEETING
August 25, 2025
MUNICIPAL BUILDING, 151 MARTIN
7:30 P.M.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Therese Longe, Mayor

II. ROLL CALL

Alexandria Bingham, City Clerk

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

ANNOUNCEMENTS

APPOINTMENTS

- A. Advisory Parking Committee
1. James Esshaki
 2. Michelle Moody
 3. Kevin Kozlowski

To appoint _____ to the Advisory Parking Committee as a regular member, a resident, to serve a three-year term to expire September 4, 2028.

To appoint _____ to the Advisory Parking Committee as a regular member, a resident shopper, to serve a three-year term to expire September 4, 2028.

To appoint _____ to the Advisory Parking Committee as a regular member who is a retail owner to serve the remainder of a three-year term to expire September 4, 2026.

- B. Museum
1. Robert Moll

To appoint _____ as a regular member to the Museum Board to serve the remainder of a three-year term to expire July 5, 2028.

INTRODUCTION OF STAFF

- C. Department of Public Services
1. Clinise Kirkwood

IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

V. CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a Commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

- A. Resolution to approve the City Commission workshop meeting minutes of August 11, 2025.
- B. Resolution to approve the City Commission regular meeting minutes of August 11, 2025.
- C. Resolution to approve the warrant list, including Automated Clearing House payments, dated August 13, 2025 in the amount of \$8,332,879.52.
- D. Resolution to approve the warrant list, including Automated Clearing House payments, dated August 20, 2025 in the amount of \$1,584,967.68.
- E. Resolution to approve a request from the Birmingham Shopping District to hold the 2025 Winter Markt special event on Friday, December 5, 2025 – Sunday, December 7, 2025 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further, pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event.
- F. Resolution to approve a request by the Birmingham Shopping District to hold the 2025 Santa House special event beginning the weekend of November 29, 2025 through December 24, 2025 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further, pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event.
- G. Resolution to approve a Special Event Permit as requested by the City of Birmingham to hold the Celebrate Birmingham Hometown Parade on May 17, 2026 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event, or event cancellation that may be deemed necessary by administrative staff, leading up to or at the time of the event.
- H. Resolution to eliminate two part-time dispatch positions and add one full-time dispatch position within the Birmingham Police Department Dispatch Operating Budget.

VI. CITY MANAGER'S REPORT

The City Manager's Report regularly occurs on the second City Commission meeting of the month. Additionally, reports from prior months can be viewed on the City's [website bhamgov.org/manager](http://www.bhamgov.org/manager).

- A. August 2025 City Manager's Report

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

- A. Resolution to adjourn the Special Land Use Permit Amendment and Final Site Plan & Design Review application for 298 S. Old Woodward to permit the modification of the existing required off-street loading facility to make room for new in-house laundry facilities and a new trash compactor. In addition, to require the applicant to cover the cost of the additional noticing that will be required to reset the public hearing.
- B. Resolution to adjust the position pay ranges and individual wages of Non-Organized Administrative, Management and Permanent Part Time employees by 3% effective July 1, 2025.

And, authorize the City Manager and Human Resources to apply merit adjustments for Non-Organized Administrative, Management and Permanent Part Time employees based on the outcomes of performance evaluations.

Further, to authorize the budget amendments from the wage adjustment to account 101.0-272.000-709.0000 to appropriate departments.

- C. Resolution to direct the City Manager to have staff design and distribute a community survey to residents electronically and by mail.

Or

Resolution to direct the City Manager to pursue the selection of a professional research firm to conduct a community survey.

- D. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.
- E. Commission discussion on items from a prior meeting.

IX. REMOVED FROM CONSENT AGENDA

X. COMMUNICATIONS

- A. 400 East Lincoln
- B. 479 South Old Woodward
- C. Trees

XI. REPORTS

- A. Commissioner Reports
- B. Commissioner Comments
- C. Advisory Boards, Committees, Commissions' Reports and Agendas
- D. Legislation
- E. City Staff
 - 1. Woodward Dream Cruise 2025

INFORMATION ONLY

XII. ADJOURN

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: <https://zoom.us/j/655079760> **Meeting ID: 655 079 760**

You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-3405 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.

Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).