

Advisory Parking Committee
Meeting of February 7, 2024
151 Martin Street, City Commission Room, Birmingham, MI

Minutes

These are the minutes of the Advisory Parking Committee ("APC") regular meeting held on February 7, 2024. The meeting was called to order at 7:30 a.m.

1. Roll Call

Present: Chair Al Vaitas, Vice Chair Richard Astrein; Committee Members Jim Arpin, Kevin Kozlowski, Michelle Moody, Lisa Silverman

Absent: Committee Member Mary-Claire Petcoff

Staff: Parking Systems Manager Ford; Assistant City Manager Clemence, City Transcriptionist Eichenhorn

2. Approval Of Minutes: Meeting Of January 10, 2024

Motion by Mr. Astrein

Seconded by Mr. Kozlowski to accept the minutes of January 10, 2024 as submitted.

Motion carried, 6-0.

VOICE VOTE

Yeas: Kozlowski, Moody, Astrein, Vaitas, Arpin, Silverman

Nays: None

3. Parking Operations Update

PSM Ford provided the update and answered informational questions from the APC.

4. Review – Draft – Letter to City Commission

Staff answered informational questions from the APC.

Regarding the letter, Committee discussion was as follows:

- If the Commission still sees the APC as worthwhile, then the mission and structure of the APC should be reviewed to make sure the APC was sufficiently representative of the City's stakeholders;
- Alternatively, the Commission should determine whether the APC is worthwhile based on the APC's current mission and structure;
- While a review of the mission and structure may be valuable, it may be better addressed in the future than with this letter;

- The letter was well-written and conveyed the APC's main concern, and should be sent as written with the opportunity for further topics to be addressed contingent on the Commission's reply;
- Three documents regarding the parking system could be provided as sources with the letter - the May 10, 2021 parking workshop, a letter from CA Kucharek to former CM Markus regarding parking dated May 18, 2021, and then a letter from CA Kucharek to former CM Markus dated July 19, 2022; and,
- If the APC continues to be empowered by the Commission, it might be more appropriate to address those documents in the course of future financial reporting to the APC.

Motion by Mr. Astrein

Seconded by Ms. Moody to present the letter as written to the City Commission.

Motion carried, 6-0.

VOICE VOTE

Yeas: Kozlowski, Moody, Astrein, Vaitas, Arpin, Silverman

Nays: None

5. Interior Wayfinding & Signage Design Services for Parking Garage

PSM Ford presented the item and answered informational questions from the APC.

Committee discussion was as follows:

- Wayfinding directing parkers to the Pierce structure from Maple should be restored; and,
- The APC looked forward to providing feedback on the proposals.

6. Review Parking Reports

PSM Ford presented the item and answered informational questions from the APC.

It was noted that staff would likely be able to provide a report to the APC on parking system finances at the March 2024 meeting.

7. Meeting open to the public for items not on the agenda

APC comments were as follows:

- An APC member listed as a member of a downtown professional firm actually has her business in the Triangle District;
- The Chair could be listed as a member of a downtown professional firm;
- There was concern about whether there would be enough money in the parking fund to perform the necessary system upgrades in the future;
- The APC could be helpful in managing parking near RH; and,
- It would be helpful to have an update on EV projects on the next agenda.

8. Adjournment

No further business being evident, the meeting adjourned at 8:50 a.m.

Aaron Ford, Parking Systems Manager

A handwritten signature in black ink, appearing to read 'Laura', with a stylized, flowing script.

Laura Eichenhorn, City Transcriptionist

APPROVED