

**Advisory Parking Committee**  
**Meeting of May 1, 2024**  
151 Martin Street, City Commission Room, Birmingham, MI

**Minutes**

These are the minutes of the Advisory Parking Committee ("APC") regular meeting held on May 1, 2024. The meeting was called to order at 7:30 a.m.

1. Roll Call

**Present:** Chair Al Vaitas; Committee Members Jim Arpin, Kevin Kozlowski, Lisa Silverman

**Absent:** Vice Chair Richard Astrein; Committee Members Michelle Moody, Mary-Claire Petcoff

**Staff:** Parking Systems Manager Ford; Assistant City Manager Clemence, City Transcriptionist Eichenhorn, Police Chief Grewe (left at 8:02 a.m.)

2. Approval Of Minutes: Meeting Of April 3, 2024

Potential revisions to the minutes were suggested.

It was noted that staff would make revisions to the minutes based on the meeting's recording. Approval of the minutes was postponed to the June 2024 meeting.

3. Peabody Short-Term Parking

PSM Ford and PC Grewe presented the item. Staff answered questions from the APC.

APC member comments were as follows:

- This proposal would not remove any parking spaces.
- Given that no parking spaces would be removed, approval would be appropriate.

**Motion by Dr. Silverman**

**Seconded by Mr. Kozlowski to recommend that the City Commission adopts a resolution to convert the current no parking zone on Peabody St. just south of Maple to 15 Minute short-term parking.**

**Motion carried, 4-0.**

VOICE VOTE

Yeas: Kozlowski, Arpin, Silverman, Vaitas

Nays: None

4. Security Camera Proposal and Recommendation

PSM Ford and PC Grewe presented the item and answered informational questions from the APC.

**Motion by Mr. Kozlowski**

**Seconded by Mr. Arpin to make a statement of support for the Parking System and Police Department to pursue the joint purchase and installation of a camera system.**

**Motion carried, 4-0.**

VOICE VOTE

Yeas: Kozlowski, Arpin, Silverman, Vaitas

Nays: None

5. WJE Presentation

PSM Ford introduced the item and the team from WJE presented the item. PSM Ford and the team from WJE answered informational questions from the APC.

APC member comments were as follows:

- Given the City's present efforts to monitor and maintain the safety and structural integrity of the decks, the City's decks would likely not need replacing in the near future. It would be helpful to receive a five- to ten-year outlook report on the decks, sometime within the next two years, in order to know whether the City's parking fund would cover necessary future work.

6. Parking Reports

PSM Ford spoke regarding the reports.

APC member comments were as follows:

- The font on the provided reports was too small to read when printed out. Changing the layout to landscape might increase the reports' readability.
- Reviewing the reports on the computer would allow a reader to zoom in and more easily read the data.
- An APC member said he would collaborate with PSM Ford to convert some of the data to chart form in order to make the data easier to review in the future. PSM Ford was thanked for his efforts to determine why there have been continued discrepancies in the transient parking data.

7. Meeting open to the public for items not on the agenda

APC member comments were as follows:

- Some residents were expressing concerns on social media about ADA compliance and the rectangular planters on N. Old Woodward and Maple.

8. Adjournment

No further business being evident, the meeting adjourned at 9:00 a.m.

Aaron Ford, Parking Systems Manager

A handwritten signature in black ink, appearing to read 'Laura Eichenhorn', with a stylized, flowing script.

Laura Eichenhorn, City Transcriptionist

APPROVED