**BIRMINGHAM CITY COMMISSION AGENDA – AMENDED 2**
**REGULAR MEETING**
**NOVEMBER 18, 2024**
**MUNICIPAL BUILDING, 151 MARTIN**
**7:30 P.M.**

## I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Elaine McLain, Mayor

## II. ROLL CALL

Alexandria Bingham, City Clerk

## III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

**ANNOUNCEMENTS**

- The Clerk's Office would like to thank all of the Election Inspectors and City Staff that helped conduct a safe and successful November 5th General Election. We appreciate all of the voters who participated by voting early, absentee, or in-person voting. 78.45% of Birmingham's registered voters participated, which exceeds the Oakland County turnout average of 72.92%. Unofficial results are available at oakgov.com/elections under the November election tab. Official results will be available after the completion of the canvass of the Oakland County Board of Canvassers.

*Organization of City Commission*

A. Election of Temporary Chair of City Commission for purposes of conducting the Mayor and Mayor Pro Tem election.

B. Election of Mayor and Mayor Pro Tem:
   1. Acceptance of nominations for Mayor from City Commissioners
   2. Election of Mayor
   3. Acceptance of nominations for Mayor Pro Tem from City Commissioners
   4. Election of Mayor Pro Tem

C. Oath of Office to Mayor and Mayor Pro Tem

D. Comments by newly elected Mayor and Mayor Pro Tem

E. Presentation to outgoing Mayor Commissioner McLain by new Mayor

F. Comments by Commissioner McLain

**INTERMISSION**

**APPOINTMENTS**

G. Appointment of _____________, Mayor, to the Retirement Board.

H. Appointment of _____________, Mayor Pro Tem, to the Retirement Board.

I. Appointment of _____________, Mayor, to the Retirees Health Care Fund Committee.

J. Appointment of ____________ (Mayor or his/her assignee), to the Triangle District Corridor Improvement Authority. *Member shall be appointed by the Mayor, subject to approval by the City Commission.*

K. Appointment of ___________, to SEMCOG as Delegate. *Must be an elected official.*

L. Appointment of ___________, to SEMCOG as Alternate. *May be an elected official, staff or individual selected by the member.*

## IV. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA

## V. CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a Commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

A. Resolution to approve the Joint City Commission and Planning Board meeting minutes of October 21, 2024.

B. Resolution to approve the City Commission Workshop meeting minutes of October 28, 2024.

C. Resolution to approve regular City Commission meeting minutes of October 28, 2024.[1]

D. Resolution to approve the warrant list, including Automated Clearing House payments, dated October 31, 2024 in the amount of $433,503.63.

E. Resolution to approve the warrant list, including Automated Clearing House payments, dated November 7, 2024 in the amount of $582,446.11.

F. Resolution to approve the warrant list, including Automated Clearing House payments, dated November 14, 2024 in the amount of $1,922,223.47.

G. Resolution to approve a request from the Birmingham Memorial Day Committee to hold the Memorial Day Service on Monday, May 26, 2025 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further, pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event.

H. Resolution to approve the appropriations and amendment to the fiscal year 2024-2025 Capital Projects Fund budget as follows for the Bus Shelter Purchase:

| | | |
|---|---|---|
| Revenues: | | |
| Draw from Fund Balance | 403.0-000.000-400.0000 | $41,310 |
| | | |
| Expenditures: | | |
| Capital Projects Fund – Capital Outlay | 403.0-901.020-981.0100 | $41,310 |

I. Resolution to approve the purchase of a 2026 Road Rescue Type 1 Ambulance from Emergency Vehicles Plus, in an amount not to exceed $509,385.00. In addition, to authorize

[1] Correction on page 3 – Timothy Kennedy appointed to the Multi-Modal Transportation Board

the Mayor and City Clerk to sign the agreement on behalf of the City. Funding for this project will be available in FY 2025/2026 in the Machinery and Equipment account #663.0- 344.000-971.0100.

J. Make a motion adopting a resolution to approve the purchase of a new camera system, new generator system and retrofitting them into our current camera truck by The Safety Company, LLC, DBA MTech Company, located at 7401 First Place, Suite G, Cleveland, OH 48043, per the Master Agreement for Municipal Vehicles and Equipment for Jackson County Department of Transportation authorized CoPro+ Members, in an amount not to exceed $123,996.00, upon the completion of a signed contract by The Safety Company, LLC, DBA MTech Company. In addition, to authorize the Mayor and City Clerk to sign the agreement on behalf of the City, and to approve the appropriation and budget amendment to the fiscal year 2024-2025 Sewage Disposal Fund budget as follows:

| | | |
|---|---|---|
| Revenues: | | |
| Other Revenue | 590.0-000.000-677.0001 | $124,000 |
| | | |
| Expenses: | | |
| Public Works-Sewer Maintenance | 590.0-538.000-941.0000 | $124,000 |

## VI. CITY MANAGER'S REPORT

The City Manager's Report regularly occurs on the second City Commission meeting of the month. Additionally, reports from prior months can be viewed on the City's website bhamgov.org/manager.

None.

## VII. UNFINISHED BUSINESS

A. Continuation of Public Hearing for Baldwin House – Special Land Use Permit

1. Resolution to approve the Special Land Use Permit Amendment for The Baldwin on Chester (Baldwin House) at 200 Chester Street to permit the use of special purpose housing and independent senior living;

   AND

   Make a motion adopting a resolution to approve the Parking Agreement between The Baldwin on Chester (Baldwin House) at 200 Chester Street to permit the use of parking spaces in the Chester Street Parking Structure for Zoning Ordinance parking requirements and parking pass use by residents of Baldwin House;

   AND

   Make a motion adopting a resolution to approve Ordinance _________ to approve a Payment In-Lieu of Taxes (PILOT) Agreement between the City and The Baldwin on Chester (Baldwin House) for the provision of affordable housing to low-income senior residents.[2] [3]

[2] Amended packet includes a signed SLUP Agreement and a signed Parking Agreement

[3] Amended to include Tax Exemption Ordinance at 3:42 p.m.

## VIII. NEW BUSINESS

A. Public Hearing for 2211 & 2243 Cole – Dobi – Special Land Use Permit, Final Site Plan & Design Review 1283 Buckingham – Historic Designation Request

1. Resolution to approve the Special Land Use Permit, Final Site Plan & Design Review application for 2211 & 2243 Cole, to permit a use greater than 6,000 square feet in the MX (Mixed-Use) zoning district of Birmingham, to allow DOBI Real Estate to occupy a 7,645 square foot tenant space.

B. Resolution to adopt the final draft of the Historic District Study Committee Report for 1283 Buckingham which establishes the Frederick E. Good House as a new, single-resource historic district in the City of Birmingham.

AND

Make a motion adopting an ordinance to amend Chapter 127, Sec. 127-25. – Historic District Boundaries, to add the Frederick E. Good House and its boundaries to the list of designated historic resources in the Code of Ordinances.

C. Initial Bistro Screening 2024-2025

1. Resolution to move forward with the bistro applications for The Amalfi Coast and/or Marrow Birmingham and permit each bistro to submit an application for Special Land Use Permit, Final Site Plan and Design Review to the Planning Board for review and recommendation.

   OR

2. To take no action on any bistro application at this time.

D. Resolution to approve a special event permit as requested by the Birmingham Bloomfield Chamber of Commerce to hold the 60th Annual Village Fair on May 28, 2025 - June 1, 2025 contingent upon compliance with all permit and insurance requirements and payment of all fees and, further pursuant to any minor modifications that may be deemed necessary by administrative staff at the time of the event, or event cancellation that may be deemed necessary by administrative staff, leading up to or at the time of the event.

E. Resolution to approve the parking garage design concept for interior parking signage for all five City garages as recommended by the Ad Hoc Wayfinding and Signage Committee and to direct the interior/exterior design firm selected by the City to incorporate Corbin's signage plan into their overall designs.

F. Resolution awarding a contract to BCT Design Group for design services in the City's parking structures and to charge this expense to account numbers: 514.1-594.008-977.000, 514.1.594.002.977.000, 514.1.594.003.977.000, 514.1-594.004-977.000, and 514.1-594.005-977.000; to authorize the Mayor and City Clerk to sign the contract on behalf of the City; and further, to appropriate and amend the 2024-2025 Automobile Parking System Fund budget as follows:

| | | |
|---|---|---|
| Revenues | | |
| 514.1-000-400.0000 | Draw from Net Position | $67,700 |
| | | |
| Expenses | | |
| 514.1-594.002-977.0000 | Public Works – Buildings | $13,540 |
| 514.1-594.003-977.0000 | Public Works – Buildings | $13,540 |
| 514.1-594.004-977.0000 | Public Works – Buildings | $13,540 |
| 514.1-594.005-977.0000 | Public Works – Buildings | $13,540 |
| 514.1-594.008-977.0000 | Public Works – Buildings | $13,540 |
| | Total Expenses | $67,700 |

G. Resolution approving the Advisory Parking Committee Updated Role per Attachment B.

H. Commission Items for Future Discussion. A motion is required to bring up the item for future discussion at the next reasonable agenda, no discussion on the topic will happen tonight.

I. Commission discussion on items from a prior meeting.

J. Resolution to meet in closed session to discuss a written attorney/client privilege communication pursuant to MCL § 15.268 Sec. 8(h) of the Open Meetings Act.

**(A roll call vote is required and the vote must be approved by a 2/3 majority of the commission. The commission will adjourn to closed session after all other business has been addressed in open session and reconvene to open session, after the closed session, for purposes of taking formal action resulting from the closed session and for purposes of adjourning the meeting.)**

## IX. REMOVED FROM CONSENT AGENDA

## X. COMMUNICATIONS

A. Communication regarding Henley
B. Communications regarding Wimbleton and Poppleton
C. Communications regarding the YMCA and NEXT

## XI. REPORTS

A. Commissioner Reports
   1. Notice of Intention to Appoint to the Birmingham Shopping District
   2. Notice of Intention to Appoint to the Board of Review
   3. Notice of Intention to Appoint to the Multi-Modal Transportation Board
B. Commissioner Comments
C. Advisory Boards, Committees, Commissions' Reports and Agendas
D. Legislation
E. City Staff
   1. Progress Update on 400 E. Lincoln

INFORMATION ONLY

## XII. ADJOURN

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM: **https://zoom.us/j/655079760** **Meeting ID: 655 079 760**

You may also present your written statement to the City Commission, City of Birmingham, 151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the hearing.

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-3405 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.*

*Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*