

PARKS AND RECREATION BOARD MEETING MINUTES
August 13, 2024

Heather Carmona called the meeting to order at 6:30 pm at 851 South Eton.

MEMBERS PRESENT:

Susan Collins
Anne Lipp
Jessica Einstein
Sarah Kupczyk
Heather Carmona

MEMBERS ABSENT:

Pam Graham and Steve Sweeney

**STUDENT REPRESENTATIVES
ABSENT:**

Ella Bassett, Orchard Lake St. Mary's
Preparatory School

ADMINISTRATION:

Scott D. Zielinski, Director DPS
Carrie A. Laird, Parks and Recreation Manager
Brendan McGaughey, Parks and Forestry
Foreman
Brad McNab, Parks and Recreation Assistant
Foreman

PRESENTERS:

NONE

GUESTS:

Jack Burns, Narlu Castellano, Joseph Wrobel

It was moved by Einstein, seconded by Collins, to nominate Lipp as the temporary vice-chairperson for the August 13, 2024 Parks and Recreation Board meeting.

Lipp accepted the nomination.

Ayes,

Susan Collins, Jessica Einstein, Anne Lipp
Heather Carmona, and Sarah Kupczyk

**Nays,
Absent,**

None
Pam Graham and Steve Sweeney

ANNOUNCEMENTS, INTRODUCTIONS OF GUESTS & CHAIRPERSON COMMENTS:

Ad Hoc Senior/Recreation Center Committee (SCC)-Update

DPS Director Zielinski stated that the committee is on a brief break from meetings. DPS Director Zielinski stated that it has been determined that it's not feasible to renovate the existing building. City administration will be meeting with NEXT and the YMCA to determine how the three groups will be really intending to use the space long term and how the space can be shared.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA:

No comments.

APPROVAL OF THE MINUTES:

It was moved by Lipp, seconded by Collins, to approve the minutes of the Tuesday, July 9, 2024 regular meeting as amended.

Ayes,

Susan Collins, Jessica Einstein, Anne Lipp
Heather Carmona, and Sarah Kupczyk

Nays,

None

Absent,

Pam Graham and Steve Sweeney

UNFINISHED BUSINESS:

No items presented

New Business #1: Booth Park Entry Plaza & Trail Improvements -August 12, 2024
City Commission Packet

DPS Director Zielinski stated in summary the Booth Park Entry Plaza & Trail Improvement Plan was presented to City Commission on August 12, 2024 and the general feedback was the City Commission liked all the extras that was in the plan and one Commissioner said that there should be no concern on costs and just to make the area look nice. City Commission directed staff to finish the plans and proceed with the project.

No Action Needed

New Business #2: Parks and Recreation Rules and Regulations

PM Laird stated that the Parks and Recreation Board reviewed the Parks and Recreation Rules and Regulations last time 2020.

PM Laird reviewed the needed changes for 2024 with the Parks and Recreation Board.

It was moved by Lipp, seconded by Kupczyk, to approve the changes to the Parks and Recreation Rules as set forth in the Parks and Recreation Board packet.

The Board also provided direction to staff to consult with the City Attorney about potentially adding language to address drones.¹

Ayes,

Susan Collins, Jessica Einstein, Anne Lipp
Heather Carmona, and Sarah Kupczyk

**Nays,
Absent,**

None
Pam Graham and Steve Sweeney

MISCELLANEOUS COMMUNICATIONS:

Letter received from Kevin and Tricia Meade regarding City of Birmingham Pickleball Courts

REPORTS FROM STAFF: #1 Manor Park No-mow Demonstration Areas

PFF McGaughey, Parks and Forestry Foreman said no-mow areas have been installed and will continue to monitor the area and will report back to the Parks and Recreation Board and a later meeting.

ITEMS FOR NEXT MEETING:

- National Parks and Recreation Association (NRPA) benchmarking

Chair Carmona stated the next regular meeting will be held on Tuesday, September 10, 2024 at 6:30 pm, at 851 South Eton.

Chair Carmona adjourned the meeting at 7:07pm

Connie Folk, Ice Arena and Facilities Superintendent

¹As amended at the September 10, 2024 Parks and Recreation Board meeting.