



Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, October 1, 2024
6:30 PM

- I. Call to order**
- II. Roll Call**
- III. Announcements, Introductions of Guests & Chairpersons Comments**
 1. Tricia Schultz, City of Birmingham Recreation Coordinator
 2. Ad Hoc Senior/Recreation Center Committee (SCC) - Update
- IV. Open To The Public for Items Not On the Agenda** *(two minutes per person)*
 - No one may speak a second time until everyone in the audience has spoken.
 - The chairperson may alternate speakers pro & con on issues being discussed.
- V. Approval of the minutes of: September 10, 2024***(regular meeting)*
- VI. Unfinished Business**
- VII. New Business-** *Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*
 1. Booth Park Entry Plaza & Trail Improvements Project - Update
 2. Booth Park Phase Two -Donor Recognition Policy
 3. Birmingham Well Sites Park Designations
- VIII. Miscellaneous Communications**
- IX. Reports From Staff**
 1. City of Birmingham Recognition Program
 2. National Recreation and Park Association (NRPA) Benchmarking Report
- X. Items for Next Meeting-November 12, 2024**

XI. Adjournment

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.
Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al
(248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.
Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

PARKS & RECREATION BOARD MISSION STATEMENT

The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and wellbeing, and strengthen the community.

Should you have any statement regarding the above, you are invited to attend the meeting in person or virtually through
ZOOM: <https://zoom.us/j/98191466679> **Meeting ID:** 981 9146 6679
You may also present your written statement to:
City of Birmingham, Parks and Recreation Board
851 South Eton, Birmingham, Michigan 48009 prior to the meeting.

City of Birmingham
Parks And Recreation Board Meeting Minutes
September 10, 2024
851 South Eton

The meeting was called to order at 6:30 p.m.

ROLL CALL

Present: Board Members Heather Carmona, Susan Collins, Pam Graham, Sarah Kupczyk, and Anne Lipp

Absent: Board Members Jessica Einstein, Steve Sweeney and Student Representative Ella Bassett

Staff: Department of Public Services Director Zielinski; City Planner Blizinski, Ice Arena and Facilities Superintendent Folk, Parks and Recreation Manager Laird, Parks And Recreation Assistant Foreman McNab

Guests: Narlu Castellano and Joseph Wrobel

ANNOUNCEMENTS, INTRODUCTIONS OF GUESTS & CHAIRPERSON COMMENTS

1. Ad Hoc Senior/Recreation Center Committee (SCC) - Update

Ms. Graham and DPSD Zielinski provided the update and answered informational questions from the Board.

OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA
APPROVAL OF THE MINUTES

Motion by Lipp

Seconded by Collins to approve the minutes of the August 13, 2024 regular meeting as amended.

Motion carried, 5-0.

ROLL CALL VOTE

Yeas: Collins, Graham, Lipp, Carmona, Kupczyk

Nays: None

UNFINISHED BUSINESS
NEW BUSINESS

1. Michigan Natural Resources Trust Fund Grant Application-Revised Resolution

PRM Laird and DPSD Zielinski presented the item and answered informational questions from the Board.

The public was informed at the September 9, 2024 City Commission meeting that there would be opportunity to provide comment on this item at the present Parks and Recreation meeting. No public was present to provide comment.

Motion by Lipp

Seconded by Kupczyk to forward the attached resolution, updated with a current cost estimate and adjusted grant request, to the City Commission for their authorization of approval to submit to the Michigan Department of Natural Resources (MDNR) for the Michigan Natural Resources Trust Fund (MNRTF) Grant.

Motion carried, 5-0.

ROLL CALL VOTE

Yeas: Collins, Graham, Lipp, Carmona, Kupczyk

Nays: None

2. 2025 Parks and Recreation Board Schedule

Board member comments were as follows:

- The July 1, 2025 meeting should be moved to July 8, 2025 and the September 2, 2025 meeting should be moved to September 9, 2025, barring any conflict, in order to minimize potential conflict with holiday schedules.
- If necessary, it would be possible to cancel a meeting closer to the meeting date if a lack of agenda items or a lack of quorum is anticipated.
- There may be a bond vote in 2025 for the senior/community center, which may fall on one of the same Tuesdays as a Parks and Recreation Board meeting.

Motion by Lipp

Seconded by Kupczyk to approve the 2025 Parks and Recreation Board meeting dates with the changes to July 8 and September 9.

Motion carried, 5-0.

ROLL CALL VOTE

Yeas: Collins, Graham, Lipp, Carmona, Kupczyk

Nays: None

MISCELLANEOUS COMMUNICATIONS

Communications may be found in the evening's agenda packet.

STAFF REPORTS
ITEMS FOR NEXT MEETING

Staff answered brief informational questions about the next meeting's agenda.

The meeting was adjourned at 7:03 p.m.

A handwritten signature in black ink, appearing to read 'Laura Eichenhorn', with a stylized, flowing script.

Connie Folk, Ice Arena and Facilities Superintendent

Laura Eichenhorn, City Transcriptionist



MEMORANDUM

Department of Public Services

DATE: September 27, 2024

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager

SUBJECT: Booth Park Entry Plaza & Trail Improvements Project - Update

The following information provided serves as an update to the status of the Booth Park Entry Plaza and Trail Improvements project. Grissim, Metz, Andriese and team put together the following package for discussion and update purposes for the October 1, 2024 Parks and Recreation Board meeting.

MEMO

Date: October 1, 2024

To: Birmingham Parks and Recreation Board

From: Sue Grissim, Principal & Project Manager, Grissim Metz Andriese Associates

Re: Booth Park Entry Plaza and Trail Improvements Progress Updates

We appreciate this opportunity to meet with you to review our progress since meeting with the city commission and to get your feedback.

We have put together the following outline for our discussion and included attachments to discuss from:

- Restroom development
 - 3D renderings of color studies
 - Physical samples of exterior wood and block
 - Floor plans
 - Interior fixtures
- Overlook deck photo sheet of materials
 - Physical sample of decking
- Plant materials photo sheets with names and plant descriptions
- Update on various park coordination items
 - Security cameras
 - Drop off area
 - DEQ submittal
 - Sidewalk replacement along Harmon – need survey
 - Trail access to river for fishing – need survey
 - Signage
 - Provide footing for future park sign?
 - Design gateway columns to receive signage
 - Other signage
 - Lighting
 - Photometric study being done for area highlighted on attached site electrical plan

Next Steps

- Determine date for next city commission meeting
 - DEQ comments expected in December at earliest
 - Provide 90% complete construction drawings
- Develop 100% bid package to send OFB end of November



Booth Park
Birmingham, Michigan

Preliminary Design
Rendering View
09.26.2024

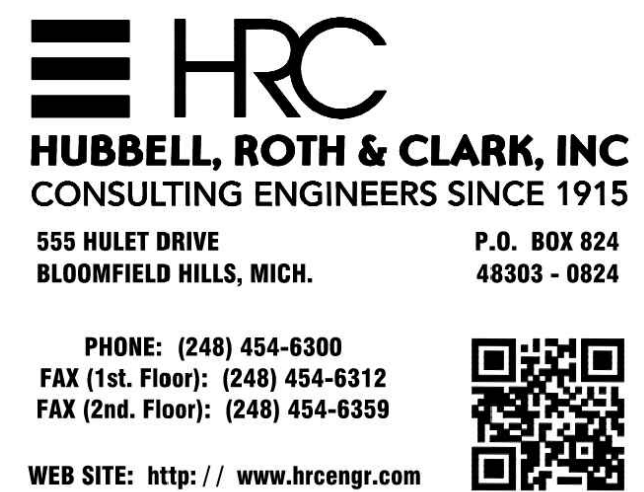
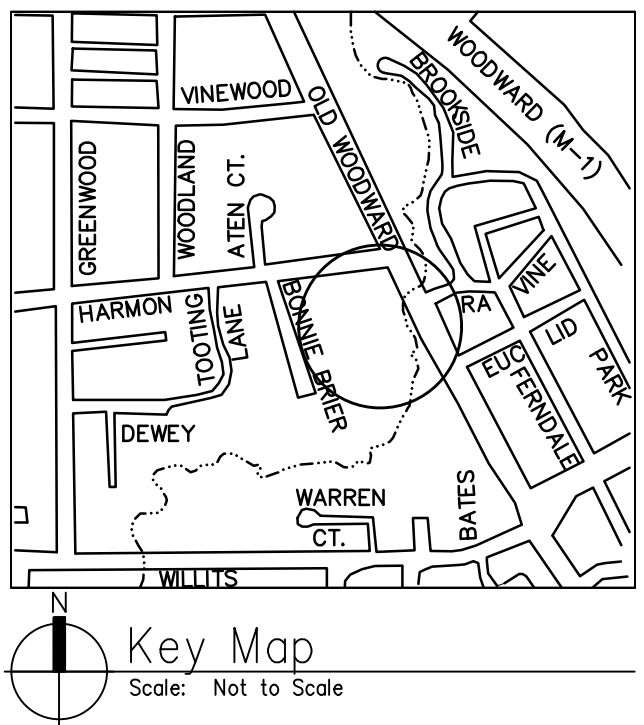
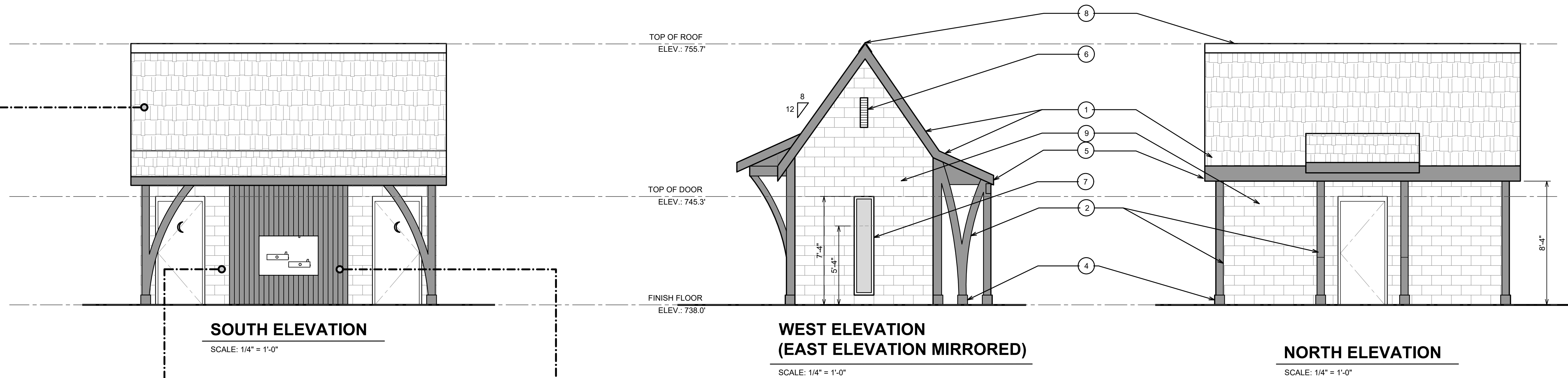
GRISSIM
METZ ASSOCIATES
ANDRIESE



PETERHANS, REA + ROMAN • LLC







Landscape Architecture
15000 Edward N. Hines Dr., Suite A
Plymouth, MI 48170
Ph: 248-347-7010

Project:
Booth Park
Plaza & Trail Improvements
Birmingham, Michigan

Sheet:
FLOOR PLANS AND ELEVATIONS

Job Number: B22-241/20240478
Drawn: QR
Checked: AMM
Scale: AS NOTED

Date: 8-6-2024 Issued for:
8-6-2024 Issued for City Commission Review
09-26-2024 Issued for City Review

PRELIMINARY
NOT FOR CONSTRUCTION

Sheet Number:
© Grissim Metz Andriese Associates, 2024

A101



SHINGLE ROOFING - WEATHERED WOOD



WOOD - DARK CEDAR



SPLIT FACE CMU WALLS -
FRANKFURT (LIGHT) OPTION



SPLIT FACE CMU WALLS -
"BLOOMFIELD" (DARK) OPTION



FLOOR TILE - WOOD LOOK OPTION



FLOOR TILE - STONE LOOK OPTION



FLOOR TILE - MOSAIC OPTION

ELEVATION NOTES

- 1 ASPHALT ROOF SHINGLES
- 2 STAINED HEAVY TIMBER POST COLUMNS
- 3 WOOD GRAIN FINISH OVER STEEL DOOR AND FRAME
- 4 8" BASE TRIM, STAINED TO MATCH POSTS
- 5 WOOD FASCIA BOARD - STAINED TO MATCH POSTS
- 6 PRE-FIN. LOUVER
- 7 PRE-FIN. FIXED WINDOW (FROSTED GLAZING) AND FRAME
- 8 CONTINUOUS RIDGE VENT
- 9 SPLIT FACE CONCRETE MASONRY UNIT (CMU) BLOCK
- 10 VERTICAL WOOD PLANKS, FINISH TO MATCH POSTS
- 11 DRINKING FOUNTAIN AND BOTTLE FILLER

SEE SPECIFICATIONS FOR ADDITIONAL
INFORMATION AND REQUIREMENTS



ADULT SIZED CHANGING TABLE



DRINKING FOUNTAIN UPGRADE



INFRARED FAUCET



MANUAL FLUSH VALVE



AUTOMATIC FLUSH VALVE OPTION



HAND DRYER



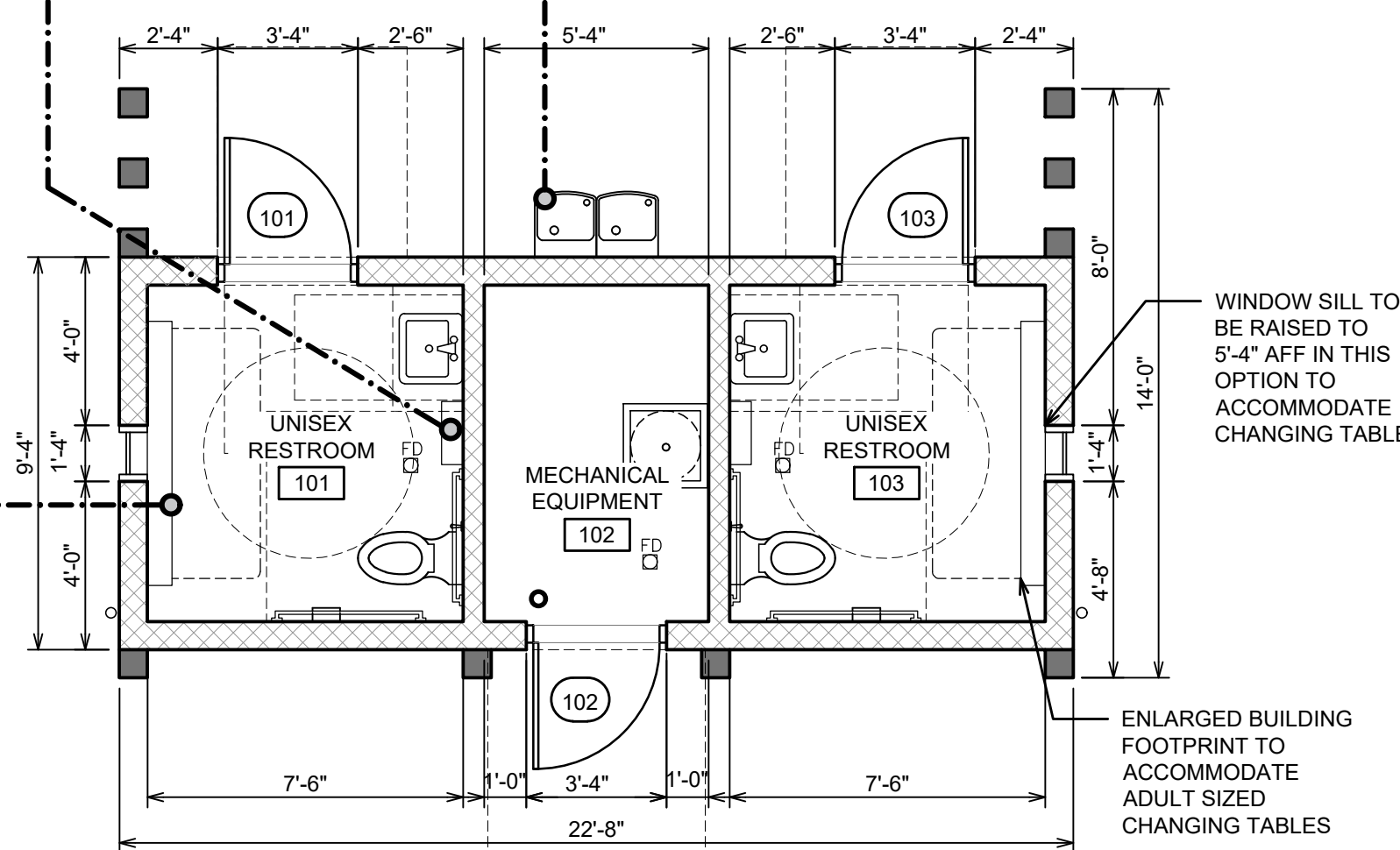
DRINKING FOUNTAIN



PORCELAIN WALL MOUNT SINK



PORCELAIN FLOOR MOUNT TOILET

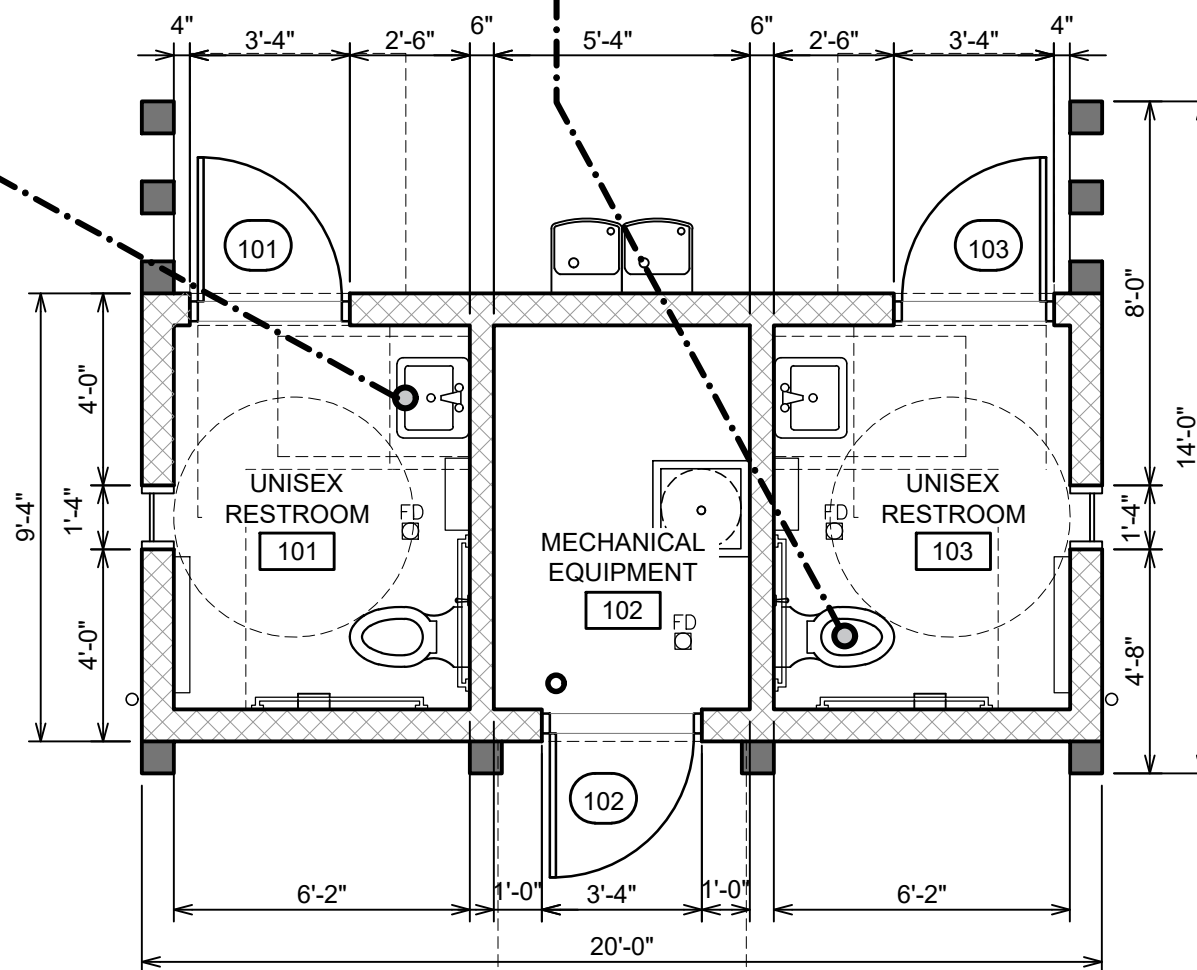


1A

A-101

BOOTH PARK RESTROOM FLOOR PLAN - ENLARGED OPTION

SCALE: 1/4" = 1'-0"



1

A-101

BOOTH PARK RESTROOM FLOOR PLAN

SCALE: 1/4" = 1'-0"

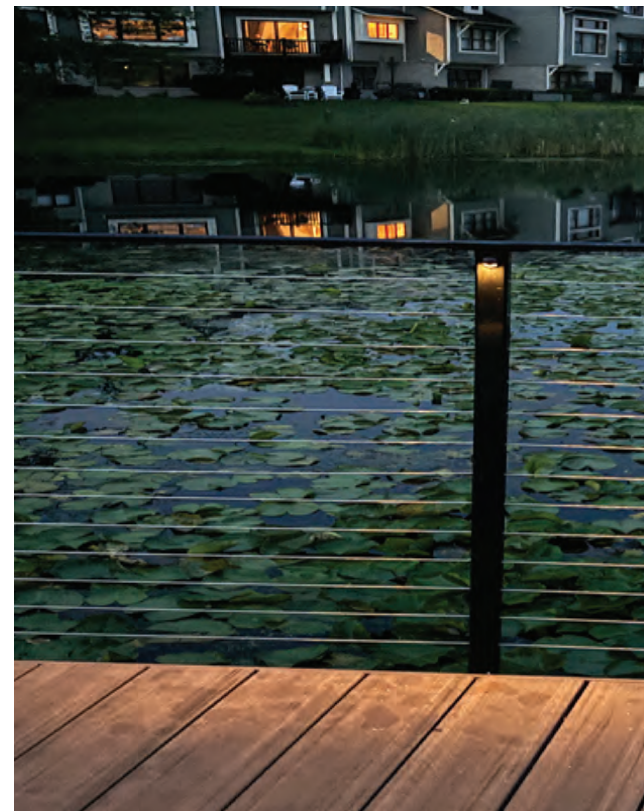
1/4" = 1'-0" 0 1 2 4 8



TimberTech Vintage Collection Azek Deck - Color: English Walnut



Unilock Fossil Smooth Treo Pavers



AGS Stainless Steel Railing System with lighting





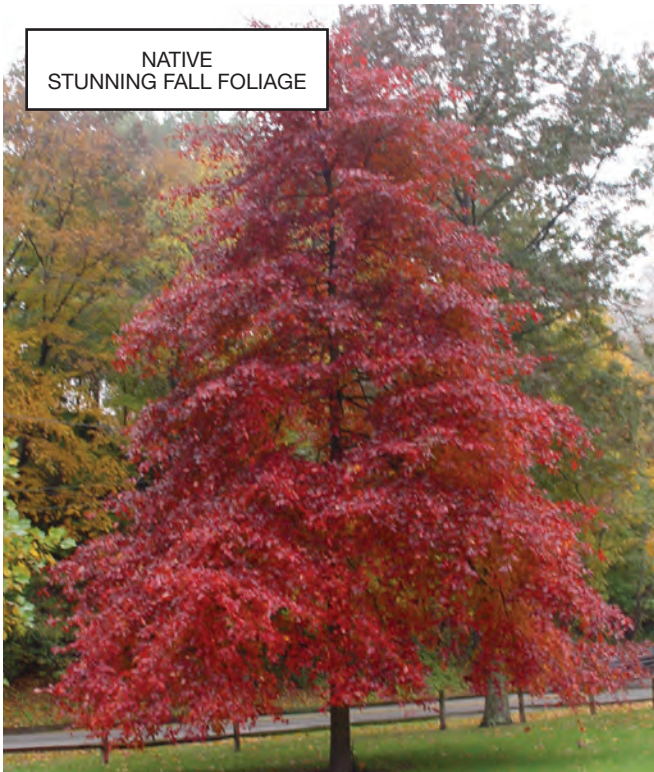
Red Sunset Maple (*Acer rubrum* 'Franksred')
Height: 45' -50' Spread: 35'-40'



Red Sunset Maple in Fall



Black Gum Tree (*Nyssa sylvatica*)
Height: 30' -50' Spread: 20'-30'



Black Gum Tree in Fall



Scarlet Oak (*Quercus coccinea*)
Height: 60' -80' Spread: 40'-50'

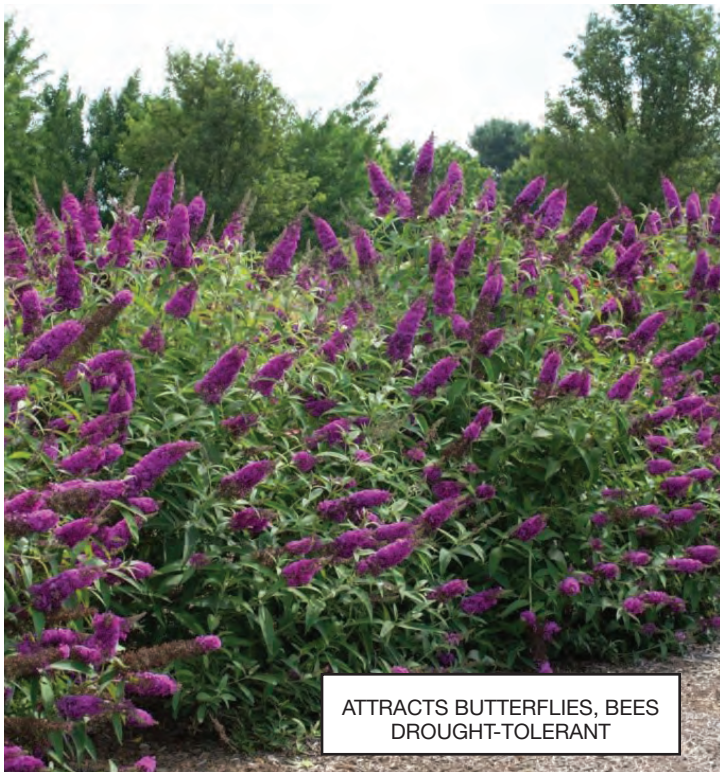


Scarlet Oak in Fall



ATTRACTS BUTTERFLIES, BEES
DROUGHT-TOLERANT

Nanho Blue Butterfly Bush (*Buddleia davidii* 'Nanho Blue')
Height: 4-5 feet Blossom Color: Blue-violet
Blooming Time: Mid-summer to fall



ATTRACTS BUTTERFLIES, BEES
DROUGHT-TOLERANT

Nanho Purple Butterfly Bush (*Buddleia davidii* 'Nanho Purple')
Height: 4-5 feet Blossom Color: Purple
Blooming Time: Mid-summer to fall



NATIVE
TOLERATES WET SOIL
SUITABLE FOR RAIN GARDENS

Ivory Halo Dogwood (*Cornus alba* 'Bailhalo')
Height: 5-6 feet Blossom Color: White
Blooming Time: Late spring to early summer



ATTRACTIVE RED STEMS
IN WINTER

Ivory Halo Dogwood in Winter



COMPACT SIZE
LONG BLOOMING SEASON

Bobo Hydrangea (*Hydrangea paniculata* 'Ilvobo')
Height: 2.5-3 feet Blossom Color: White, fading to pink
Blooming Time: Mid-summer to fall



NATIVE
ATTRACTS POLLINATORS
DEER-RESISTANT

Common Ninebark (*Physocarpus opulifolius*)
Height: 5-10 feet Blossom Color: White or pinkish
Blooming Time: Late spring to early summer



NATIVE
ATTRACTS POLLINATORS
DEER-RESISTANT

McKay's White Potentilla (*Potentilla fruticosa* 'McKay's White')
Height: 2-3 feet Blossom Color: White
Blooming Time: Late spring to early fall



NATIVE
ATTRACTS POLLINATORS
SUITABLE FOR RAIN GARDENS

Meadowsweet (*Spiraea alba*)
Height: 3-4 feet Blossom Color: White
Blooming Time: Mid-summer to early fall



NATIVE
ATTRACTS BUTTERFLIES, BEES
DROUGHT-TOLERANT

Anise hyssop (*Agastache foeniculum*)
Height: 2-4 feet Blossom Color: Lavender-purple
Blooming Time: Mid-summer to early fall



NATIVE
DEER-RESISTANT
SUITABLE FOR RAIN GARDENS

'Misty Lace' Goat's Beard (*Aruncus 'Misty Lace'*)
Height: 2-3 feet Blossom Color: Creamy white
Blooming Time: Late spring to early summer



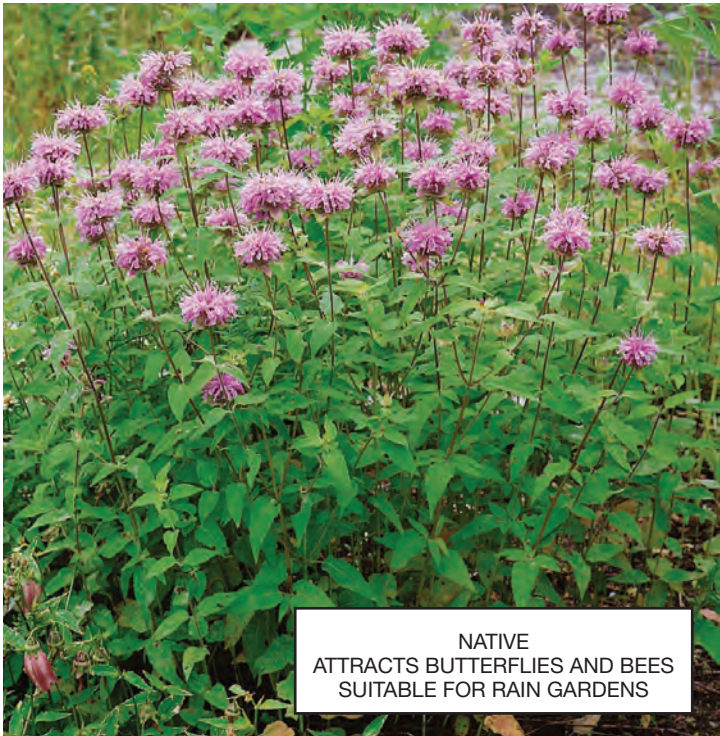
NATIVE
ATTRACTS BUTTERFLIES
DEER-RESISTANT

'Fragrant Angel' Coneflower (*Echinacea 'Fragrant Angel'*)
Height: 2-3 feet Blossom Color: White
Blooming Time: Mid-summer to early fall



NATIVE
ATTRACTS BUTTERFLIES
DEER-RESISTANT

Pixie Meadowbrite Coneflower (*Echinacea 'Pixie Meadowbrite'*)
Height: 1-2 feet Blossom Color: Pink-purple
Blooming Time: Mid-summer to early fall



NATIVE
ATTRACTS BUTTERFLIES AND BEES
SUITABLE FOR RAIN GARDENS

Wild Bergamot (*Monarda fistulosa*)
Height: 2-4 feet Blossom Color: Lavender
Blooming Time: Mid-summer



NATIVE
ATTRACTS BUTTERFLIES
EXCELLENT GROUND COVER

Hybrid Creeping Phlox (*Phlox subulata 'Emerald Blue'*)
Height: 0.5-1 foot Blossom Color: Light blue
Blooming Time: Early to mid-spring



NATIVE
ATTRACTS BUTTERFLIES
EXCELLENT GROUND COVER

Hybrid Creeping Phlox (*Phlox subulata 'Pink Sparkles'*)
Height: 0.5-1 foot Blossom Color: Pink
Blooming Time: Early to mid-spring



NATIVE
DEER-RESISTANT
SUITABLE FOR RAIN GARDENS

'Northwind' Switch Grass (*Panicum virgatum* 'Northwind')

Height: 4-6 feet Blossom Color: Green turning golden
Blooming Time: Late summer NATIVE



NATIVE
DEER-RESISTANT
SUITABLE FOR RAIN GARDENS

'Shenandoah' Switch Grass (*Panicum virgatum* 'Shenandoah')

Height: 3-5 feet Blossom Color: Reddish-purple
Blooming Time: Late summer



NATIVE
SALT TOLERANT
SUITABLE FOR RAIN GARDENS

Prairie Dropseed (*Sporobolus heterolepsis*)

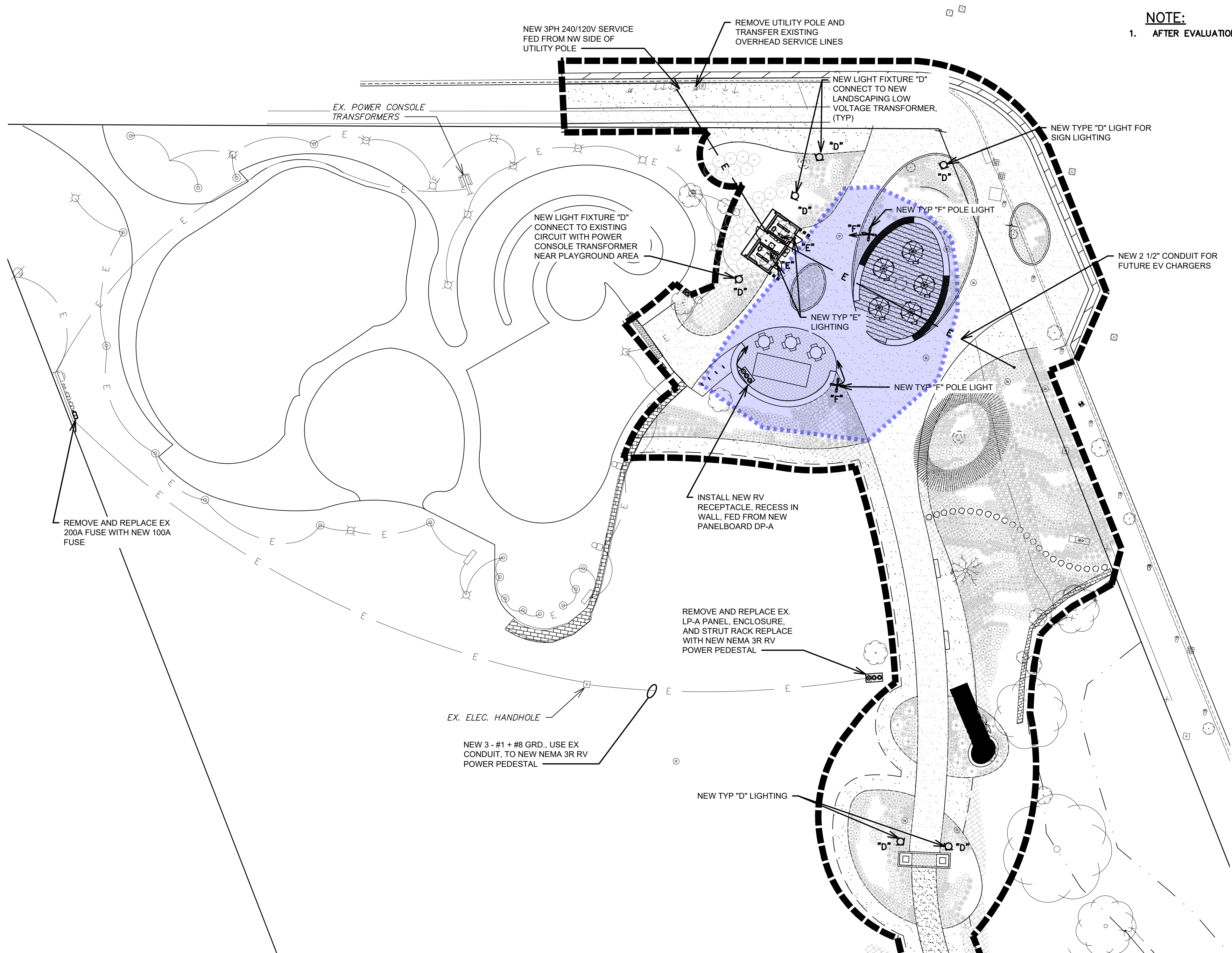
Height: 2-3 feet Blossom Color: Pinkish-brown
Blooming Time: Late summer to fall



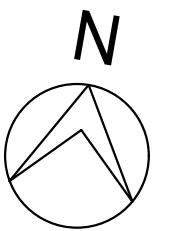
NATIVE
SALT TOLERANT
SUITABLE FOR RAIN GARDENS

Dwarf Prairie Dropseed (*Sporobolus heterolepsis* 'Tara')

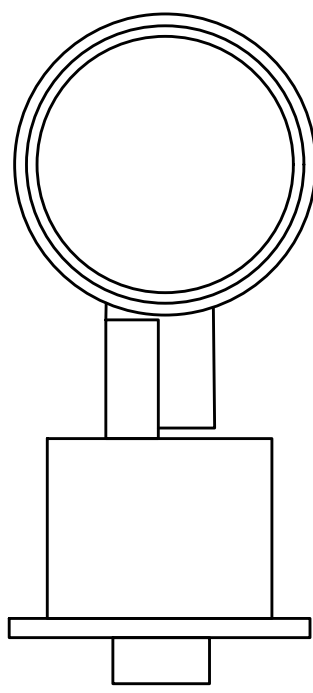
Height: 1.5-2 feet
Blossom Color: Pinkish-brown Blooming Time: Late summer to fall



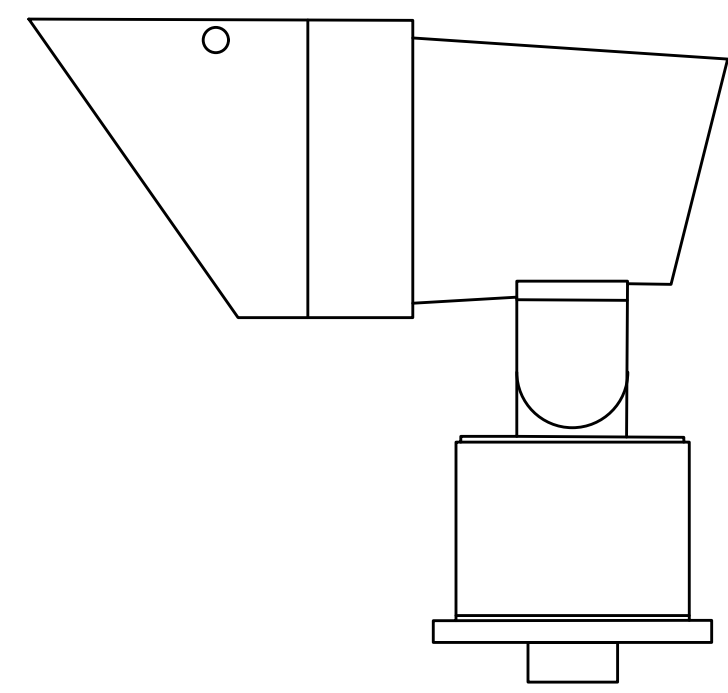
ELECTRICAL LIGHTING SITE PLAN
SCALE: 1" = 20' - 0"



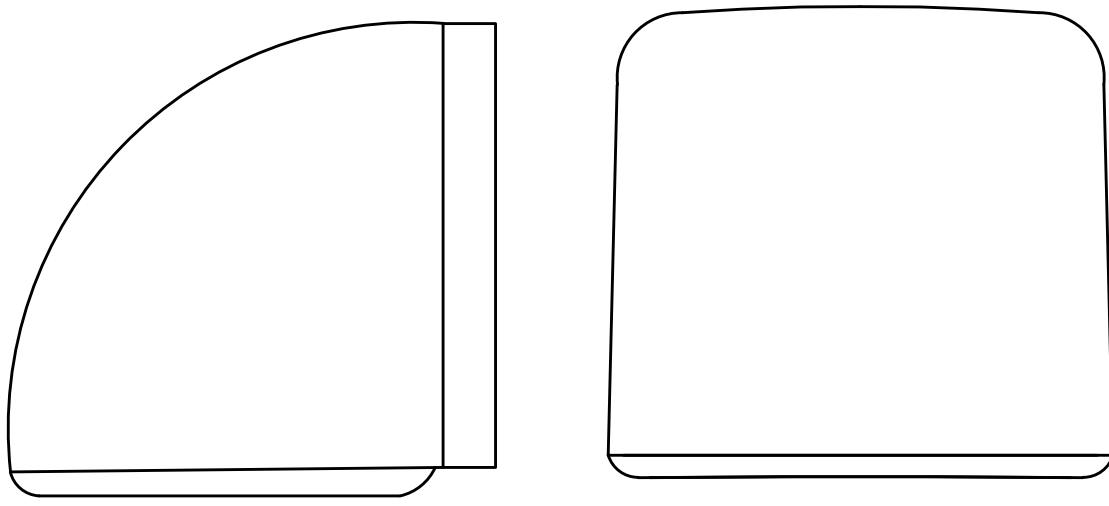
1" = 20' - 0"
0 5 10 20 40



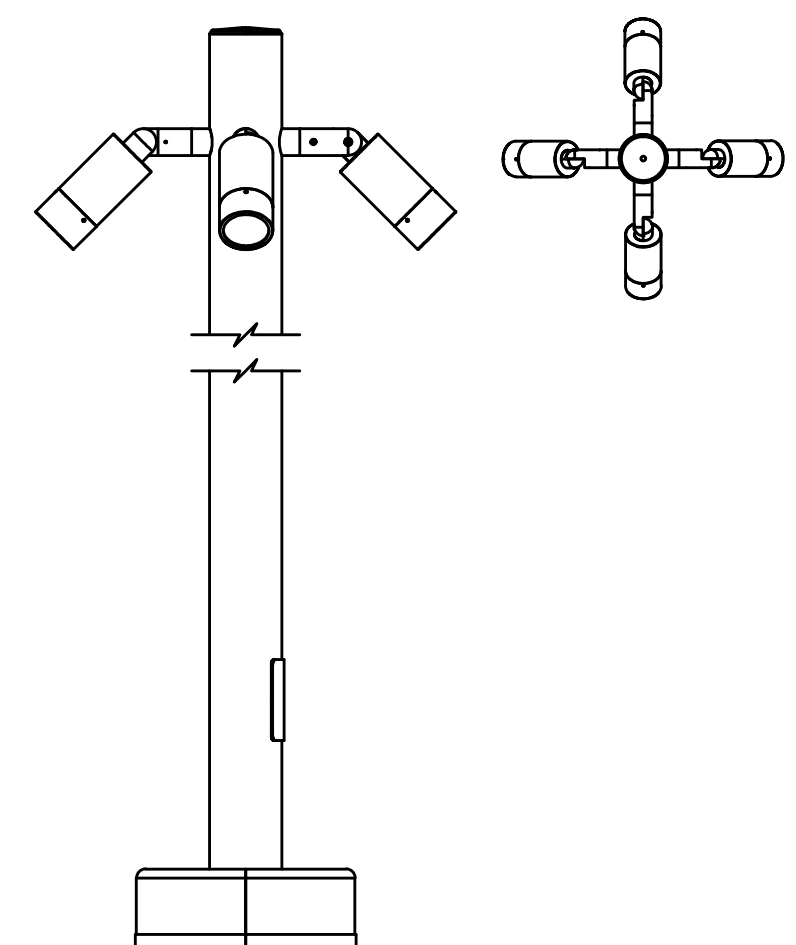
TYPE "D" LIGHTING



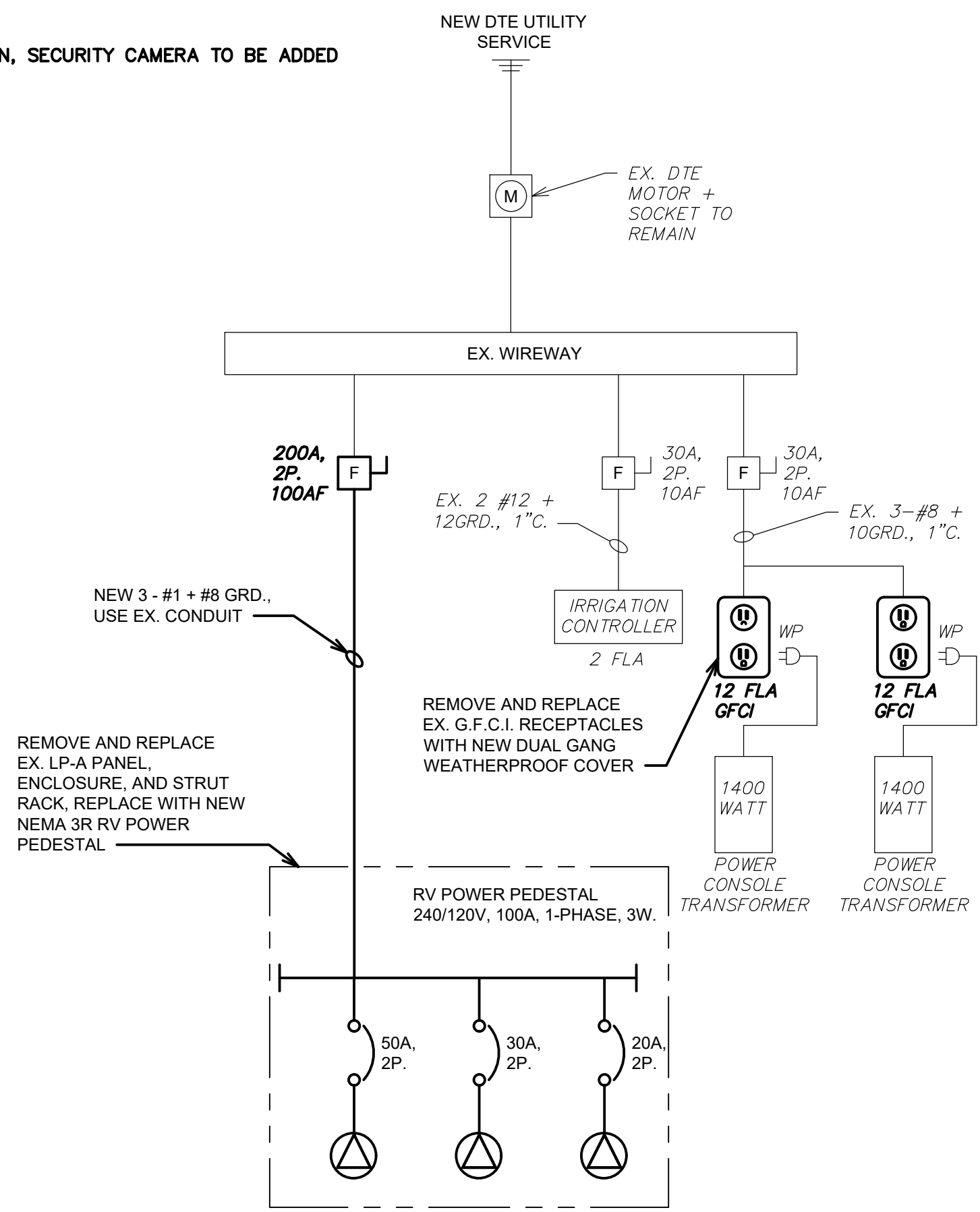
TYPE "E" LIGHTING



TYPE "F" LIGHTING



NOTE:
1. AFTER EVALUATION, SECURITY CAMERA TO BE ADDED



PROPOSED ELECTRICAL ONE-LINE DIAGRAM FROM EXISTING SERVICE

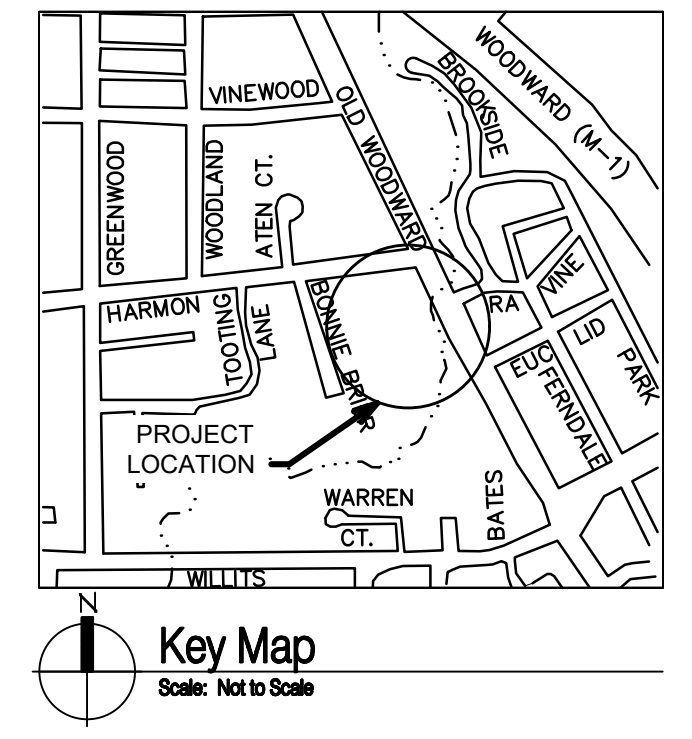
ELECTRICAL LEGEND

- LOW VOLTAGE TREE LIGHT FIXTURE
- LOW VOLTAGE WALKWAY LIGHT FIXTURE
- LOW VOLTAGE RECESSED WALKWAY LIGHT FIXTURE
- LOW VOLTAGE INGROUND LIGHT FIXTURE
- 120V POLE LIGHT
- 120V HIGH ABUSE WALL LIGHT
- 120V DIRECTIONAL ACCENT LIGHTING
- FUSED DISCONNECT-NEMA 3R ENCLOSURE
- IRRIGATION CONTROLLER 3R ENCLOSURE
- POWER CONSOLE TRANSFORMER
- PANEL BOARD
- CT CABINET

UTILITIES PLAN LEGEND

- E EXISTING UNDERGROUND ELECTRICAL CONDUIT
- CS EXISTING UNDERGROUND COMBINED SEWER
- UT EXISTING UNDERGROUND TELEPHONE LINE
- 12" ST EXISTING UNDERGROUND CONCRETE STORM PIPE
- SW EXISTING UNDERGROUND SEWAGE PIPE
- PC PROPOSED UNDERGROUND ELECTRICAL CONDUIT

PROPOSED LIGHT FIXTURE SCHEDULE			
TYPE	MANUFACTURER	DESCRIPTION	QTY
'D'	WAC 5012-30BBBR	PROVIDE WIRING FROM DP-A	6
'E'	KENALL MILLENIUM FINITE FN9-4-7-MB-16L-40K 7-DV	PROVIDE WIRING FROM DP-A	2
"F"	B-K LIGHTING DENALI INTEGRAL POLE RS4-H4090-12-DE-TR -x120-WFL-12-11-A-E LV-120	PROVIDE WIRING FROM DP-A	2



HRC
HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915
555 HULET DRIVE
BLOOMFIELD HILLS, MICH. P.O. BOX 824
48303 - 0824
PHONE: (248) 454-6300
FAX (1st Floor): (248) 454-6312
FAX (2nd Floor): (248) 454-6359
WEB SITE: [http:// www.hrcengr.com](http://www.hrcengr.com)

**GRISSIM
METZ
ANDRIESE** ASSOCIATES
Landscape Architecture
15000 Edward N. Hines Dr., Suite A
Plymouth, MI 48170
Ph: 248-347-7010

Project: Booth Park Plaza & Trail Improvements
Birmingham, Michigan

Sheet: Proposed Electrical Plan

Job Number: B22-241/20240478
Drawn: DJK
Checked: ARU
Scale: 1"=20'

Date: 8-6-2024 Issued for: Issued for City Commission Review

Note Key

1. Entry plaza with special paving, seatwalls, movable furniture with umbrellas and art display
2. Restrooms
3. Bike racks and stroller parking
4. Open plaza with special paving, space for activities, coffee cart, food trucks and movable bistro seating to allow for vehicle access
5. Park signage
6. New driveway cut for vehicular access
7. Boardwalk with interpretive signage
8. Rain garden / bioswale (to capture runoff, includes educational signage and demonstration areas)
9. Entry to the existing playground
10. Benches
11. Lounge chairs on the existing lawn ridges
12. Temporary stage / movie screen location
13. Selectively clear vegetation and remove fencing to open view to river
14. Donor benches with customized walk and butterfly garden
15. Trail gateway customized column with signage and planting surround
16. Pollinator garden
17. 10' wide concrete walk
18. 8' wide trail with composed of limestone screenings
19. Hammocks
20. Picnic tables
21. Outdoor gym
22. Swings
23. Landscape beds
24. New canopy trees
25. Existing trees
26. Path down to the river for fishing
27. Stepping stone path through rain garden
28. Lawn

SCOPE ITEM 3
PATH DOWN TO
RIVER FOR FISHING

SCOPE ITEM 4
REPLACE WALK
WITH 5' WIDE WALK

SCOPE ITEM 1
(6) 3-D VIEWS
SCOPE ITEM 2
OVERLOOK AREA



MEMORANDUM

Department of Public Services

DATE: September 26, 2024

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager
Connie Folk, Ice Arena and Facilities Superintendent

SUBJECT: Booth Park Phase Two -Donor Recognition Policy

INTRODUCTION:

The City of Birmingham currently has a Parks and Recreation Donor Policy approved by the City Commission, latest edition 2015. In addition, prior to the 2006 Booth Park Improvement Project, a Donation Policy specific to Booth Park was established, also approved by the City Commission. The policies referenced are attached to this report.

BACKGROUND:

As the Department of Public Services (DPS), guided by the Parks and Recreation Board, has been working on designs for construction for the Booth Park Entry Plaza and Trail Improvements (the last phase of this project) it is good timing to implement an updated Booth Park Donor Policy. We anticipate interest from the community and local businesses to contribute to this upcoming and exciting project.

Since Booth Park Entry Plaza & Trail Improvement Plan offers a variety of additional amenities that are not included in the current Booth Park Donor Recognition Policy, DPS is recommending a Booth Park Phase Two-Donor Recognition Policy which will mimic the current Booth Park Donor Recognition with some slight changes, attached.

LEGAL REVIEW:

The updated policy will require City Attorney review prior to City Commission approval.

PUBLIC COMMUNICATIONS:

The DPS plans to launch a new online donation page within the next month on which we will advertise a campaign for Booth Park. We also plan to use various media to promote the project and ability to donate. Promotional signs will be placed at Booth Park as well, guiding potential donors direct to the website with a QR code.

SUMMARY:

As the City is anticipating construction of the Booth Park Entry Plaza and Trail Improvements project in spring of 2025, staff has prepared an updated Donor Policy for Booth Park. The updated policy mimics closely the original 2005 Booth Park Donor Recognition Policy.

ATTACHMENTS:

- City of Birmingham Parks and Recreation Donor Policy (2015)
- Booth Park Donor Recognition Policy (2005)
- Proposed Booth Park Phase Two Recognition Policy

SUGGESTED BOARD ACTION:

Make a motion approving the proposed Booth Park Phase Two Donor Recognition Policy.

City of Birmingham Parks and Recreation Donor Policy

Thank you for considering Parks and Recreation in the City of Birmingham for your donation. We welcome donations from individuals, foundations, non-profit organizations and corporations and look forward to working with you.

While donations for our parks will enrich the community, the City of Birmingham recognizes that its open spaces, trails and recreation areas are precious resources. Accordingly, the City of Birmingham desires to protect and preserve the open, tranquil atmosphere of our parks, to protect the natural quality of our trails and to enhance the development of our recreational assets. Therefore, donations for park improvements and recreation programming will be considered with the support of those goals in mind.

I. DONATION CATEGORIES

The City of Birmingham welcomes donations in several categories including:

- a) Park landscaping elements include trees, shrubs and other flora. Donations of all landscaping elements, however, must be approved species and there may be site specific limitations. Please see the City of Birmingham Park Donor Program for further information.
- b) Park amenities for the purchase, replacement or refurbishment and maintenance of park benches, picnic tables, drinking fountains, bicycle racks, playground components and the like. Although suggestions from donors will be considered for the placement of a donated park amenity, final decisions as to location will be determined by the City of Birmingham. Please see the City of Birmingham Park Gift Donor Program for further information.
- c) Park features include arbors, pavilions, plazas, gardens, and the like. Such features must enhance the park, enrich the experience of park users and be consistent with park planning processes. Accordingly, such proposed donations will only be considered on a case-by-case basis. Donors may contact the City of Birmingham or the Director of Public Services to discuss proposed park features.
- d) Monetary donations, such as cash or negotiable securities, may be used toward the development and general upkeep of park elements, amenities and features. Donors may identify a specific use for the City's consideration, or funds may be used to best meet the needs of the City of Birmingham Parks and Recreation projects.

II. DONATION GUIDELINES

In order to have a consistent donor program, the following guidelines endeavor to address both the needs and resource capabilities of the City of Birmingham and the desire of donors to support Birmingham's Parks. Donors should contact the Director of Public Services to discuss donation ideas.

- a) The City wants to ensure the best appearance and aesthetic quality of its parks. Thus, donations should satisfy a true need of an approved park scheme.

II. DONATION GUIDELINES (continued)

- b) All donations will be reviewed for appropriateness and compatibility with the City of Birmingham Parks and Recreation Master Plans. The City reserves the right to decline any donation if, upon review, the donation is (1) limited by special restrictions, conditions or covenants which pose unreasonable budgetary or maintenance obligations on the City, or (2) not in the best interest of the City.
- c) Donors may be asked to appear before the Birmingham Parks and Recreation Board and/or the City Commission, to present their donation proposal. Public comment and feedback may be considered during the review process.
- d) The City understands that donors may have preferences regarding the choice of design professionals, vendors and contractors, and preferences regarding the location, size, scale, color and materials of donated elements, amenities and features. The City, however, must adhere to the open bid process requirements, if applicable, and to other City policies and goals. Accordingly, final decisions on all details of the proposed donation shall be at the sole discretion of the City of Birmingham.
- e) While the City recognizes the generally good intentions behind any donation, the City, at its sole discretion, reserves the right to decline any gift or donation.
- f) Upon acceptance by the City, any donated element, amenity or feature, becomes City of Birmingham property. The City has an interest in ensuring that all park elements, amenities and features remain in good repair and will provide, at its sole discretion, reasonable maintenance of donated items. The City, however, is under no continuing obligation to repair, replace or maintain perpetual care for any donated item.
- g) The City will make a reasonable effort to notify a donor of any damage, theft or other loss to a donated item and may, at its sole discretion, repair or replace such a donated item to the extent it deems practical, or as described in the original gift agreement, if any.
- h) Because donations to the City of Birmingham may be tax deductible, donors are encouraged to consult with their tax advisor.

III. **DONOR RECOGNITION**

- a) Recognition shall be provided for all gifts given to the City of Birmingham for park improvements, subject to such general policy changes and amendments as may be implemented by the City Commission.
- b) "Naming rights" on any park feature or element are subject to the approval of the City Commission.
- c) All donations will be acknowledged by a letter of appreciation from the City of Birmingham.

Booth Park Donor Recognition

MOTION: Motion by Carney, seconded by Moore:

Resolution for Booth Park Donor Recognition This policy has been developed for the Booth Park community-built playground improvement project, subject to such general policy changes and amendments as may be implemented by the city commission in the future.

Recognition Policy

1. Recognition shall be provided for all gifts given to the City of Birmingham for improvement of Booth Park, subject to such general policy changes and amendments as may be implemented by the city commission in the future.
 - a) Gifts shall be accepted for the Booth Park community-built playground improvement program in its entirety, and shall not be assigned to specific Booth Park features.
 - b) Gifts will be recognized in the name of the person making the gift, as evidenced by the gift instrument or other written documentation.
 - c) Gifts collected by an intermediate party or other non-profit or for-profit entity shall be recognized under the name of that entity.
 - d) Monetary gifts will be recognized as such, according to established giving levels.
 - e) Gifts of items or services shall be recognized as in-kind contributions, and shall not be assigned a monetary value by the City.
 - f) The City of Birmingham reserves the right to decline any gift at its discretion.
2. Recognition for gifts of \$500 or more shall be made on a brass Donor Wall Plaque to be installed on the brick wall located near the labyrinth garden and children's play area in Booth Park.
3. Recognition for gifts of less than \$500 shall be made in print form in the Dedication Materials produced for the re-opening of Booth Park.
4. The following provides a listing of Booth Park giving recognition levels for monetary gifts:
 - a) Aspen Giving Level of \$50,000 and above
 - b) Beech Giving Level of \$25,000 to \$49,999
 - c) Birch Giving Level of \$10,000 to \$24,999
 - d) Hickory Giving Level of \$5,000 to \$9,999
 - e) Maple Giving Level of \$2,500 to \$4,999
 - f) Oak Giving Level of \$1,000 to \$2,499
 - g) Poplar Giving Level of \$500 to \$999
 - h) White Pine In-Kind Donations

B. Donor Wall Plaque

1. The Donor Wall Plaque shall be constructed of brass as designed by Michael J. Dul & Associates, Inc and as approved by the City of Birmingham as part of the Booth Park project.
2. Eligible donations entitling donor's names to be placed on the Donor Wall will be collected until ninety (90) days in advance of the Booth Park build date.
3. The Donor Wall Plaque is envisioned as a central plaque for higher giving levels, flanked by additional plaques on either side for lesser giving levels as necessary determined by the number of donations received for the Booth Park project.
4. The Donor Wall Plaque shall display the approved giving recognition levels for monetary gifts, with the names of the donors whose total giving entitles them to recognition at that level displayed underneath. The actual monetary amounts for each giving level will not be reflected on the Plaque, but will be identified in print form in the Dedication Materials produced for the re-opening of Booth Park, and available upon inquiry from City Administration.
5. Recognition for In-Kind donations shall be made separately on the Donor Wall Plaque and not distinguished by giving level.
6. The Donor Wall Plaque is envisioned to contain a decorative element representing the City of Birmingham, and shall identify the Citizens of Birmingham as supporters of Booth Park (as evidenced by their passing of the Park and Recreation Bond).
7. The design of the Donor Wall Plaque shall not be finalized until after the cut-off for receiving donations has passed, so as to allow the most harmonious arrangement of the recognition levels and accompanying donor names.

C. Naming Appearance Policy

1. Donors whose total giving exceeds \$10,000 (Aspen, Beech and Birch Donors) shall be entitled to two lines of text on the Donor Wall Plaque under the giving level for which they are eligible, should they so desire.
2. Donors whose total giving level is from \$500 to \$9,999 shall be entitled to one line of text on the Donor Wall Plaque under the giving level for which they are eligible.
3. Donors of In-Kind donations shall be entitled to one line of text on the Donor Wall Plaque.

C. Naming Appearance Policy (*continues*)

4. Upon receipt and acknowledgment of a gift given to the City of Birmingham for improvement of Booth Park, subject to such general policy changes and amendments as may be implemented by the city commission in the future, the donor shall be provided with a form on which they may indicate the preferred wording for their recognition, in accordance with C. 5.
5. Final approval for all wording on the Donor Wall Plaque rests with the City of Birmingham. Naming shall be restricted to certain established formats and must meet the limitations established for characters and spaces per line**:
In Memory of Name Example: In Memory of Jane Smith Family of
Name Example: Family of Jane Smith
Name Family Example: Smith Family Name(s)
Examples: Mr. and Mrs. Smith Mr. Jim and Mrs. Jane Smith Mr. Jim Smith
Mrs. Jane Smith Jane Smith Jim, Jane, and Sally Smith

* Character and space limitations currently being determined by Michael J. Dul & Associates, Inc.

Booth Park **Phase Two** Donor Recognition Policy:

Recognition Policy

1. Recognition shall be provided for all gifts given to the City of Birmingham for improvement of Booth Park, subject to such general policy changes and amendments as may be implemented by the city commission in the future.
 - a) Gifts shall be accepted for the Booth Park **Phase Two** ~~community built playground~~ **park** improvement program in its entirety. ~~and shall not be assigned to specific Booth Park features.~~
 - b) Gifts will be recognized in the name of the person making the gift, as evidenced by the gift instrument or other written documentation.
 - c) Gifts collected by an intermediate party or other non-profit or for-profit entity shall be recognized under the name of that entity.
 - d) Monetary gifts will be recognized as such, according to established giving levels.
 - e) Gifts of items or services shall be recognized as in-kind contributions, and shall not be assigned a monetary value by the City.
 - f) The City of Birmingham reserves the right to decline any gift at its discretion.
2. Recognition for gifts of ~~\$500~~ **\$1,000** or more shall be made on a brass Donor Wall Plaque to be installed ~~on the brick wall located near the labyrinth garden and children's play area~~ **in Booth Park with a QR code that links to a Digital Story.**
3. Recognition for gifts of less than ~~\$500~~ **\$1,000** shall be **available on an anodized aluminum plaques with a QR code that links to a Digital Story.** ~~a made-in print form in the Dedication Materials produced for the re-opening of Booth Park.~~
4. The following provides a listing of Booth Park giving recognition levels for monetary gifts:
 - a) ~~Aspen~~ Giving Level of \$50,000 and above
 - b) ~~Beech~~ Giving Level of \$25,000 to \$49,999
 - c) ~~Birch~~ Giving Level of \$10,000 to \$24,999
 - d) ~~Hickory~~ Giving Level of \$5,000 to \$9,999
 - e) ~~Maple~~ Giving Level of \$2,500 to \$4,999
 - f) ~~Oak~~ Giving Level of \$1,000 to \$2,499
 - g) ~~Poplar~~ Giving Level of \$500 to \$999
 - h) ~~White Pine In-Kind Donations~~

B. Donor Wall Plaque

1. The Donor Wall Plaque shall be constructed of ~~brass as designed by Michael J. Dul & Associates, Inc~~ and as approved by the City of Birmingham as part of the Booth Park project.
2. Eligible donations entitling donor's names to be placed on the Donor Wall will be collected until ~~ninety (90)~~ **thirty (30)** days in advance of the Booth Park **Phase Two** build date.
3. The Donor Wall Plaque is envisioned as a central plaque for higher giving levels, flanked by additional plaques on either side for lesser giving levels as necessary determined by the number of donations received for the Booth Park **Phase Two** project.
4. The Donor Wall Plaque shall display the approved giving recognition levels for monetary gifts, with the names of the donors whose total giving entitles them to recognition at that level displayed underneath. The actual monetary amounts for each giving level will not be reflected on the Plaque, but will be identified in print form in the Dedication Materials produced for the re-opening of Booth Park, and available upon inquiry from City Administration.
- ~~5. Recognition for In-Kind donations shall be made separately on the Donor Wall Plaque and not distinguished by giving level.~~
6. The Donor Wall Plaque is envisioned to contain a decorative element representing the City of Birmingham, and shall identify the Citizens of Birmingham as supporters of Booth Park (as evidenced by their passing of the Park and Recreation Bond).
7. The design of the Donor Wall Plaque shall not be finalized until after the cut-off for receiving donations has passed, so as to allow the most harmonious arrangement of the recognition levels and accompanying donor names.

C. Naming Appearance Policy

1. Donors whose total giving exceeds \$10,000 (~~Aspen, Beech and Birch Donors~~) shall be entitled to two lines of text on the Donor Wall Plaque under the giving level for which they are eligible, should they so desire.
2. Donors whose total giving level is from ~~\$500 to \$9,999~~ **\$5,000 to \$9,999** shall be entitled to one line of text on the Donor Wall Plaque under the giving level for which they are eligible.
- ~~3. Donors of In-Kind donations shall be entitled to one line of text on the Donor Wall Plaque.~~

4. Upon receipt and acknowledgment of a gift given to the City of Birmingham for improvement of Booth Park **Phase Two**, subject to such general policy changes and amendments as may be implemented by the city commission in the future, the donor shall be provided with a form on which they may indicate the preferred wording for their recognition, in accordance with C. 5.
5. Final approval for all wording on the Donor Wall Plaque rests with the City of Birmingham. Naming shall be restricted to certain established formats and must meet the limitations established for characters and spaces per line**:
In Memory of Name Example: In Memory of Jane Smith Family of
Name Example: Family of Jane Smith
Name Family Example: Smith Family Name(s)
Examples: Mr. and Mrs. Smith Mr. Jim and Mrs. Jane Smith Mr. Jim Smith
Mrs. Jane Smith Jane Smith Jim, Jane, and Sally Smith

~~*Character and space limitations currently being determined by Michael J. Dul & Associates, Inc.~~



MEMORANDUM

Department of Public Services

DATE: September 24, 2024

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager

APPROVED: Scott Zielinski, DPS Director

SUBJECT: Birmingham Well Sites Park Designations

INTRODUCTION:

The Department of Public Services (DPS) has been tasked with researching whether or not certain public property, specifically unofficially known as “well sites” located in Birmingham have been designated as park property, and, if not, make a recommendation on whether or not each one should be. To date, the South Well sites are the only well site properties formally designated as parks.

BACKGROUND:

In 2022, the DPS began its research with South Well Sites. At the September 13, 2022 the Parks and Recreation Board reviewed this topic, specific to South Well. The Parks and Recreation Board made a motion to recommend the City Commission review all well sites (Baldwin, Derby, Redding and South {Well Sites}). At their October 24, 2022 City Commission meeting ([Agenda/Minutes](#)), the Commission took action to designate the South Well sites as parks, and further, direct the City Manager to have additional research conducted, prepare recommendations to the Parks and Recreation Board for their deliberations, and recommendation to the City Commission.

Since then, DPS has been, with the assistance of the Museum, conducting reviews of “well sites” across the City. DPS is still looking to complete two remaining sites: Derby Well Site (Derby Tank) and the Redding Well Site.

The DPS has completed reviews for the following sites as summarized below:

Baldwin Well Site:

Purpose for acquisition: Well Site

Zoned: Public Property, present use: Park

Described at a mini-park in Parks and Recreation Master Plan

Not formally designated as a park.

West Lincoln Well & Park (Lincoln Well)

Purpose for acquisition: Water Tank

Zoned: Public Property

Described at a neighborhood park in Parks and Recreation Master Plan

Not formally designated as a park

Wakefield Well Site (Pumphouse Park)

Purpose for acquisition: Well

Zoned: Public Property

Described at a mini-park in Parks and Recreation Master Plan

Not formally designated as a park, however, in 2010, was renamed to Pumphouse Park with City Commission approval.

Other Info about Wakefield Well Site:

In 1980, Wakefield Well Site (now named Pumphouse Park) was being considered by the City Commission for rezoning to Residential. At the same time, the South Well Sites were being considered for Commercial zoning. Minutes display the outcome and general consensus for both Wakefield and Southfield Well site were that they were to remain as public property, as green space and a playground was installed shortly thereafter. The Recreation Plan of 1980 was also referenced during discussion and shortly thereafter, play equipment was placed at the site.

South Well Site (Southfield Well)

Two sites on Southfield designated park property in October 2022. No action required.

Other General Info:

In 2006, at the request of the City Manager, an inventory of City property was compiled for the purpose of determining whether or not there are any parcels owned by the City that may be suitable for sale, disposal, or lease. See attached report and excerpts from the presentation including maps and property details from the 2006 report. The only "well sites" considered as part of potential properties were the South Well sites, and select parcels within the Derby Well Site. The Park and Recreation Board recommended they, along with some other public property sites, be retained for future consideration for recreational usage.

SUMMARY:

The 2024-2028 Parks and Recreation Master Plan calls out each of the well site properties as part of the City's recreation inventory and part of the park system, labeling them as min-parks. The Recreation Plan of 1980 (mentioned above) contains well sites as part of the recreation inventory and each consecutive Parks and Recreation Master Plan thereafter carried these sites as part of public property intended for either passive or active recreation use.

With the completion of the 2024-2028 Parks and Recreation Master Plan, the above mentioned "well sites" are identified as mini-parks with the exception of West Lincoln Well Park, which is labeled as a neighborhood park. The plan identifies some deficiencies/opportunities for Well Sites as shown in the attachment. The Department intends to include the Baldwin Well Site and South Well as part of a budgeted park sign project this current fiscal year. West Lincoln Well Park and Pumphouse Park are currently signed. It should be noted that at a recent City Commission meeting, a request was made by the Commission to remove "Well" from any

existing signage at these sites.

The DPS will plan to return with the remaining two “well sites”, Derby and Redding at the November Parks and Recreation Board meeting.

ATTACHMENTS:

Zoning Map

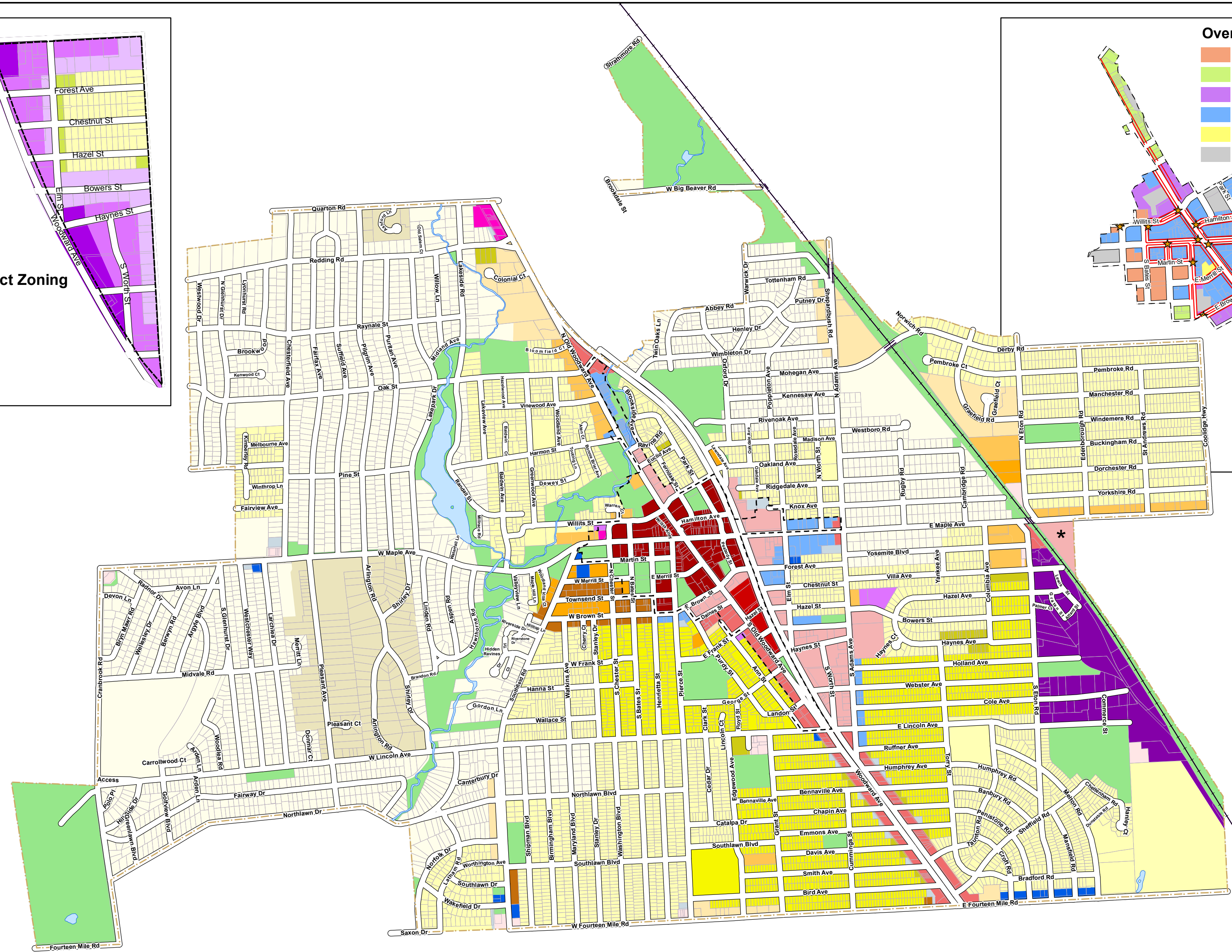
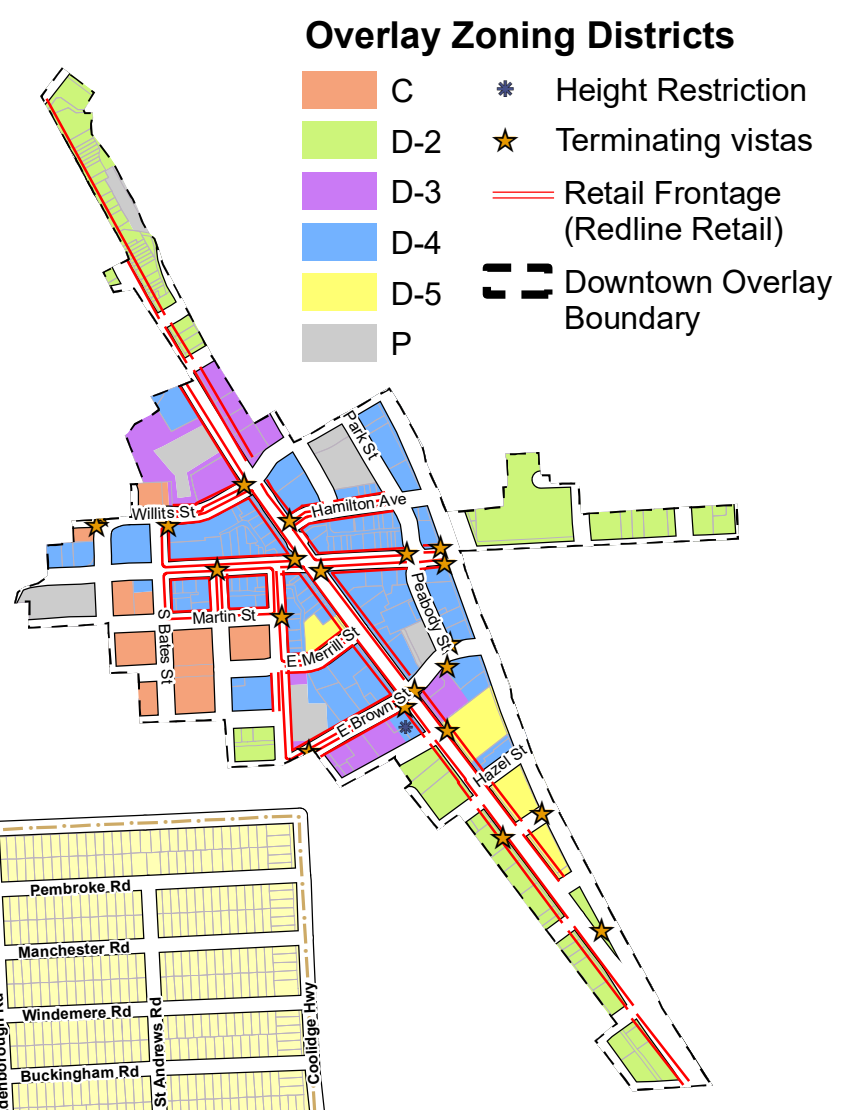
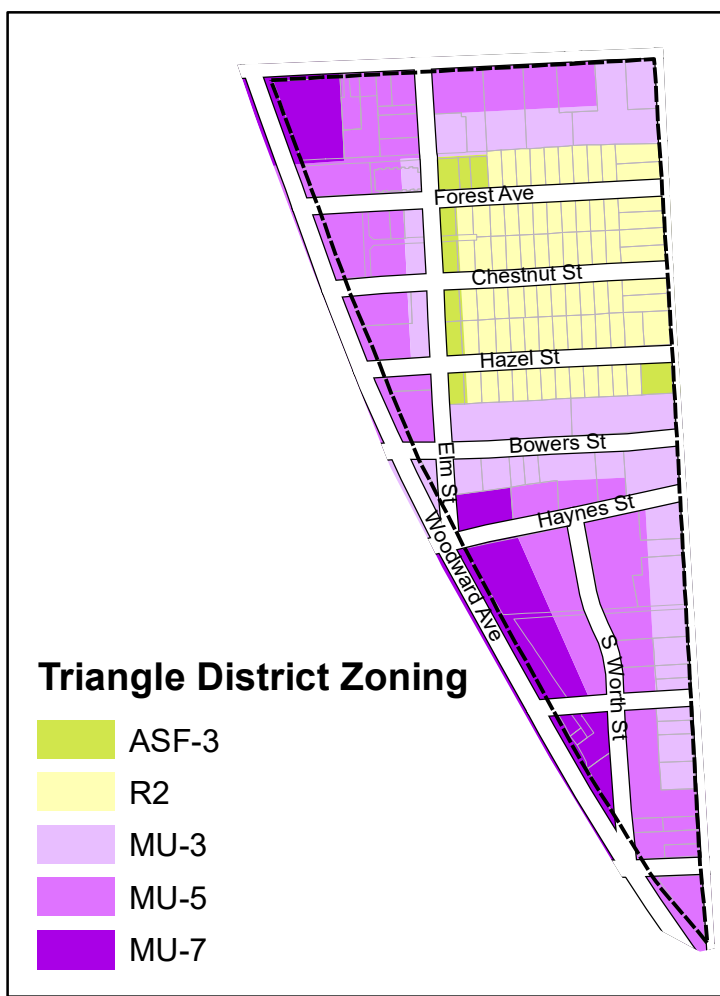
Historical information on Wakefield Well/South Well

2006 Memo and excerpts from the Public Land Sale presentation

Pages from the 2024-2028 Parks & Recreation Master Plan regarding “well sites” or mini-parks

SUGGESTED ACTION:

Make a motion to recommend the City Commission review Baldwin, Pumphouse Park, and West Lincoln Well sites and consider designating each as park property.



City Of Birmingham Zoning Map

Zoning Districts

R1

Single-Family Residential

R1-A

Single-Family Residential

R2

Single-Family Residential

R3

Single-Family Residential

R4

Two-Family Residential

R5

Multiple-Family Residential

R6

Multiple-Family Residential

R7

Multiple-Family Residential

R8

Multiple-Family Residential

TZ1

Transitional Zoning 1

TZ3

Transitional Zoning

MX

Mixed-Use

B-1

Neighborhood Business

B-2

General Business

* B-2

General Business
Limited to Grocery Store Use

B-2B

General Business

B-3

Office-Residential

B-4

Business-Residential

O-2

Office Commercial

O-1

Office

P

Parking

PP

Public Property

Downtown Overlay Boundary

March 26, 1980

City Commission
Birmingham, Michigan

From: Charles Tholen, Chairman - Planning Board

Subject: Rezoning of Wakefield Well Site (Lot 153, J. Lee
Baker Company's Birmingham Hills Subdivision)

Gentlemen:

The Planning Board held a public hearing on Wednesday, March 19, 1980, to consider rezoning the Wakefield Well site to R-1 Single Family Residential.

Mrs. Cook explained to the Board that the lot is not buildable as platted because it contains only 8,914 square feet and 9,000 square foot minimum is Code. A variance from the Board of Zoning Appeals would be required to make it buildable. It was also determined that because of the odd shape of the lot, setback variances would also be necessary.

Several of the neighbors and representatives of the Birmingham Hills Homeowners' Association were present. Two letters were received in opposition to the rezoning.

The recently adopted Master Plan's policies on open space and recreation state that the City should maintain existing facilities for both active and passive recreation. The Planning Board felt that the City's position should be consistent with the Master Plan. They unanimously recommend to the City Commission that the Public Property classification be retained and this property be referred to the Parks and Recreation Board for consideration as a permanent park.

Very truly yours,

Charles E. Tholen (BBC)

Charles E. Tholen,
Chairman, Planning Board

BBC/sf

CITY OF BIRMINGHAM
MICHIGAN

COMMISSION PROCEEDINGS

MARCH 31, 1980

Minutes of a Regular Meeting of the Birmingham City Commission held Monday, March 31, 1980, at 8:05 P.M., in the Commission Room in the Municipal Building.

Present: Mayor Jackson, Commissioners Jensen, Jeske, Kain, Kelly, Sights and York

Absent: None

Administration:

Acting City Manager - James Purkiss, Jr.
City Clerk - Phyllis Armour
City Attorney - Stephen Hopkins
City Planner - Bonnie Brodie Cook
City Engineer - William Killeen
Chief of Fire - Gary Whitener
Superintendent Parks/Recreation - D. Middlewood

8:06

03-356-80: APPROVAL OF MINUTES - CITY COMMISSION
MEETING - MARCH 24, 1980 - AS CORRECTED

MOTION: Motion by Commissioner Sights, supported by Commissioner York:

To approve the Minutes of the City Commission Meeting held March 24, 1980, with the following correction:

✓Page 1, last paragraph, line 2 - Change "requesting" to "requested".

VOTE: Yeas, 7. Nays, None

8:08

03-357-80: **PUBLIC HEARING - REZONE LOT 153 -
J. LEE BAKER COMPANY'S BIRMINGHAM
HILLS SUBDIVISION (WAKEFIELD WELL
SITE) - R-1 SINGLE FAMILY RESIDENTIAL**

Mayor Jackson announced that this was the date and time, as advertised, for a Public Hearing to consider an amendment to Section 5.7 of Chapter 39, Title V, Zoning and Planning, of the City Code of the City of Birmingham by rezoning the property described as Lot 153, J. Lee Baker Company's Birmingham Hills Subdivision to R-1 Single Family Residential (property known as the Wakefield Well site, located on Norfolk opposite Wakefield).

Commissioner Kelly suggested that since there has been no request to rezone the subject property and no communications have been received in support of the proposed rezoning, that the Commission take no action.

In answer to a question from Commissioner York, the Chief of Fire explained that since there is no underground contamination the pump and well may be left in place.

MOTION: Motion by Commissioner Jeske, supported by Commissioner Kelly:
To take no action on the proposed rezoning of Lot 153, J. Lee Baker Company's Birmingham Hills Subdivision to R-1 Single Family Residential, and to take up the next item on the agenda.

VOTE: Yeas, 7 Nays, None

03-358-80: 8:15
PUBLIC HEARING - REZONE LOTS 301, 302, 303, NORTH 1/2 OF LOT 304 - J. LEE BAKER COMPANY'S BIRMINGHAM HILLS SUBDIVISION (SOUTHFIELD WELL SITE) - B-1 NEIGHBORHOOD BUSINESS

Mayor Jackson announced that this was the date and time, as advertised for a Public Hearing to consider an amendment to Section 5.7 of Chapter 39, Title V, Zoning and Planning, of the City Code of the City of Birmingham, by rezoning the property described as Lots 301, 302, 303 and North 1/2 of Lot 304 as measured on front and rear lot lines, J. Lee Baker Company's Birmingham Hills Subdivision, to B-1 Neighborhood Business (property known as the Southfield Well site located at the southwest corner of Southfield and Wakefield).

Commissioner Jensen commented that since the subject property serves as a buffer between ~~Greenfield~~ and the residential area it should be kept as a green area. *Southfield*

MOTION: Motion by Commissioner Jensen, supported by Commissioner Kelly:
To take no action on the proposed rezoning of Lots 301, 302, 303 and North 1/2 of Lot 304 as measured on front and rear lot lines, J. Lee Baker Company's Birmingham Hills Subdivision, to B-1 Neighborhood Business.

Commissioner Kain suggested that the Department of Parks and Recreation determine if the well house on the property should be removed and the well capped. He also noted that service organizations in the City might consider doing the work as a project, bearing all or part of the cost.

VOTE: Yeas, 7 Nays, None

MOTION: Motion by Commissioner Kain, supported by Commissioner Sights:
To direct that the Department of Parks and Recreation and the Parks and Recreation Board report to the Commission with recommendations regarding the wells and well houses on the Southfield Well site and the Wakefield Well site.

VOTE: Yeas, 7 Nays, None

03-359-80: 8:20
PUBLIC HEARING - LOT SPLIT - 220 MERRILL STREET

Mayor Jackson announced that this was the date and time, as advertised, for a Public Hearing to consider a request from Brown Associates for lot split at 220 Merrill Street.

^{when}
The City Planner explained that the Certificate of Occupancy for the existing building at 220 Merrill Street was issued, it was for the entire site, and, if the lot split is granted, both lots must meet the requirements of the City Code. The existing building at 220 Merrill Street requires two loading spaces, and the proposed building requires three loading spaces.

Excerpt from 4/14/80 City Commission Minutes

WHEREAS, William Beaumont Hospital, Royal Oak, will this year mark twenty-five years of service to the community, and

WHEREAS, throughout a quarter of a century, Beaumont Hospital has been committed to providing the finest quality patient care and has grown from a 238-bed community hospital to one of the nation's ten largest regional medical centers, combining the dedication of personnel with new facilities and the latest technology, and

WHEREAS, Beaumont Hospital sponsors medical residencies in specialties for approximately two hundred house staff officers, provides clinical training of nursing students and training and internships in many technological fields, and

WHEREAS, Beaumont Hospital is one of the largest employers in Oakland County, affording employment to over five thousand people.

NOW, THEREFORE, BE IT RESOLVED that the Birmingham City Commission extends its congratulations to William Beaumont Hospital, Royal Oak, during its celebration of this significant event, and also sincere wishes for continued growth and service to the community.

VOTE: Yeas, 7 Nays, None

10:41

04-447-80: SEMTA CONDEMNATION - CITY PROPERTY

Report received from the City Attorney re: SEMTA Condemnation of City Property.

10:41

04-448-80: STATUS REPORT RE: PENDING LITIGATION

Report received from the City Attorney re: status of lawsuits in which the City of Birmingham is involved.

10:42

04-449-80: SET CLOSED MEETING RE: PENDING LITIGATION

MOTION: Motion by Commissioner York, supported by Commissioner Hockman:

To schedule a Closed Meeting of the City Commission, immediately following this meeting, for the purpose of discussing pending litigation re: United States vs City of Birmingham.

VOTE: Yeas, 7 Nays, None

10:43

04-450-80: **DISPOSITION OF WAKEFIELD AND SOUTH WELL SITES**

Report received from the Parks and Recreation Board re: Disposition of Wakefield and South Well Sites, recommending that no changes be made to the well sites, except that consideration be given to the placement of playground equipment at the sites, and that the Department of Parks and Recreation be authorized to place signs at the sites indicating they are City of Birmingham park areas.

City of Birmingham

151 Martin Street - P.O. Box P-1

Birmingham, Michigan 48012

Department of Parks and Recreation

Area Code (313)
Telephone 644-1800

April 15, 1980

Dear Homeowner:

As you may be aware, your City Commission and Parks and Recreation Board have discussed the disposition of the Wakefield and South well sites. It has been recommended that both of these areas be maintained as "green space". In addition, the Parks and Recreation Board has made the recommendation that play equipment be placed at the Wakefield well site, and both areas be signed denoting them as city park areas.

Prior to the placement of several pieces of play equipment at the Wakefield well site, we wanted to be assured that it was wanted by the residents. The equipment would include most of the play apparatus now in place at Lincoln Hills.

I would appreciate your comments, for or against the movement of this equipment. Please call or drop me a note if you would like to express your views.

Yours truly,



Darrel C. Middlewood, Superintendent
Department of Parks and Recreation

DCM:mg
cc: Parks and Recreation Board
Well site file

August 15, 1980

MEMORANDUM

TO: Birmingham City Commission
FROM: Parks and Recreation Board
RE: Movement of Play Equipment to Wakefield and
Placement of Stopsign

*Small Swing
Slide -
Ligon*

Well site

At the June meeting of the Parks and Recreation Board, the Board held a public discussion on the movement of playground equipment from Lincoln Hills to the Wakefield Well. Mr. Middlewood indicated that response to a letter indicated an even pro and con opinion among the residents within 500 feet. At the public discussion, there were no residents opposed to the placement of the play equipment.

Mr. Middlewood mentioned that of the 18-20 calls that were received in response to his letter, those that were opposed to the idea felt as they did because of the small size of the site, the speed of traffic going past the area, and the possibility of the area becoming a loitering area. The residents that abut the site were in favor of the play equipment.

Following discussion, the following motion was offered:

Motion by J. Folk
Supported by J. McGregor

The Parks and Recreation Board recommends to the City Commission that playground equipment be placed at the site, and that a stop sign be placed at the corner of Wakefield and Norfolk, adjacent from the Wakefield Well playground site.

Yea's: (5) Bryant, Folk, Leigh, McGregor and Mosher

Nay's: (0)

Absent: (2) Righter and Rohde

Motion Carried.

Respectfully submitted,

Fred Leigh
Fred Leigh, Chairperson
Parks and Recreation Board

Superintendent's Note: Residents of the area have been notified that this subject will be on the agenda for the meeting of August 25.

*Recommend
stop sign to
Traffic Safety*

*6-0 - playground
stop sign referred - "
wants
no dog sign
per Marshall*

City of Birmingham

151 Martin Street - P.O. Box P-1

Birmingham, Michigan 48012

Area Code (313)
Telephone 644-1800

Department of Parks and Recreation

August 15th, 1980

Dear Property Owner:

As you are aware, your City Commission and Parks and Recreation Board have discussed the disposition of the Wakefield and South well sites. It was recommended that both of these areas be maintained as "green space". In addition, the Parks and Recreation Board had made the recommendation that playground equipment be placed at the site, and that a stop sign be placed at the corner of Wakefield and Norfolk, adjacent from the Wakefield Well playground site.

Prior to the placement of the sign and several pieces of play equipment at the Wakefield well site, the City Commission will again place this on their agenda for the meeting of August 25th, 1980.

If you have further comments, for or against the movement of this equipment you are urged to attend this meeting.

Yours truly,



Darrel C. Middlewood, Superintendent
Department of Parks and Recreation

DCM:mg
cc:file

MEMORANDUM

DATE: October 18, 2010

TO: Thomas M. Markus, City Manager

FROM: Lauren A. Wood, Director of Public Services

APPROVED: Thomas M. Markus, City Manager

SUBJECT: Re-Naming of Wakefield Well Site

Earlier this year, the Department of Public Services was approached by the Birmingham Farms Neighborhood Association to name a piece of City Owned property on Norfolk known as the Wakefield Well Site. The Department recognizes this property as Wakefield Well Site. After discussion with the City of Birmingham Assessor's Office and Community Development Department there is no legal property name associated with this property.

At the April 6, 2010 Parks and Recreation Board meeting, see the attachment, Mr. Jay Shell, Birmingham Farms Neighborhood President approached the Board for guidance on re-naming of Wakefield Well Site Property.

Jay Shell, President of Birmingham Farms Neighborhood Association, stated that their neighborhood is in the quadrant adjacent to the Birmingham Country Club. The park in question is on Norfolk in the southwest quadrant of the neighborhood and borders the golf course. There used to be an old pump house there, which was the reason that parcel was able to join Birmingham. Neighborhood functions are held in the park, and the City takes good care of the park. It was decided at the annual picnic to have a contest to name the park. They would like to have names submitted to the Neighborhood Association Board of Directors by neighbors in the Association. Then, the Board of Directors would select an appropriate name for the park. The name would be recognized by the City and be placed on maps and documentation pertaining to that parcel of land. The Association would fund the purchase and placement of a boulder with a plaque with the name of the park. This would be in keeping with other standardized stone identification signs located at some other City parks.

It was moved by Bill Wiebrecht, seconded by John Meehan, to approve the Birmingham Farms Neighborhood Association's request that they proceed as suggested to solicit proposed park names for what is now 'Wakefield Well Site' and return with that information and their procedure to this Board for review and submission to the City Commission.

Yeas – 5(Ross Kaplan, Therese Longe, John Meehan, Keith Vosburgh and Bill Wiebrecht)
Nays – 0

At the September 7, 2010 Parks and Recreation Board meeting Mr. Jay Shell, Birmingham Farms Neighborhood President approached the Parks Board for approval on re-naming of Wakefield Well Site Property. See the attached letter from him dated August 24, 2010. Mr. Shell explained to the Parks and Recreation Board that the association held a 'Name the Park' contest. Printed postage-paid park nomination cards were distributed to every household in the Birmingham Farms Neighborhood Association. A total of fifty entries were received.

At the Birmingham Farms Neighborhood board meeting held on August 17, 2010 they embarked on the selection process and reviewed every suggested name. There was a unanimous affirmation for a suggested name, which was 'Pump House Park'. Before the neighborhood was part of the City of Birmingham, the only way the founding fathers of Birmingham allowed the parcel to become part of Birmingham was the fact that they could provide water to the City. The neighborhood had a well; thus, it was referred to as the Wakefield Well Site. There used to be a pump house to house the well. Birmingham Farms Neighborhood Association asked for an endorsement of the name 'Pump House Park' as the official name. After a brief discussion was held, it was moved by Bill Wiebrecht, seconded by Art Stevens, to recommend to the City Commission that the name 'Pump House Park' be adopted for what used to be referred to as the Wakefield Well Site.

Yeas – 6(Dan Boorstein, Ross Kaplan, Therese Longe, Art Stevens, Keith Vosburgh and Bill Wiebrecht)
Nays – 0

The attached email from Mr. Shell dated October 18, 2010 provides an additional summation of the details pertaining to this request.

Suggested Resolution: To approve the Birmingham Farms Neighborhood Association's request to rename Wakefield Well Site Property to 'Pump House Park'.

MEMORANDUM

DATE: March 19, 2010
TO: Parks and Recreation Board Members
FROM: Connie J. Folk, Recreation Coordinator
SUBJECT: Naming of City Property

The Department has been approached by the Birmingham Farms Neighborhood Association to name a piece of City Owned property on Norfolk and Wakefield. The department recognizes this property as Wakefield Well Site. After discussion with the City of Birmingham Assessors office and Community Development Department there is no legal property name associated with this property.

I have attached Jay Shell, Birmingham Farms Neighborhood President's e-mail request. I have also attached the parcel information and photos of the property. Mr. Shell will be present to answer questions related to this request.

SUGGESTED RESOLUTION: To approve the Birmingham Farms Neighborhood Association's request to solicit proposed park names for the piece of property in question and to return to the Parks and Recreation Board with an update at a later time.

BIRMINGHAM CITY COMMISSION MINUTES

OCTOBER 25, 2010

MUNICIPAL BUILDING, 151 MARTIN

7:30 P.M.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Gordon Rinschler, Mayor Pro Tem, called the meeting to order at 7:30 PM.

II. ROLL CALL

ROLL CALL:	Present,	Mayor Pro Tem Rinschler
		Commissioner Dilgard
		Commissioner McDaniel
		Commissioner Moore
		Commissioner Nickita
		Commissioner Sherman
	Absent,	Mayor Hoff

Administration, City Manager Markus, Attorney Currier, Clerk Broski, Finance Director Ostin, IT Director Rumps, Planning Director Ecker, Building Official Johnson, Director of DPS Wood, Fire Chief Metz, Assistant Fire Chief Connaughton, City Engineer O'Meara, Assistant City Manager Valentine

III. PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AWARDS, APPOINTMENTS, RESIGNATIONS AND CONFIRMATIONS, ADMINISTRATION OF OATHS, INTRODUCTION OF GUESTS AND ANNOUNCEMENTS.

IV. CONSENT AGENDA

All items listed on the consent agenda are considered to be routine and will be enacted by one motion and approved by a roll call vote. There will be no separate discussion of the items unless a commissioner or citizen so requests, in which event the item will be removed from the general order of business and considered under the last item of new business.

10-253-10 APPROVAL OF CONSENT AGENDA

The following item was removed from the consent agenda:

- Item B (minutes of October 18, 2010) by Commissioner McDaniel
- Item F (Fall 2010 tree purchase & planting services) by Commissioner Dilgard

MOTION: Motion by Sherman, seconded by Nickita:

To approve the consent agenda as follows:

- A. Approval of city commission meeting minutes of October 11, 2010.
- C. Approval of warrant list, including Automated Clearing House payments, of October 13, 2010 in the amount of \$1,256,905.74.
- D. Approval of warrant list, including Automated Clearing House payments, of October 20, 2010 in the amount of \$594,677.68.
- E. Resolution authorizing the filing of an application for the annual permit for work on state highways and designating Paul T. O'Meara, City Engineer, as the officer authorized to

sign permits required by the State of Michigan beginning January 1, 2011, in accordance with the requirements of the application and permit. In his absence, the designated officer shall be Brendan Cousino, Assistant City Engineer.

- G. Resolution approving the Birmingham Farms Neighborhood Association's request to rename Wakefield Well Site to "Pump House Park".

- H. Resolution receiving the report submitted by the Engineering Department, and adopting the following resolution:

WHEREAS, the City Commission is concerned about the deteriorating condition of the noted parking areas within the Woodward Ave. right-of-way, and

WHEREAS, the City has established that the cost to repair said parking areas shall be a burden on the adjacent benefitting property owners,

THEREFORE IT IS RESOLVED, that this commission shall meet on Monday, December 6, 2010 at 7:30 PM, for the purpose of conducting a public hearing of necessity for the proposed paving special assessment district Woodard Ave Private Parking Areas.

FURTHER RESOLVED, if necessity is determined on December 6th, a hearing to review the assessments and to confirm the roll will be held on December 20, 2010 at 7:30 PM.

ROLL CALL VOTE:	Yeas,	Commissioner Dilgard Commissioner McDaniel Commissioner Moore Commissioner Nickita Commissioner Sherman Mayor Pro Tem Rinschler
	Nays,	None
	Absent,	Mayor Hoff
	Abstentions,	None

V. UNFINISHED BUSINESS

10-254-10 PURCHASE OF TOUGHBOOK TABLET COMPUTERS

Ms. Rumps explained that the computer model has gone through a processor upgrade and the addition of an extra two gigabyte of memory and an internal broadband card.

MOTION: Motion by McDaniel, seconded by Sherman:

To authorize an expenditure of \$7,994.00 from the Fire Department Machinery and Equipment account #101-1551-731.50-08, for the purchase of two Panasonic Toughbook tablets model 19, not to exceed \$7,994.00.

VOTE: Yeas, 6
Nays, None
Absent, 1, (Hoff)

VI. NEW BUSINESS

10-255-10 PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

MEMORANDUM

DATE: June 7, 2006

TO: Thomas M. Markus, City Manager

FROM: Lauren A. Wood, EPS Staff & Services Manager

APPROVED: Thomas M. Markus, City Manager

SUBJECT: Public Land Sale – Parks and Recreation Board Review

As part of our due diligence and at your request, the Parks and Recreation Board met on June 6, 2006, as part of its regular agenda, to review and consider the seventeen proposed public land sale sites. The purpose of their review was to determine if they believe any parcels need to be retained for park purposes.

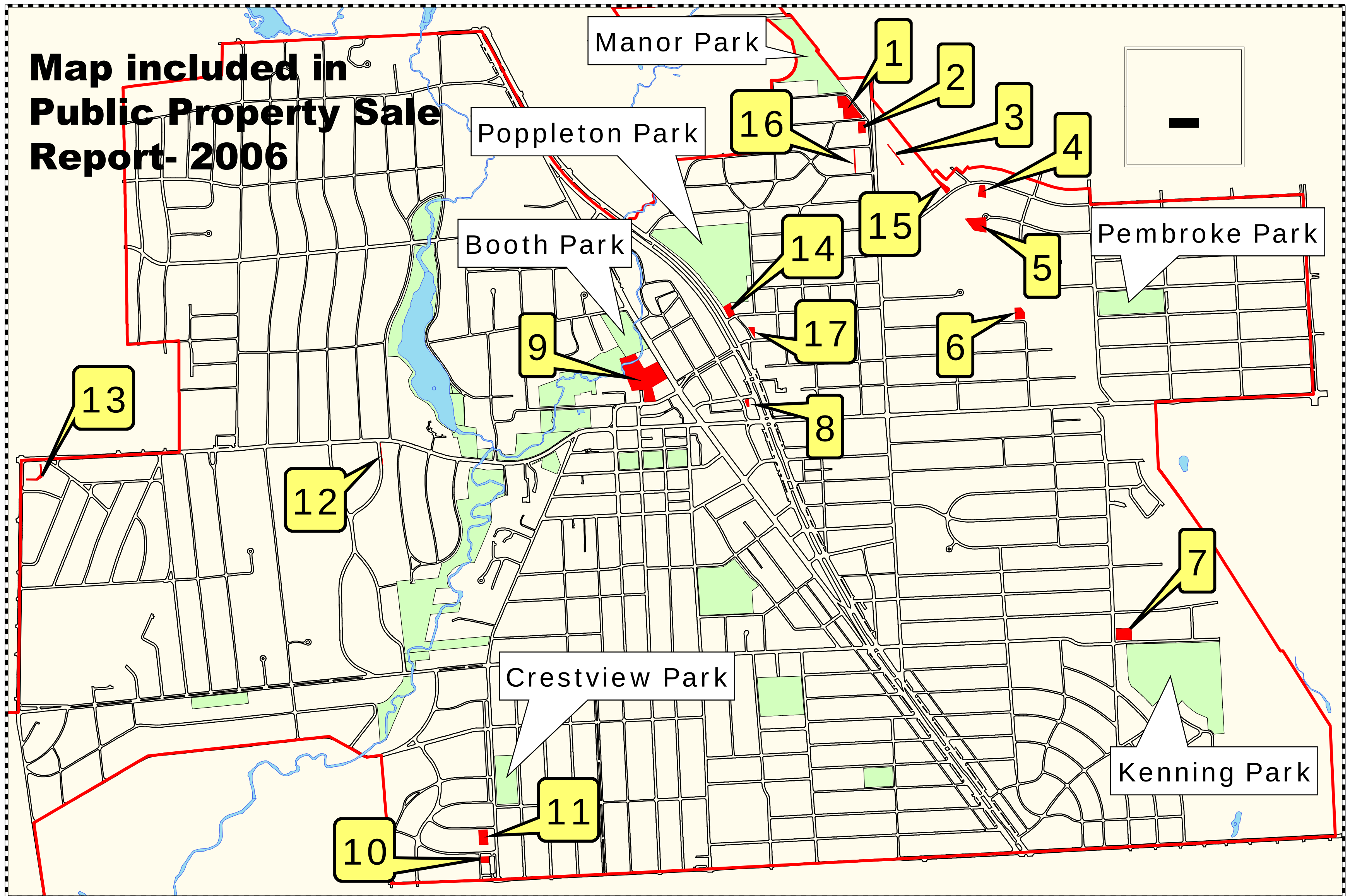
All of the individuals that sent letters and/or emails including the adjacent neighborhood associations were notified this matter will be before the Parks Board for review. There indeed was a large turnout for the discussion of this agenda item, seventy-six registered guests. While the comments were plentiful, I am not going to incorporate them in this report. The verbal expressions were certainly uniform with the many email/letters received and revealed a large consensus not to sell any public lands. Although not the only sites discussed, the primary focus of the audience was sites # 1, 2, 10 and 11. These are the Shephardbush and Southfield locations.

The Parks and Recreation Board made the following recommendations. They are making no recommendation on sites # 3, 8, 9, 12, 13, 15, 16 and 17 based on the fact these do not pertain to park purposes. The Parks Board does concur with the staff recommendations for sites # 4, 5, 6, 7 and 14 which are to retain city ownership. The other remaining sites # 1, 2, 10 and 11, the Parks Board recommend these sites be retained for future consideration for potential recreational usage. They do concur however; these sites are not considered park space presently.

Based on this action by the Parks and Recreation Board, I would recommend site # 1, 2, 10 and 11 be removed from the continued due diligence process and they be retained by the City of Birmingham for further consideration for park use in the future.

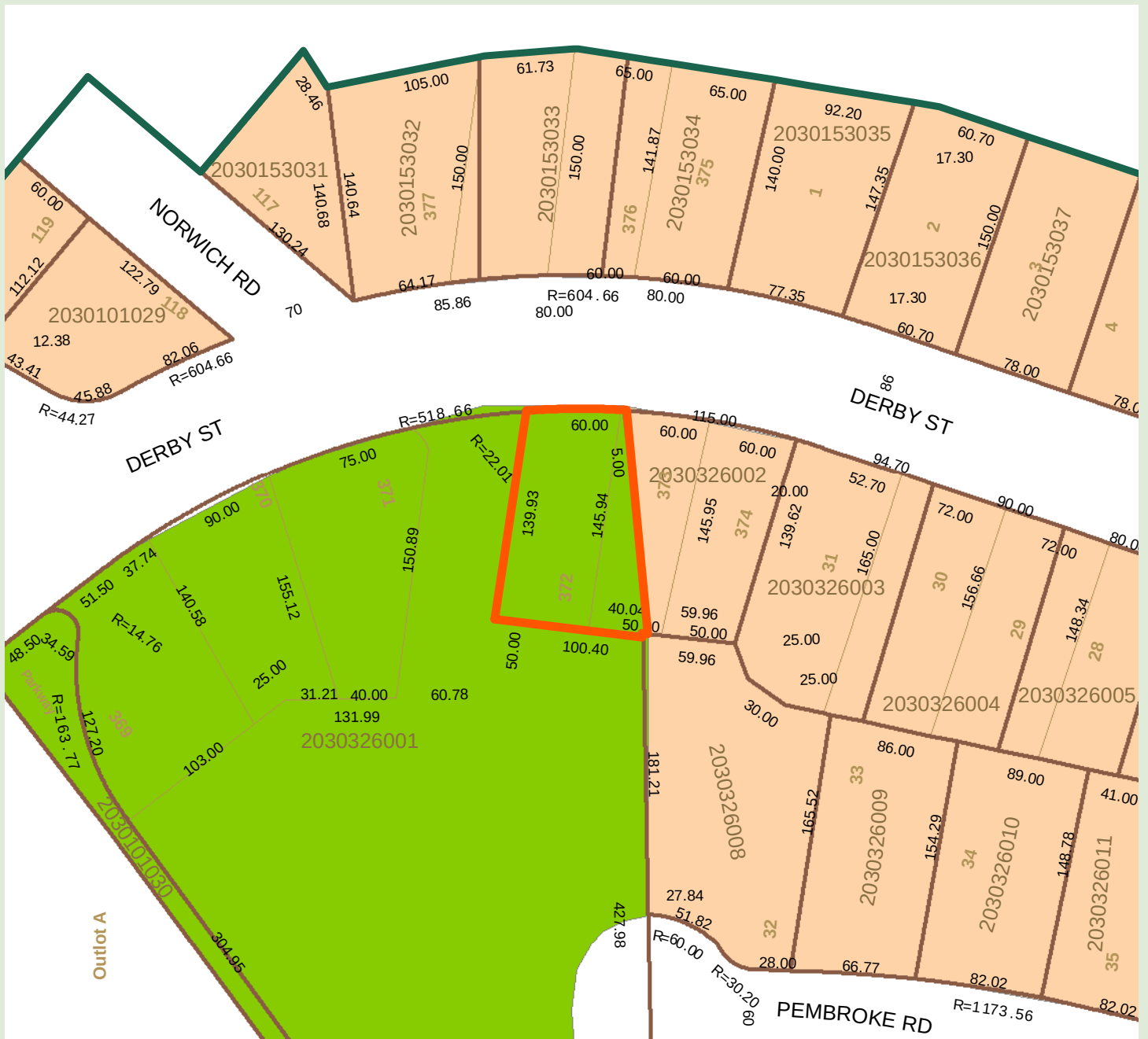
Suggested Resolution: Due to the strong neighborhood support and the Parks and Recreation Board recommendation that site # 1, 2, 10 and 11 be retained by the City of Birmingham, staff therefore, recommends these four sites be removed from further consideration for sale. Further, to continue the process of our due diligence as it relates to the other sites, # 3, 8, 9, 13, 15, 16 and 17.

**Map included in
Public Property Sale
Report- 2006**



MAP

Site #4 - Derby - Water Tower Property



Property Details

Sidwell: 2030326001
 Area: 11927.50 sq. ft.
 0.274 acres
 Property Description:
 T2N, R11E, SEC 30 BIRMINGHAM
 ESTATES NO 2 LOTS 369 TO 372 INCL &
 WLY PART OF LOT 373 MEAS 5.0 FT FRT
 & 40.04 FT ON REAR, ALSO PART OF W
 1/2 OF SEC 30 BEG AT SW COR OF LOT
 372, TH S 11-10-30 W 50 FT, TH N
 88-02-30 W 131.99 FT, TH S 56-07-30
 W 128.00 FT TH S 34-03-30 E 304.95 FT,
 TH S 34-11-00 E 55.49 FT, TH S 78-10-00
 E 134.30 FT, TH N 01-48-23 E 427.98 FT,
 TH N 81-50-30 W 100.04 FT TO BEG

Zoning: PP

0-1	R1	Tax Parcel
0-2	R1-A	City Limits
B-1	R2	Lot Lines
B-2	R3	Subject Property
B-2B	R4	
B-3	R5	
B-4	R6	
MX	R7	
P	R8	
PP		

0 25 50 100 150 Feet

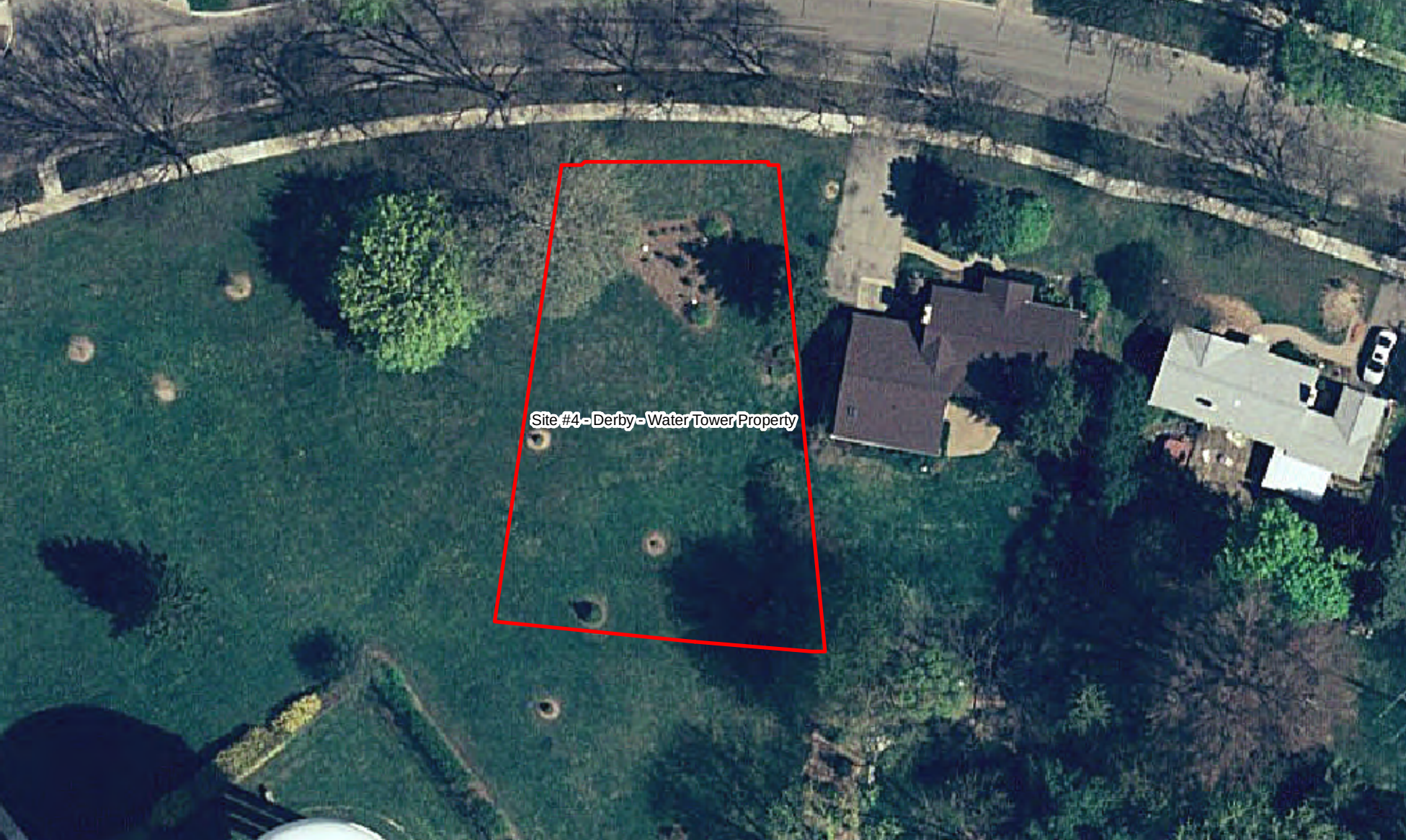
Recommendations

- maintain current zoning
- retain City ownership

Disclaimer: The information provided by this program has been compiled from recorded deeds, plats, taxmaps, surveys, and other public records and data. Any person or entity who relies on said information for any purpose whatsoever does so solely at his or her own risk.



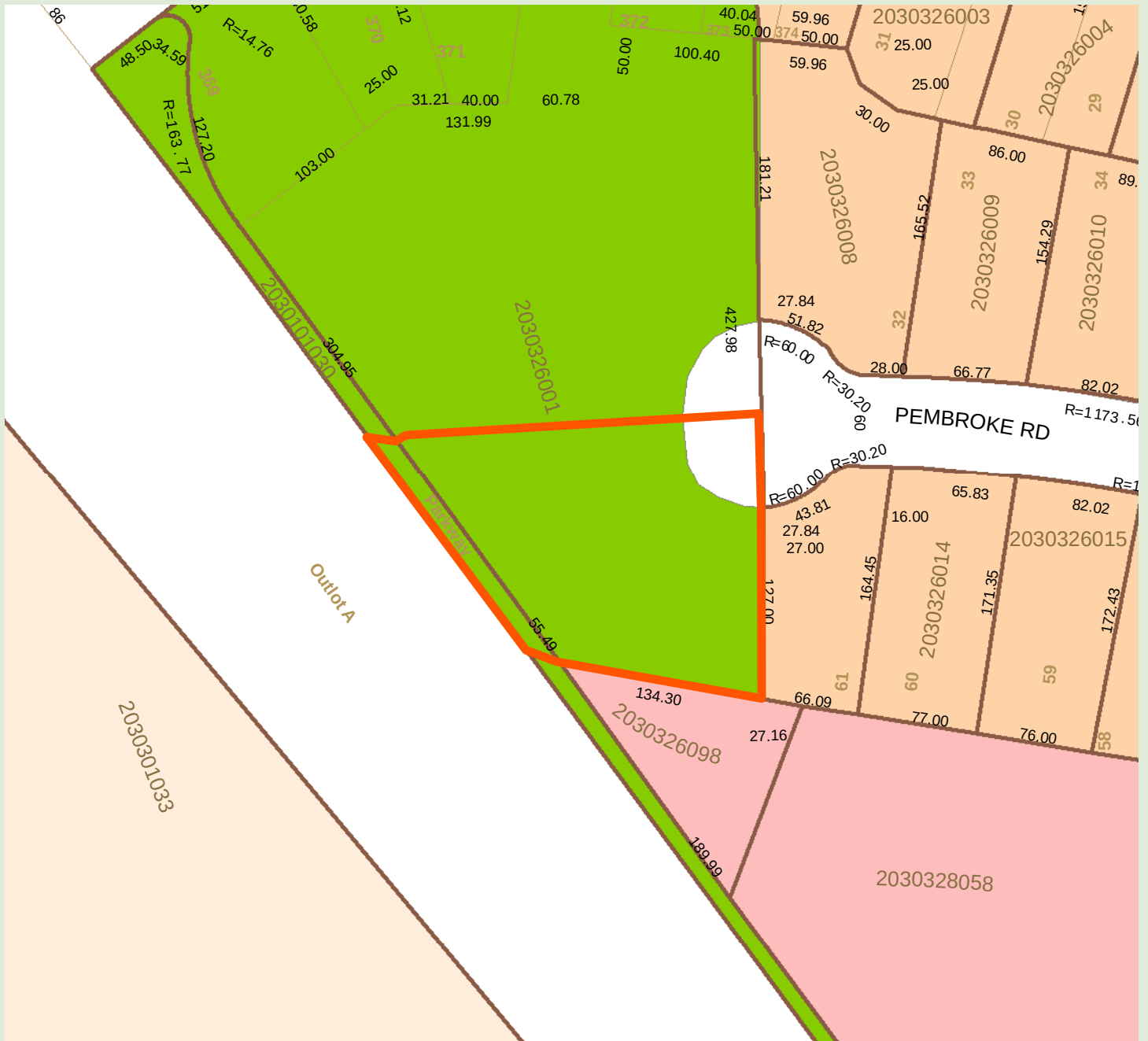
Site #4 - Derby - Water Tower Property

An aerial photograph of a residential property. A red rectangular outline is drawn on a grassy area, enclosing a small cluster of trees and a paved path. To the right of the outlined area are two houses: one with a dark brown roof and another with a light grey roof. A white car is parked on the street to the right of the grey-roofed house. The property is bordered by a curved sidewalk and a road at the top. The text "Site #4 - Derby - Water Tower Property" is overlaid on the red-outlined area.

Site #4 - Derby - Water Tower Property

MAP

Site #5 - Pembroke - Water Tower Property



Property Details

Sidwell: 2030326001
 Area: 155437.475 sq. ft.
 3.568 acres
 Property Description:
 T2N, R11E, SEC 30 BIRMINGHAM
 ESTATES NO 2 LOTS 369 TO 372 INCL &
 WLY PART OF LOT 373 MEAS 5.0 FT FRT
 & 40.04 FT ON REAR, ALSO PART OF W
 1/2 OF SEC 30 BEG AT SW COR OF LOT
 372, TH S 11-10-30 W 50 FT, TH N
 88-02-30 W 131.99 FT, TH S 56-07-30
 W 128.00 FT TH S 34-03-30 E 304.95 FT,
 TH S 34-11-00 E 55.49 FT, TH S 78-10-00
 E 134.30 FT, TH N 01-48-23 E 427.98 FT,
 TH N 81-50-30 W 100.04 FT TO BEG

Zoning: PP

0-1	R1	Tax Parcel
0-2	R1-A	City Limits
B-1	R2	Lot Lines
B-2	R3	Subject Property
B-2B	R4	
B-3	R5	
B-4	R6	
MX	R7	
P	R8	
PP		

0 25 50 100 150 Feet

Recommendations

- maintain current zoning
- retain City ownership

Disclaimer: The information provided by this program has been compiled from recorded deeds, plats, taxmaps, surveys, and other public records and data. Any person or entity who relies on said information for any purpose whatsoever does so solely at his or her own risk.



Site #5 - Pembroke - Water Tower Property



Site #5 - Pembroke - Water Tower Property

Table 2: Classification of Recreation Amenities

MINI-PARK (POCKET PARK)	NEIGHBORHOOD PARK	COMMUNITY PARK	SPECIAL USE PARK / FACILITY
Small, specialized parks, often less than an acre in size, that serve the needs of residents in the surrounding neighborhood. A mini-park may serve a limited population or specific group such as tots or senior citizens. Mini-parks usually serve people within a 1/4 mile radius.	Multi-purpose facilities that provide more active recreation activities, such as field/court games, crafts, playgrounds, skating, picnicking, etc. Neighborhood parks typically serve up to 5,000 residents located within a 1/4 to 1/2 mile radius.	Offers a wide variety of recreation facilities to meet the diverse needs of residents from many neighborhoods. Community parks may include areas suited for intense recreational facilities, such as athletic complexes and swimming pools. These parks usually contain other facilities not commonly found in neighborhood parks such as nature areas, picnic pavilions, lighted ball fields, and concession facilities. Community parks serve residents within a 1/2 to 3 mile radius.	Specialized or single-purpose recreation activities, such as historical areas, nature centers, dog parks, sports complex, golf courses, arboretums, etc. There are no specific standards for size or acreage since each site will vary, each site is unique to the community it serves.

Table 3: Accessibility assessment

Level 1	The park is not accessible to people with a broad range of physical disabilities. The site includes little paved areas and the facilities such as play equipment or picnic areas are not accessible.
Level 2	The park is somewhat accessible to people with a broad range of physical disabilities. Either the parking area or pathways are paved, but not both. Many of the facilities such as play equipment or picnic areas are not easily accessible.
Level 3	The park is mostly accessible to people with a broad range of physical disabilities. Most of the parking areas and pathways are paved, and some of the facilities such as play equipment or picnic areas are accessible but may not be completely barrier-free.
Level 4	The park is completely accessible to people with a broad range of physical disabilities. Parking areas and pathways are paved, and most of the facilities such as play equipment or picnic areas are easily accessible.
Level 5	The entire park was developed or renovated using the principles of universal design, a design approach which enables all environments to be usable by everyone, to the greatest extent possible, regardless of age, ability, or situation.

Baldwin Well Site

Corner of Baldwin and W. Maple

0.6
acres



No active recreational amenities are located at this site, except for a sidewalk along W. Maple Road. The area is partially covered by a dense tree canopy.

AMENITIES

- » Mature Tree Canopy, Open Space for Passive Recreation

Derby Well Site

South of Derby Road, East of the Canadian National Railroad



Accessibility
Ranking



Located on the northeast portion of the city, this open space area is directly adjacent to the railroad and is south of Derby Road. Pedestrian access to the park is available from both the sidewalk on Derby Road, as well as the sidewalk from the cul-de-sac on Pembroke Road; a short, paved sidewalk traverses the park from these two entry points. Aside from mature trees and a fenced in water tower, the park largely acts as a natural buffer to the railroad.

AMENITIES

- » Walking Path
(.10 Miles, Paved)



Mini Park

Pumphouse Park

Corner of Wakefield and Norfolk Roads

0.2
acres



Covered by a mature tree canopy, Pumphouse Park features smaller play equipment and seating.

AMENITIES

- » Playground Equipment
- » Seating (Benches, 4)

Mini Park

Redding Well Site

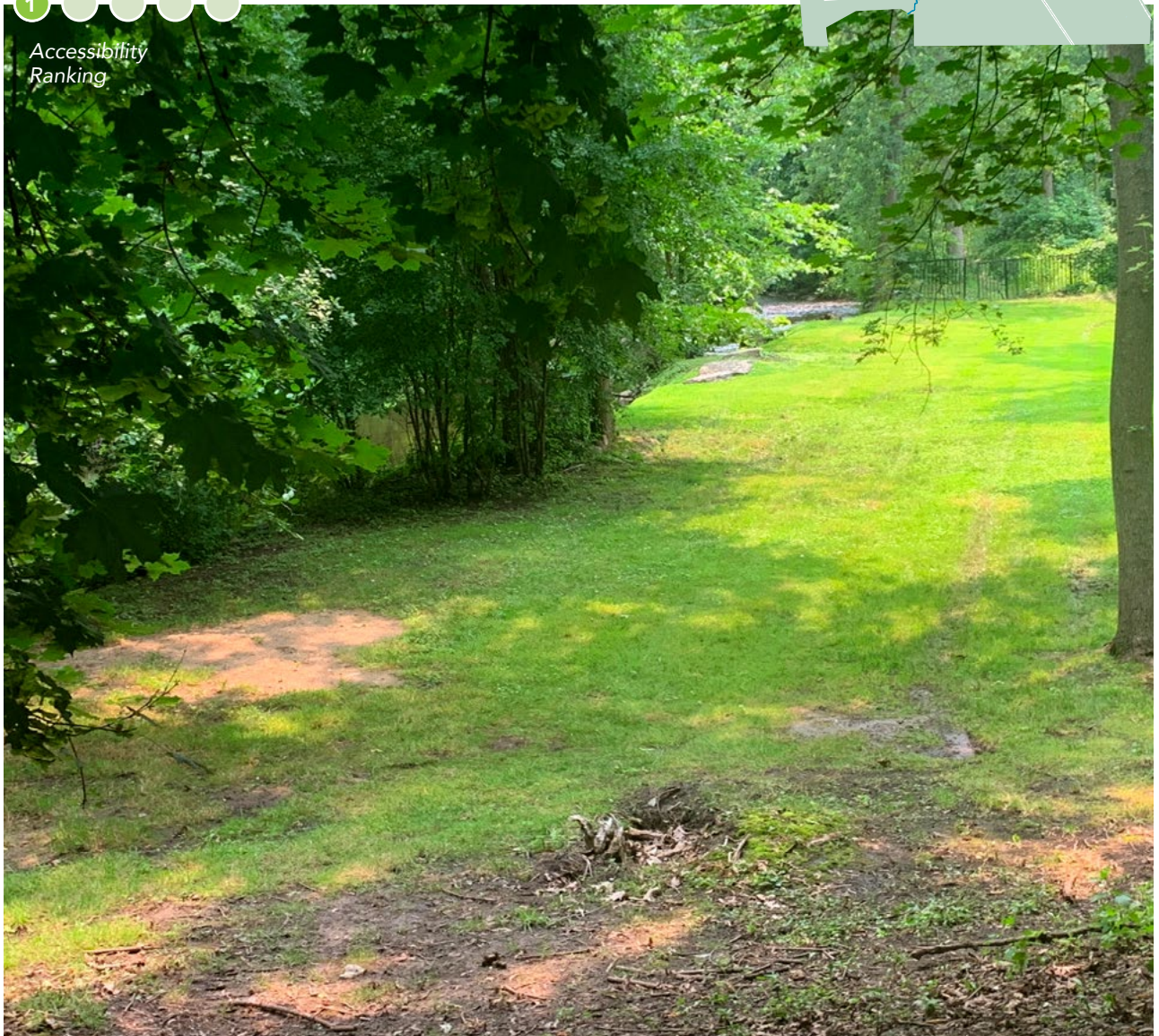
South of Redding Road, East and West of Lakeside Drive

21

0.4
acres

1

Accessibility
Ranking



This park consists of open space and a sidewalk along both Lakeside and Redding. The park space contains both a mature tree canopy and recently planted deciduous trees.

AMENITIES

- » Open Space for Passive Recreation
- » Bench (1)

Mini Park

South Well Site

West of Southfield Road at Southlawn Boulevard

0.6
acres



1

Accessibility
Ranking



The South Well Site, in the southwestern portion of the city, is broken into two small parcels and largely consists of open space.

Though this park has recently been dedicated as a recreational amenity, the Birmingham Plan's Future Land Use map designates the northern parcel as an "Activity Seam" that aspires to provide places for neighborhood-scaled infill development along Southfield Road. The southern parcel is designated a "Commercial Destination", acknowledging its proximity to the parcel currently housing the Market Square grocer and aspiring to continue a neighborhood-serving small commercial use in this general location. This plan acknowledges that these designations include recommendations for potential future development on this site. This kind of small-scale commercial development can coexist with and enhance the park. Until and unless an appropriate development opportunity comes along, this land remains a part of the recreation system.

AMENITIES

- » Open Space for Passive Recreation

West Lincoln Well & Park

South of W. Lincoln Street between Glenhurst and Larchlea Drives

2.2
acres



Accessibility
Ranking



Located in the southwest quadrant of the city, the Lincoln Well Site largely consists of open space, two tennis courts, and play equipment (which includes swings, slides, a sandbox, and rockers). A sidewalk runs along the front of the park, along W. Lincoln Street.

AMENITIES

- » Tennis Courts (2)
- » Playground Equipment
- » Swings
- » Picnic Tables (2)
- » Seating (Benches, 7)
- » Drinking Fountain
- » Bike Racks

Table 6: Comments, Key Deficiencies / Opportunities

	Park Name	1) In General	2) Approach and Entrance	3) Navigability
Proposed Accessibility Ranking LEVEL 1	Baldwin Well Site	Opportunity for more accessible benches/places to rest. Unobstructed, pedestrian-safe entry point does not exist.	No off-street parking. No pedestrian entry.	No Signage; not Internet-searchable
	Fairway Park	Opportunity for more accessible benches/places to rest. Unobstructed, pedestrian-safe entry point does not exist.	No off-street parking. No pedestrian entry.	No Signage; not Internet-searchable
	Linn Smith Park	0 Benches/Places to Rest. Unobstructed, pedestrian-safe entry point exists.	No off-street parking.	Signage exists and is adequate.
	Manor Park	Undeveloped nature preserve; no benches/places to test, no accessible entry.	Parking spaces are not ADA-compliant / accessible.	Signage exists and is adequate.
	Pumphouse Park	4 benches/places to rest. Unobstructed, pedestrian-safe entry point does not exist.	No clear entry into park. No off-street parking.	Signage exists and is adequate.
	Redding Well Site	Opportunity for more accessible benches/places to rest.	No accessible entrance to park.	No Signage; not Internet-searchable
	South Well Site	2 benches/places to rest. Unobstructed, pedestrian-safe entry point exists.	1 ADA Parking space, with accessible path.	No Signage; not Internet-searchable
LEVEL 2	Derby Well Site	0 benches/places to rest. Unobstructed, pedestrian-safe entry point exists.	No off-street parking. Accessible pedestrian entry path exists.	No Signage; not Internet-searchable
	Linden Park	Opportunity for more, accessible 5 benches/places to rest. Unobstructed, pedestrian-safe entry point exists.	No off-street parking. Pedestrian path is accessible.	Inadequate signage for navigation.
	Quarton Tennis Court	1 place to rest. Unobstructed, pedestrian-safe entry point does not exist.	No off-street parking. No accessible pedestrian path to courts.	Signage exists and is adequate. Not separately Internet searchable.
	St. James Park	12 benches/places to rest. No accessible paths to play equipment, access from parking lot could be improved.	2 ADA parking spaces – no accessible access aisle.	Signage exists and is adequate.
	West Lincoln Well & Park	7 benches/places to rest. Entry point shared with vehicles/ gravel driveway.	No off-street parking. Pedestrian path is accessible.	Signage exists and is adequate.



MEMORANDUM

Department of Public Services

DATE: September 26, 2024

TO: Parks and Recreation Board

FROM: Connie Folk, Ice Arena and Facilities Superintendent

SUBJECT: City of Birmingham Recognition Program

The City of Birmingham currently has a Recognition Program in place but has recently engaged in implementing a new program through SeeMyLegacy a digital platform that helps communities to streamline and manage memorial programs, sponsorships and volunteer activities. With SeeMyLegacy, you can preserve your Community's legacy using QR Plaques to tell the Story of the people, history, and objects that make your community special.

Administration will show a short video of SeeMyLegacy.



MEMORANDUM

Department of Public Services

DATE: September 26, 2024

TO: Parks and Recreation Board

FROM: Connie Folk, Ice Arena & Facilities Superintendent
Tricia Schultz, Recreation Coordinator

SUBJECT: Benchmarking for City of Birmingham Parks

The City researched benchmarking of the City Parks by contacting the National Recreation and Park Association (NRPA) and multiple municipalities.

As described in the City of Birmingham Parks and Recreation Master Plan, the City was established in 1819. The City's rich history adds to its unique appeal, offers a diverse and welcoming community, excellent schools, safe neighborhoods, beautiful park system and a vibrant downtown, making it a top choice compared to other cities.

The City stands out from other municipalities with top-notch recreational facilities including; pickleball courts, golf courses, ice arena, multiple parks, playgrounds, pools (which include the public schools and existing YMCA) and tennis courts.

The City reviewed neighboring cities as it relates to the City's amenities. The data was gathered from the National Recreation and Park Association (NRPA) and by contacting multiple municipalities for information associated with their facilities.

Some cities that compare to Birmingham with similar amenities include:

- Royal Oak with 50 scenic parks, tennis courts, an ice arena, and more,
- The City of Troy has an outdoor playground, outdoor trails, a skate park, a number of parks, an outdoor ice rink, and more,
- The City of Southfield has pickleball and tennis courts available, an ice arena, a historical park, golf courses, and several parks.

The NRPA provided the City of Birmingham information from the following municipalities:

City of Auburn Hills	Green Lake Township
Village of Beverly Hills	City of Hastings
City of Grand Ledge	Huron-Clinton Metroparks
City of Novi, Dept. of Parks Recreation and Cultural Services	Independence Township Parks, Recreation & Seniors
City of St. Clair Shores	Kalamazoo City Parks & Recreation
City of Ypsilanti Parks and Recreation	Lake Township
Canton Leisure Services	Midland Parks and Recreation
East Lansing Department of Parks, Recreation & Arts	Networks Northwest
City of Frankenmuth Parks and Recreation	Northville Parks and Recreation
Genesee County Parks and Recreation Commission	Oakland County Parks and Recreation Commission
Grand Rapids Parks and Recreation	Rochester Hills Parks and Natural Resources
Grand Traverse County Parks and Recreation	Saginaw County Parks and Recreation Commission

Cities with the similar amenities as the City of Birmingham are:

- City of Royal Oak which includes Royal Oak Public Schools
- City of Troy
- City of Southfield

Private pools/ice arenas:

- Birmingham Athletic Club
- Birmingham YMCA
- Royal Oak School District
- Troy Lifetime Fitness
- Buffalo Wild Wings Ice Arena, privately owned, Troy, MI

Only a few cities offer the same amenities as the City of Birmingham. If additional information is requested the department can provide.