



**Parks and Recreation Board Agenda
Department of Public Services
851 South Eton-Conference Room
Tuesday, November 12, 2024
6:30 PM**

- I. Call to order**
- II. Roll Call**
- III. Announcements, Introductions of Guests & Chairpersons Comments**
 1. Ad Hoc Senior/Recreation Center Committee (SCC) - Update
- IV. Open To The Public for Items Not On the Agenda** *(two minutes per person)*
 - No one may speak a second time until everyone in the audience has spoken.
 - The chairperson may alternate speakers pro & con on issues being discussed.
- V. Approval of the minutes of: October 1, 2024***(regular meeting)*
- VI. Unfinished Business**
- VII. New Business-** *Written and submitted by 5pm Monday at the Birmingham Ice Sports Arena, one week prior to the meeting.*
 1. Booth Park Entry Plaza & Trail Improvements Project - Update
 2. E Bike Request/City of Birmingham Parks and Regulation Rules
 3. Park Capital Planning
- VIII. Miscellaneous Communications**
- IX. Reports From Staff**
 1. Final Booth Park Phase Two -Donor Recognition Policy
- X. Items for Next Meeting-December 3, 2024**

XI. Adjournment

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 at least one day in advance of the public meeting.
Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al
(248) 530-1880 por lo menos el día antes de la reunión pública.
(Title VI of the Civil Rights Act of 1964).

*If you cannot attend the meetings, please contact Connie Folk at the Birmingham Ice Arena (248) 530-1642.
Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009*

PARKS & RECREATION BOARD MISSION STATEMENT

The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and wellbeing, and strengthen the community.

Should you have any statement regarding the above, you are invited
to attend the meeting in person or virtually through
ZOOM: <https://zoom.us/j/98191466679> **Meeting ID:** 981 9146 6679
You may also present your written statement to:
City of Birmingham, Parks and Recreation Board
851 South Eton, Birmingham, Michigan 48009 prior to the meeting.

**City of Birmingham
Parks And Recreation Board Meeting Minutes
October 1, 2024
851 South Eton - Conference Room**

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

II. ROLL CALL

Present: Chair Heather Carmona; Board Members Susan Collins, Jessica Einstein, Pam Graham, Sarah Kupczyk, Anne Lipp; Alternate Board Members Narlu Castellano, Joseph Wrobel (not voting)

Absent: Steve Sweeney and Student Representative Ella Bassett

Staff: Department of Public Services Director Zielinski; Ice Arena and Facilities Superintendent Folk, Parks and Recreation Manager Laird, Parks and Recreation Assistant Foreman McNab, Recreation Coordinator Schultz

III. ANNOUNCEMENTS, INTRODUCTIONS OF GUESTS & CHAIRPERSON COMMENTS

- 1. Tricia Schultz, City of Birmingham Recreation Coordinator**
- 2. Ad Hoc Senior/Recreation Center Committee (SCC) - Update**

IV. OPEN TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

V. APPROVAL OF THE MINUTES

Motion by Graham

Seconded by Lipp to approve the minutes of the September 10, 2024 regular meeting.

Motion carried, 7-0.

ROLL CALL VOTE

Yeas: Collins, Graham, Lipp, Carmona, Kupczyk, Einstein, Castellano

Nays: None

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

1. Booth Park Entry Plaza & Trail Improvements Project - Update

Sue Grissim, Principal & Project Manager, Grissim Metz Andriese Associates (GMAA), DPSD Zielinski, and PRM Laird presented the item and answered informational questions from the Board.

Board members raised the following points during discussion:

- The lighter, cream restroom exterior and the artificial window were preferred over other options.
- Studies have shown that hand dryers are unsanitary, but the Board member would defer to the City on their use.

- It would be valuable to add a grate to the floor under the hand dryers in order to deal with accumulated water.
- It might be possible to install sinks with the soap and hand dryers included.
- A lower-mounted, ADA-compliant sink would be available, which should also make it easier for children to wash their hands.
- GMAA should make sure matters of maintenance, condensation, and ventilation are sufficiently addressed.
- It could be beneficial to design the restroom in a way that it could largely be cleaned by power washing, hose, or something similar.
- Wall-mounted toilets would be preferable over floor-installed toilets. An adult-sized changing table would be preferable over an infant-sized one.
- It was noted that there are different preferences on automatic versus manual flushing. It was recommended that the Board defer to GMAA on the matter of flush type.
- The floors will need to be resistant to moisture and as non-slip as possible. Some amount of visual texture would be preferable.
- The butterfly bush, and other plantings, should be checked to make sure that they are not invasive.
- Keeping more grasses than flowering plants near the children's play areas and tables in order to reduce bees in those areas.
- Hydrangeas may be less appropriate in a natural park environment, and they have a tendency to spread. If they are used sparingly they could be acceptable.
- Any lighting and cameras should be placed so that they do not interfere with each other, and the lighting should also be installed so as to avoid conflicting with any evening movie nights in the park.

2. Booth Park Phase Two - Donor Recognition Policy

The Board discussed updates to the donor recognition policy. Staff answered informational questions and integrated updates into the draft policy during the discussion. Any updates were added by Board consensus.

Motion by Collins

Seconded by Lipp to recommend City staff take the new donor policy with the amendments discussed today to City Commission for approval.

Motion carried, 7-0.

ROLL CALL VOTE

Yeas: Collins, Graham, Lipp, Carmona, Kupczyk, Einstein, Castellano

Nays: None

3. Birmingham Well Sites Park Designations

PRM Laird presented the item and answered informational questions from the Board.

Motion by Lipp

Seconded by Collins to recommend the City Commission review Baldwin, Pumphouse Park, and West Lincoln Well sites and consider designating each as park property.

Motion carried, 7-0.

ROLL CALL VOTE

Yeas: Collins, Graham, Lipp, Carmona, Kupczyk, Einstein, Castellano

Nays: None

VIII. MISCELLANEOUS COMMUNICATIONS

Communications may be found in the evening's agenda packet.

IX. REPORTS FROM STAFF

1. City of Birmingham Recognition Program

PRM Laird presented the item. Staff answered informational questions from the Board.

2. National Recreation and Park Association (NRPA) Benchmarking Report

RC Schultz presented the item. Staff answered informational questions from the Board.

Board members' comments were as follows:

- The benchmarking data provided in the Parks and Recreation Board's strategic plan was not as relevant as it should have been. It included data from some for-profit businesses, which do not serve as reasonable comparable for a municipality like Birmingham.
- Joining the National Recreation and Park Association (NRPA) in order to gain this benchmarking data is useful.
- The City should generally strive to be aware of developments, grants, amenities, and other things other municipalities have.
- The Parks and Recreation Department could benefit from benchmarking Birmingham's programming and staffing to other municipalities.
- It is also beneficial for different City departments to continue collaborating on City programming, like if the Library and the Parks and Recreation Department were to collaborate on an educational program for children in the parks.

X. ITEMS FOR NEXT MEETING
XI. ADJOURNMENT

The meeting was adjourned at 8:27 p.m.

A handwritten signature in black ink, appearing to read 'Laura Eichenhorn', with a stylized, flowing script.

Connie Folk, Ice Arena and Facilities Superintendent

Laura Eichenhorn, City Transcriptionist



MEMORANDUM

Department of Public Services

DATE: November 7, 2024

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager

SUBJECT: Booth Park Entry Plaza & Trail Improvements Project - Update

Engineering and Construction Plans have continued to develop since the October meeting, in anticipation of final plan review by City Commission on November 25, 2024.

Updates for the Parks and Recreation Board include:

- City Department reviews are beginning, including the restroom facility by the Building Department.
- Based upon a City Commissioner inquiry, the architect is researching options for a self-cleaning restroom. These are currently a niche market and from what's been found so far, pre-fabricated only. They are a minimum of an additional \$200,000 over and above the current cost estimate (without any external customization, if even an option). At this time, the department does not believe feasible for this project.
- The view of the existing Donor Wall will not be impaired by the restroom facility, in fact the architects believe the view will be improved with the new arrangement of all corner features.
- Site Furnishing discussions are occurring, including tables, chairs and umbrellas, benches, and bollards. Staff will be reviewing samples toward the end of this month.
- With the necessary grading changes, the park plan has been updated and included as an attachment, hand rails are now part of the plan as they are required for ADA purposes and will match the materials of the overlook deck.
- 3D renderings are underway and will be used to promote the project, and for fundraising purposes.
- The 2024 MDNR Trust Fund grant application review period is underway.

Attached are two site control plans, including a partial park closure and a full park closure. Staff is recommending the full park closure for safety reasons. The visibility of the play scape will be impeded by construction activity and necessary fencing. In addition, the noise, dust and dirt created by construction will create an unpleasant park experience. Access for maintenance, trash pickup, etc. of the play area will be inhibited by construction vehicles and equipment. Additionally, the department will use the opportunity of the closure for repairs and painting of the existing play equipment, drinking fountain, and rubberized surfacing.

In addition, the police department supports the full park closure for safety reasons due to the construction area impeding the vision of patrol vehicles as well as activity that often occurs in the park after dark.

ATTACHMENTS:

- Updated Park Plan
- Restroom Facility Floor Plans and Elevations- sheet A101
- Site Control Plan – Partial Park Closure
- Site Control Plan- Full Park Closure

SUGGESTED BOARD ACTION:

To support the full park closure site control plan for the Booth Park Entry Plaza and Trail Improvement project.

Note Key

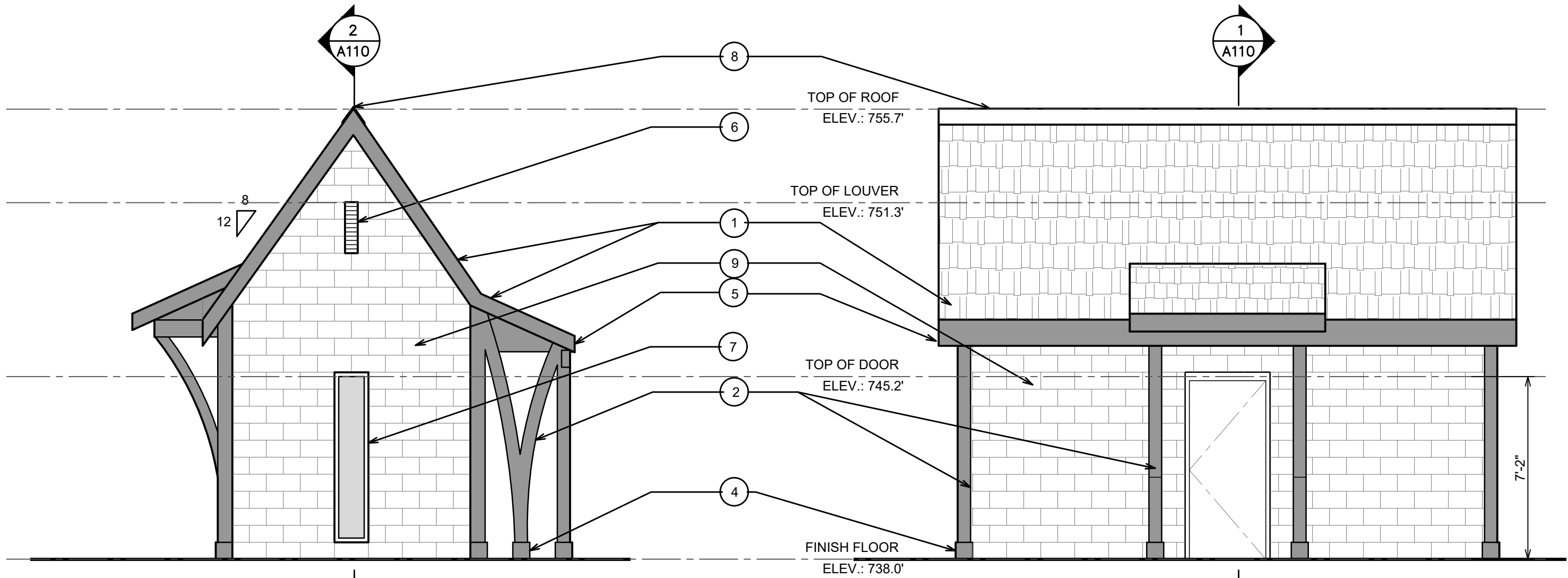
1. Entry plaza with special paving, seatwalls, movable furniture with umbrellas and art display
2. Restrooms
3. Bike racks and stroller parking
4. Flexible use plaza with special paving, space for activities, coffee cart, food trucks and movable seating
5. Park signage
6. New driveway cut for vehicular access with removable bollards
7. Overlook deck
8. Rain garden / bioswale (to capture runoff, includes educational signage and demonstration areas)
9. Entry to the existing playground
10. Benches
11. Temporary stage / movie screen location
12. Selectively clear vegetation to open views to river
13. Donor benches with customized walk and butterfly garden
14. Trail gateway columns with signage and planting surround
15. Pollinator garden
16. 10' wide concrete walk
17. 8' wide trail with bound aggregate surface
18. Landscape beds
19. New canopy trees
20. Existing trees
21. Path down to the river
22. Stepping stone path through rain garden
23. Lawn
24. Large pots with seasonal plantings



FIXTURE LEGEND	
A	BOBRICK MODEL B-6806x42 SATIN FINISH CONCEALED MOUNT GRAB BAR (42" LENGTH)
B	BOBRICK MODEL B-6806x36 SATIN FINISH CONCEALED MOUNT GRAB BAR (36" LENGTH)
C	BOBRICK MODEL B-6806x18 SATIN FINISH CONCEALED MOUNT GRAB BAR (18" LENGTH)
D	BOBRICK B-2882 SURFACE MOUNT TWIN JUMBO ROLL TOILET TISSUE DISPENSER
E	BOBRICK MODEL B-165 2436 STAINLESS STEEL CHANNEL-FRAME MIRROR
F	BOBRICK MODEL B-4112 40 OZ. STAINLESS STEEL LOTION SOAP DISPENSER
G	XLERATOR HAND DRYER MODEL XL-SB
H	KOALA KARE MODEL #KB300-00 (GRAY) WALL SURFACE MOUNTED BABY CHANGING STATION
J	ADJUSTABLE SURFACE MOUNTED ADULT CHANGING STATION - BOBRICK MODEL #KB3000-AHL
K	
NOTES:	
1.	PROVIDE BLOCKING/ANCHORS AS REQ'D.
2.	REFER TO PLUMBING DRAWINGS FOR EXACT SPECS / DETAILS ON PLUMBING FIXTURES FOR COORDINATION.
3.	ACCEPTABLE ALTERNATIVE ACCESSORY FIXTURE MANUFACTURERS ARE BRADLEY AND ASI - ALL ACCESSORIES ARE TO BE FROM THE SAME MANUFACTURER. SUBMIT CUT SHEETS FOR OWNER REVIEW & APPROVAL.
4.	INSTALL ALL COMPONENTS PER MFR. RECOMMENDATIONS TO COMPLY W/ ADA STANDARDS. SLOPE ALL FLOORS TO FLOOR DRAINS.

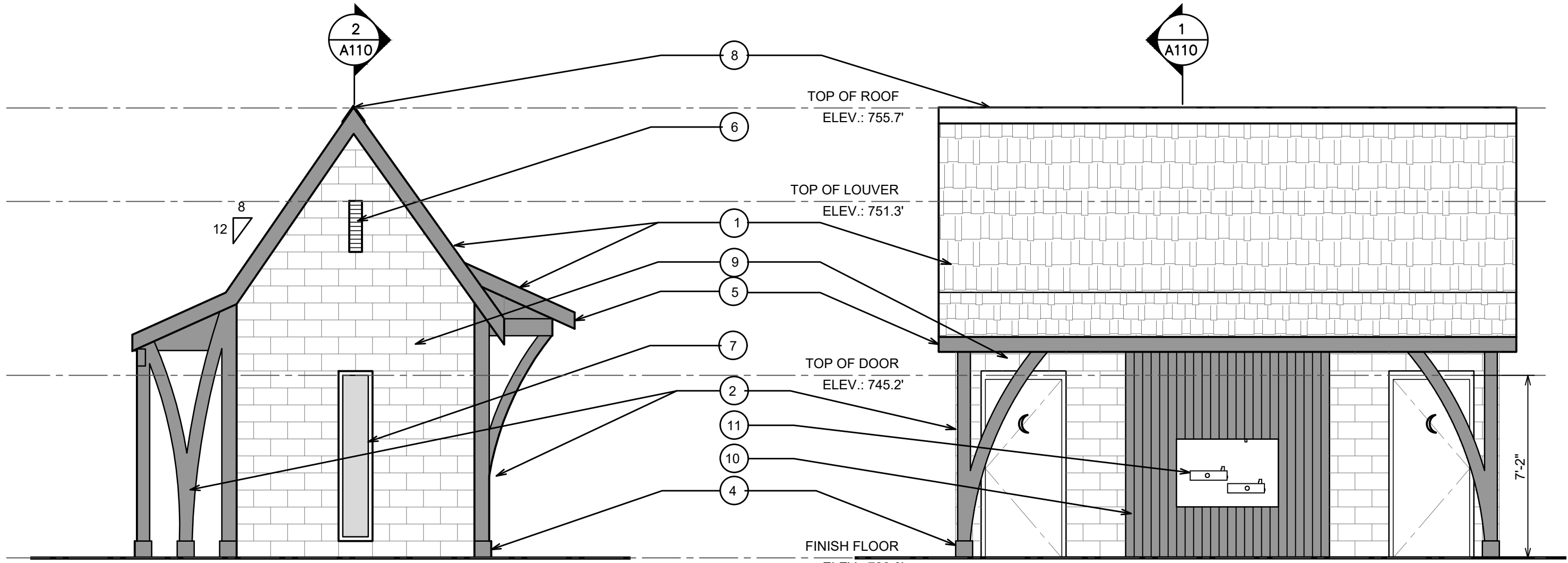
ELEVATION NOTES	
1	ASPHALT ROOF SHINGLE
2	SOLID CEDAR POST BRACING - STAINED
3	PAINTED STEEL DOOR AND FRAME
4	8" STAINED WOOD BASE TRIM, FINISH TO MATCH POSTS
5	STAINED WOOD FASCIA BOARD
6	PRE-FIN. METAL LOUVER
7	FIXED ALUMINUM WINDOW
8	CONTINUOUS RIDGE VENT
9	SPLIT FACE CMU BLOCK - GRAND BLANC "IRISH HILLS"
10	COMPOSITE PLANK CLADDING - DARK BROWN (WOODPLANK.COM)
11	DRINKING FOUNTAIN AND BOTTLE FILLER
12	CUSTOM PRE-FIN. METAL TRIM AT PERIMETER OF CLADDING

SEE SPECIFICATIONS FOR ADDITIONAL INFORMATION AND REQUIREMENTS



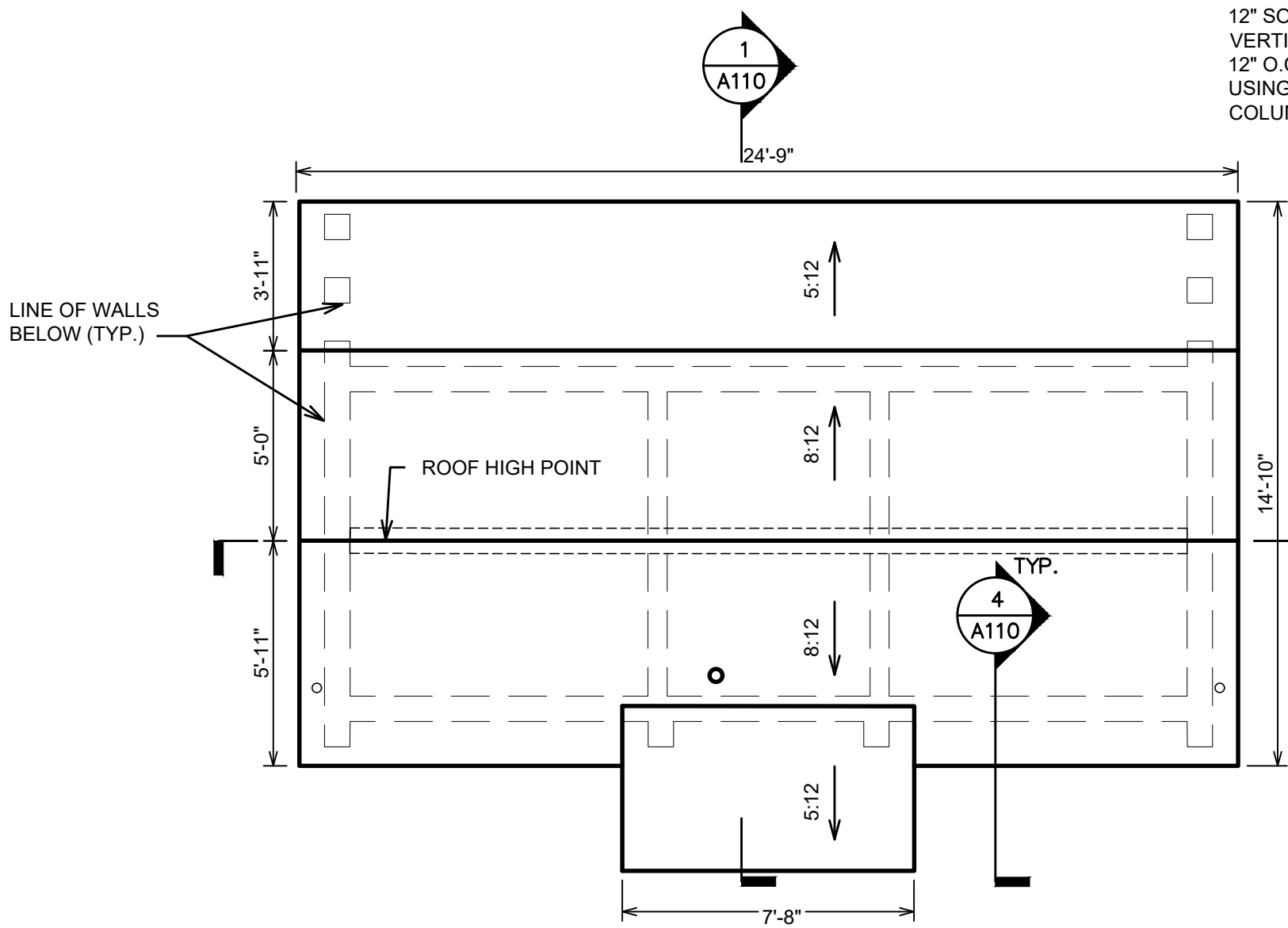
WEST ELEVATION
SCALE: 1/4" = 1'-0"

NORTH ELEVATION
SCALE: 1/4" = 1'-0"

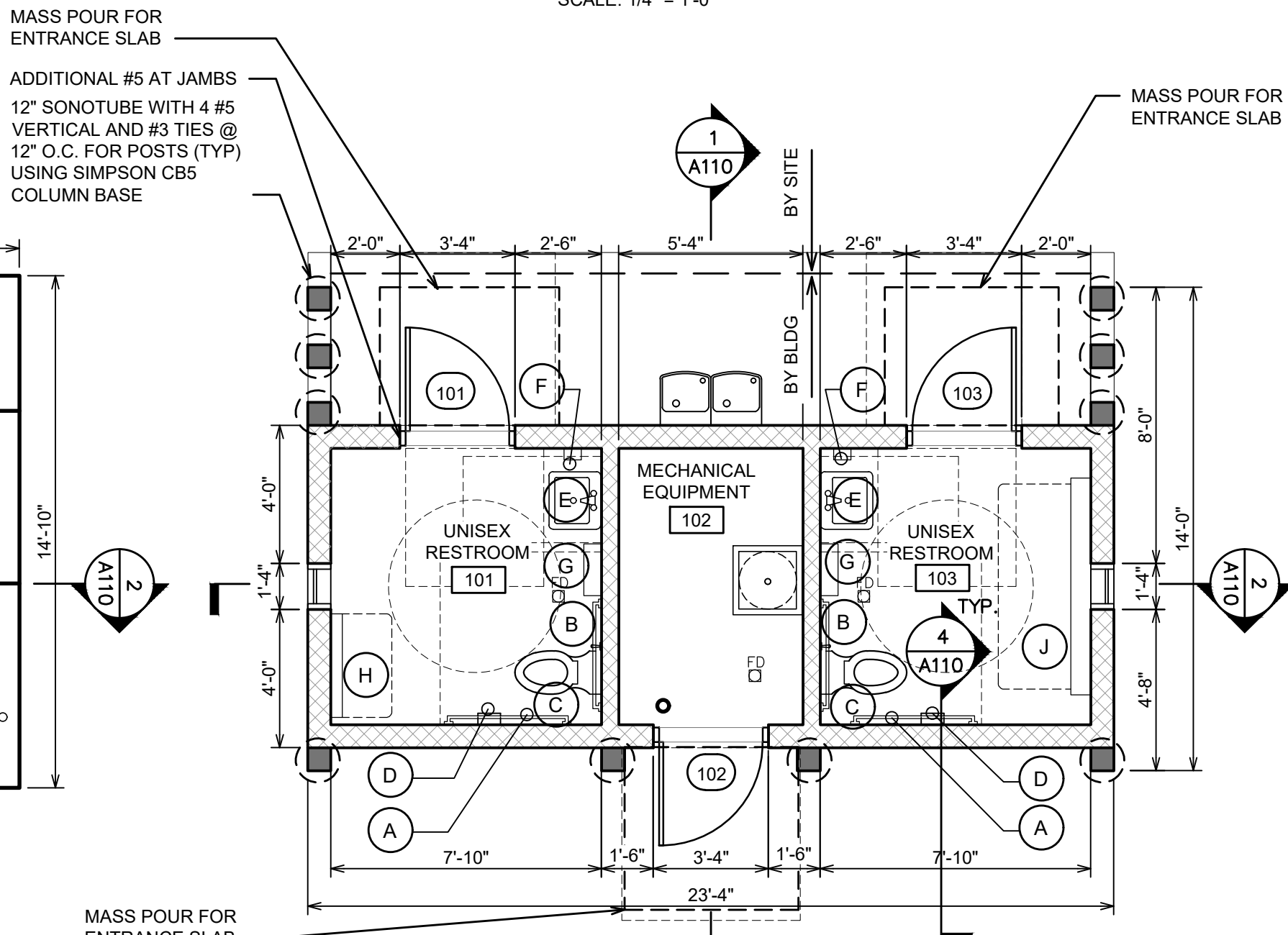


EAST ELEVATION
SCALE: 1/4" = 1'-0"

SOUTH ELEVATION
SCALE: 1/4" = 1'-0"

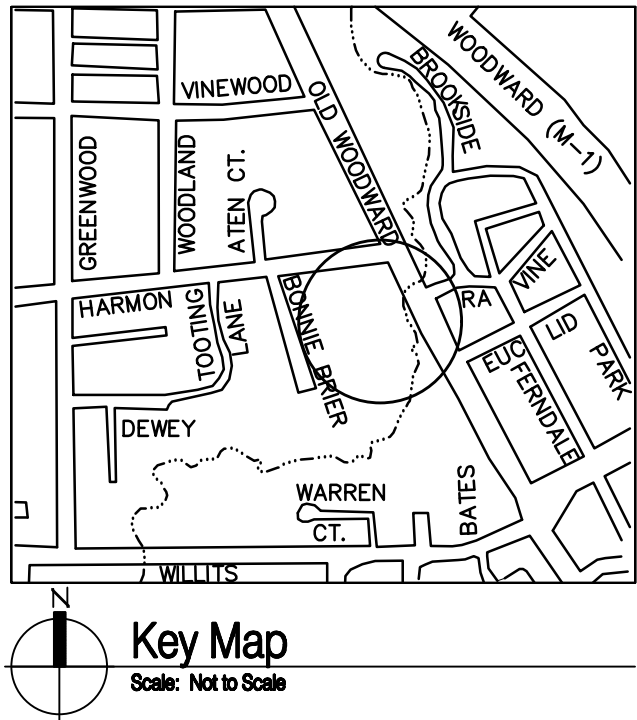


BOOTH PARK RESTROOM
ROOF PLAN
SCALE: 1/4" = 1'-0"



BOOTH PARK RESTROOM
FLOOR PLAN
SCALE: 1/4" = 1'-0"

1/4" = 1'-0"



HRC
HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915
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BLOOMFIELD HILLS, MICH.
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FAX (1st Floor): (248) 454-6312
FAX (2nd Floor): (248) 454-6359
WEB SITE: [http:// www.hrcengr.com](http://www.hrcengr.com)

**GRISSIM
METZ
ANDRIESE**

Landscape Architecture

15000 Edward N. Hines Dr., Suite A
Plymouth, MI 48170

Ph: 248-347-7010

Project:
Booth Park
Plaza & Trail Improvements
Birmingham, Michigan

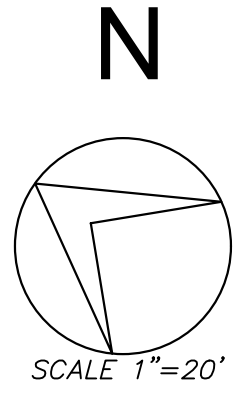
Sheet:
FLOOR PLANS AND ELEVATIONS

Job Number: B22-241/20240478
Drawn: QR
Checked: AMM
Scale: AS NOTED

Date: 8-6-2024
Issued for: Issued for City Commission Review

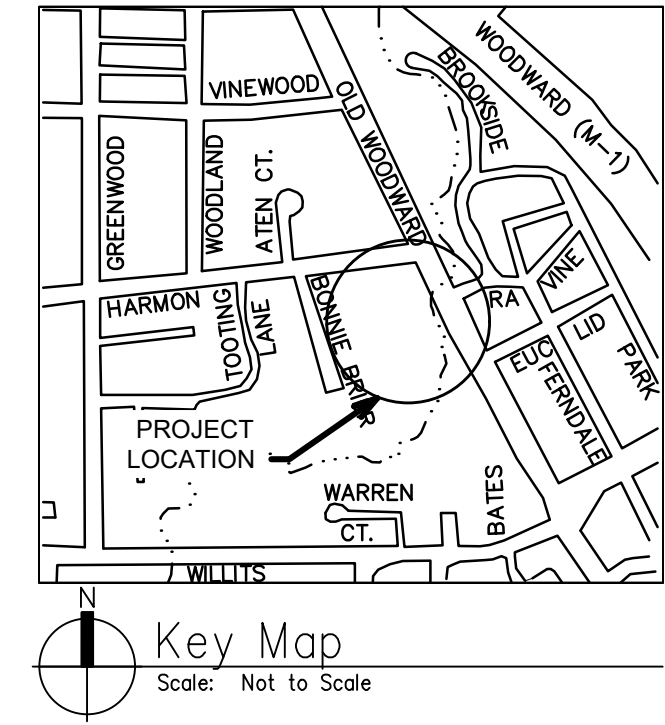
**PRELIMINARY
NOT FOR CONSTRUCTION**

Sheet Number:
A101
© Grissim Metz Andriese Associates, 2024



BENCHMARKS:
BENCHMARK 301
SET "X" IN NORTHWEST BOLT OF LIGHT POLE
ELEVATION = 736.05

BENCHMARK 302
SET BENCH TIE IN SOUTHWEST SIDE OF 42" SYCAMORE TREE
ELEVATION = 736.20



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WEB SITE: [http:// www.hrcengr.com](http://www.hrcengr.com)

GRISSIM METZ ANDRIESE

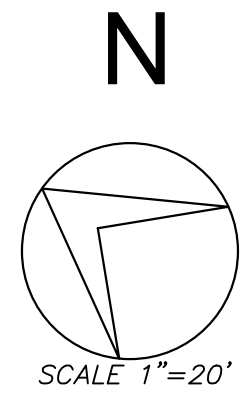
Landscape Architecture
15000 Edward N. Hines Dr., Suite
Plymouth, MI 48170
Ph: 248-347-7010

Project:	Booth Park Plaza & Trail Improvements Birmingham, Michigan
Sheet:	Site Grading
Job Number:	B22-241/20240478
Drawn:	RAD
Checked:	JJS
Scale:	1"=20'
Date:	Issued for:
8-6-2024	Issued for City Commission Review

- NOTES:
- REFER TO SHEETS L701 AND L702 FOR LANDSCAPING PLAN AND DETAILS.
 - REFER TO SHEETS A100, A101, A110 AND A111 FOR ARCHITECTURAL PLANS.

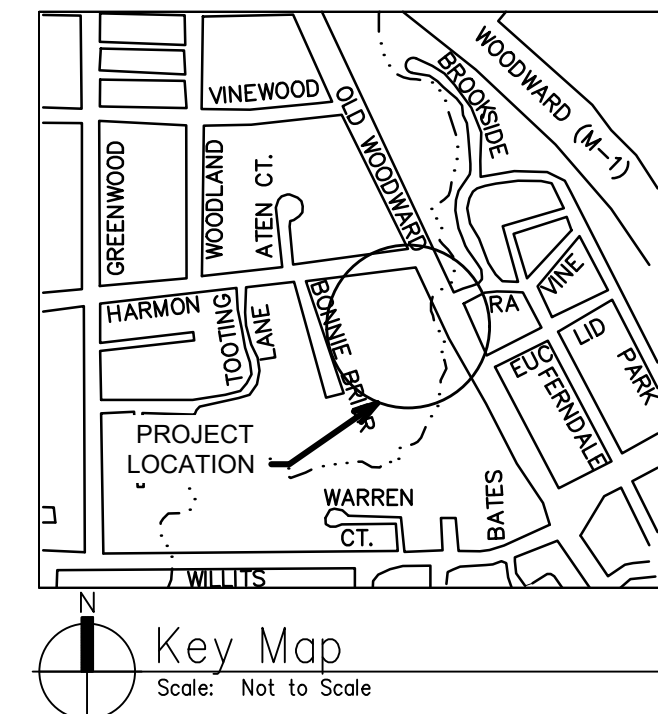
**TEMPORARY CONSTRUCTION
FENCING EXHIBIT**

**ALTERNATIVE FOR PARTIAL
PARK CLOSURE DURING
CONSTRUCTION**



BENCHMARKS:
BENCHMARK 301
SET "X" IN NORTHWEST BOLT OF LIGHT POLE
ELEVATION = 736.05

BENCHMARK 302
SET BENCH TIE IN SOUTHWEST SIDE OF 42" SYCAMORE TREE
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Ph: 248-347-7010

Project: Booth Park Plaza & Trail Improvements
Birmingham, Michigan

Sheet: Site Grading

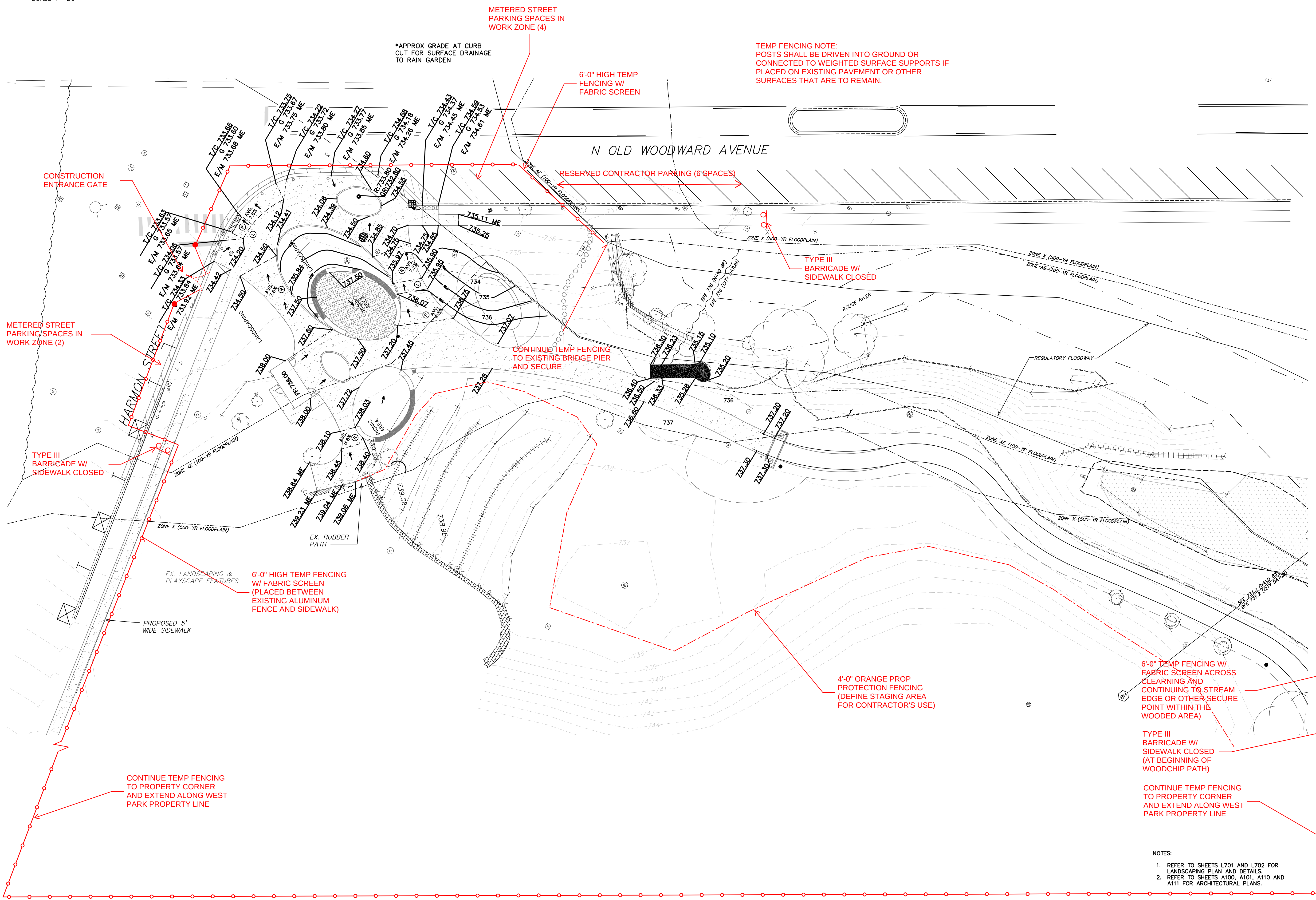
Job Number: B22-241/20240478
Drawn: RAD
Checked: JJS
Scale: 1"=20'

Date: 8-6-2024 Issued for: Issued for City Commission Review

**TEMPORARY CONSTRUCTION
FENCING EXHIBIT**

**ALTERNATIVE FOR CLOSING
ENTIRE PARK DURING
CONSTRUCTION**

HRC 11/6/24



- NOTES:
1. REFER TO SHEETS L701 AND L702 FOR LANDSCAPING PLAN AND DETAILS.
 2. REFER TO SHEETS A100, A101, A110 AND A111 FOR ARCHITECTURAL PLANS.



MEMORANDUM

Department of Public Services

DATE: November 7, 2024

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager
Connie Folk, Ice Arena and Facilities Superintendent

SUBJECT: E Bike Request/City of Birmingham Parks and Regulation Rules

Recently the department has received an e-bike request to be used on the Rouge River Trail Corridor.

The current Parks and Recreation Rule #30 reads:

It is unlawful for any person to operate any motorized vehicle, trail bike, all-terrain vehicle, or similar type of motorized sport vehicle anywhere in any park or trail, except for the proper use of golf carts on city golf courses.

Attached is information found from the Oakland County Parks website and the Michigan Department of Natural Resources and attached are the applications for the use of class 2 e-bikes from Mr. and Mrs. Johnson.

The department is requesting direction from the Parks and Recreation Board on how to proceed.



E-Bikes in the Oakland County Parks

Electric bikes, or e-bikes, are regulated like bicycles. The same rules of the road apply to both e-bikes and human-powered bicycles. E-bikes are not subject to the registration, licensing, or insurance requirements that apply to motor vehicles.

E-bikes are designed to be as safe as traditional bicycles, do not compromise consumer safety, and benefit bicyclists who may be discouraged from riding a traditional bicycle due to limited physical fitness, age, disability or convenience.

There are 3 types of 3-bikes defined in the Michigan law:

Class 1: Bicycle equipped with a motor that provides assistance **only when the rider is pedaling**, and that ceases to provide assistance when the bike reaches 20 mph.

Class 2: Bicycle equipped with a **throttle-actuated motor**, that ceases to provide assistance when the e-bike reaches 20 mph.

Class 3: Bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bike reaches 28 mph.

Use Within Oakland County Parks

Similar to the DNR, **class 1 e-bikes are allowed on paved and crushed limestone trails within the parks** They are **NOT** allowed on rustic/mowed/dirt trails. **Class 1 e-bikes or E-mountain bikes (E-mtbs) are allowed on designated mountain bike single track within the parks.** **Class 2 and 3 e-bikes are not allowed on trails within Oakland County Parks.**

E-bike guidelines:

	Class 1	Class 2	Class 3
Minimum age to operate	None	None	14
Rider required to wear a helmet	None	None	If aged 14-18
Max Electric Motor Power	750 Watts	750 Watts	750 Watts
Rider must be pedaling for motor to function	Yes	None	Yes
Top speed for motor assist	20 mph	20 mph	28 mph

Fwd: Showcasing the DNR: Allowable e-bike operation expands under DNR change

1 message

Carrie Laird <Claird@bhamgov.org>
To: "Folk, Connie" <Cfolk@bhamgov.org>

Fri, Nov 8, 2024 at 7:12 AM

This can be an attachment for our e bikes report please

----- Forwarded message -----

From: **Michigan DNR** <MIDNR@govsubscriptions.michigan.gov>
Date: Thu, Aug 8, 2024 at 4:04 PM
Subject: Showcasing the DNR: Allowable e-bike operation expands under DNR change
To: <claird@bhamgov.org>

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Showcasing the DNR



Allowable e-bike operation expands under DNR land use order change

Provisions of change in effect immediately after today's approval

By HEATHER JOHNSON DUROCHER

Trails and resources writer, Parks and Recreation Division

Michigan Department of Natural Resources

Allowable use of Class 1 electric bicycles on state-managed, nonmotorized bicycle trails/pathways has expanded following approval of a proposed Michigan Department of Natural Resources land use order.

DNR Director Scott Bowen approved the land use order change today during the Michigan Natural Resources Commission's monthly meeting, which was held at the Cadillac Place Building in Detroit.



"This decision opens our trails to be even more inclusive, providing opportunities to those unable to bike without assistance who want to continue riding and enjoying the outdoors," said Ron Olson, chief of the DNR's Parks and Recreation Division. "We anticipate all bikers and trail

users will continue to practice appropriate trail etiquette so all users can be safe and enjoy the expansive natural-surface trail system."

Definitions and details

An electric bicycle (or e-bike) is a bicycle that has a small rechargeable electric motor that can give a boost to the pedaling rider or can take over pedaling completely.

To qualify as an e-bike in Michigan, the bike must meet the following requirements:

- It must have a seat or saddle for the rider to sit.
- There must be fully operational pedals.
- It must have an electric motor of no more than 750 watts (or 1 horsepower).

Whether you can ride an e-bicycle on a trail depends on several factors, including the e-bike's class, the type of trail and whether the authority that manages or oversees the trail allows the use.

The [DNR land use order](#) approved today goes into effect immediately and expands operation of Class 1 e-bikes so that they are now allowed on improved-surface trails, such as linear trails (paved or gravel/asphalt) as well as natural-surface, nonmotorized bicycle trails/pathways in state parks and recreation areas and on state forest pathways and roads.

The prevailing concern about allowing electric bicycles on trails is the question of safety – particularly related to speed.

Class 1 e-bikes are pedal-assisted and can go up to 20 miles per hour

In addition, the change now allows operation of Class 2 e-bikes, which are throttle- and pedal-assisted and can travel up to 20 miles per hour, on those trails/pathways open for Class 1 e-bike use for mobility purposes as long as a cyclist had applied for and received a no-cost permit to do so.

Prior to the land use change, Class 1 e-bikes were only allowed on improved-surface trails and roads on state-managed land.

“Today’s director approval makes trail riding easier for people who may not have the physical ability to ride a traditional bike,” said Tim Novak, the DNR’s state trails coordinator. “This includes individuals living with disabilities, older adults and really anyone who wishes to experience some assistance as they ride a bicycle. Class 1 e-bikes require pedaling, providing a great health benefit to riders.”

The DNR is installing signs at trailheads indicating allowable e-bike use.

E-bikes remain prohibited in state game and wildlife areas, on Congressionally authorized trails such as the North Country National Scenic Trail or on these three pathways in the Pigeon River Country in the northern Lower Peninsula: High Country, Shingle Mill and Pickerel Lake.

Class 3 e-bikes, which are pedal-assisted and have a maximum speed of 28 miles per hour, remain prohibited on any state-managed nonmotorized trail.





Current law allows for local entities to expand or further regulate e-bike usage in their respective communities.

Informed decision-making process

The land use change comes after many months of research as well as conversation and

collaboration among DNR staff and trail user groups, including the League of Michigan Bicyclists and the Michigan Mountain Bike Alliance.

The DNR also gathered feedback on the then-proposed change through a public survey that was open earlier this year.

The League of Michigan Bicyclists and Michigan Mountain Bike Alliance support the land use order change, according to Matt Penniman, who serves as the organizations' communications and advocacy director.

"Theodore Roosevelt once wrote, 'I believe in power, but I believe that responsibility should go with power.' We believe in the power of e-bikes to help more people access Michigan's incredible mountain bike trails," Penniman said. "We also believe in the responsibility of riders to follow the rules, practice good trail etiquette and treat our trails with respect.

"Over the past year and a half, the DNR has engaged well with the mountain bike community on this change. We expect a continued responsible approach from the DNR to increase resources for education, enforcement and trail maintenance, in parallel with increased use."

Nicole Hunt, regulatory unit manager with the DNR, said e-bike use is indeed continuing to grow across the country, with many states approving areas for their use.

"The DNR's decision to move forward with this land use change wasn't based on a desire to be trendy, but rather on providing individuals with more recreation options while also being conscientious of our state's natural and cultural resources," Hunt said.

Considering federal government recognition of e-bike use also was part of the process.

“The federal government, recognizing the benefit of e-bikes for trail recreation, updated its federal grant funding regulations for nonmotorized, natural-surface trail development to no longer prohibit use of e-bikes on trails developed with federal funds,” Hunt said.



Novak said the DNR also researched how other states are allowing e-bike usage.

“We have benchmarked other states and local trail systems that allow e-bikes on natural-surface, nonmotorized trails, and what we found was there haven’t been issues with conflicts or injuries or unnecessary wear and tear on our natural resources which would cause any reservation in expanding e-bike use,” Novak said.

Hunt said the Arkansas state park system stood out, as it has a vast number of trails, including mountain biking trails, and has allowed e-bikes for years with no issues.

The DNR plans to monitor e-bike usage in the coming months. This will include sharing a new public survey as well as speaking with riders on the trails and with trail user groups during to-be-scheduled virtual public meetings.

More details on these events will be shared soon.

Learn more about e-biking in Michigan, the current e-bike policy on state-managed park land and upcoming e-bike public meetings at Michigan.gov/DNR/Ebikes.

Check out previous Showcasing the DNR stories in our archive at Michigan.gov/DNRStories. To subscribe to upcoming Showcasing articles, sign up for free email delivery at Michigan.gov/DNREmail.

Note to editors: Contact: [John Pepin](#), Showcasing the DNR series editor, 906-226-1352. Accompanying photos and a text-only version of this story are available below for download. Caption information follows. Credit Michigan Department of Natural Resources, unless otherwise noted.

[Text-only version of this story.](#)

[Charging:](#) An open charging compartment is shown on an e-bike. It takes about 3.5 hours to fully charge and e-bike with a dead battery.

Class-1: A Class-1 e-bike is shown. These bikes can travel up to 20 miles per hour.

Class-3: A Class-3 e-bike is shown. These bikes have a maximum speed of 28 miles per hour.

Label: A label on an e-bike shows which type it is, how many watts and maximum speed. Such labels are required for e-bikes.

Motor: A motor compartment is shown on a Class-1 e-bike.

Shop: Jacob Douglas, co-owner of Lakeshore Bike in Marquette, moves an e-bike back into a selection of e-bikes at his shop.

The Michigan Department of Natural Resources is committed to the conservation, protection, management, use and enjoyment of the state's natural and cultural resources for current and future generations. For more information, go to Michigan.gov/DNR.



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Visit us on our website: Michigan.gov/DNR

Get personalized voter information on early voting and other topics at Michigan.gov/Vote.

This email was sent to claird@bhamgov.org using GovDelivery Communications Cloud on behalf of: Michigan Department of Natural Resources · Constitution Hall, 525 W. Allegan St., PO Box 30028 Lansing MI 48909 · 1-800-439-1420

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Carrie A. Laird
Parks & Recreation Manager
[851 S. Eton](#)
[Birmingham, MI 48009](#)
248-530-1714

Important Note to Residents

Let's connect! Join the Citywide Email System to receive important City updates and critical information specific to your neighborhood at www.bhamgov.org/citywideemail.

**APPLICATION FOR USE OF A
CLASS 2 E-BIKE ON PATHWAYS AND TRAILS**

This information is required under authority of Part 5 of Act 451 of 1994, as amended, MCL 324.501-511 and the Rules for the Regulation of State Lands, R299.921 – R299.932.

DNR USE ONLY

PRD Trails Section

Permit Number

Hereinafter, the Michigan Department of Natural Resources Parks and Recreation Division shall be referred to as "Department" and the Permit Applicant shall be referred to as "Applicant".

This application is for the operation of a Class 2 E-Bike on Parks and Recreation Division trails and Forest Pathways open to bicycle use as allowed in accordance with Land Use Orders of the Director 4.1b and 5.27.

APPLICANT: Please read the instructions before completing application. Submit completed application to a local Parks and Recreation office. Application must be submitted at least sixty (60) days prior to first day of proposed operation. Attach documentation of "Credible Assurance" as required.

1. Section A: Applicant should primarily provide the contact information for the individual applying for the permit.
2. Section B: Applicant shall provide documentation of credible assurance.

SECTION A		
Applicant Name	Sally Jo Johnson	
Telephone Number	248-877-5414	
Email Address	SALLYJOJOHNSON@ATT.NET	
Address, City, State, ZIP Code	475 CATALPA DR., BIRMINGHAM, MI 48009	
SECTION B		
I understand and agree that operation of a Class 2 E-bike on Parks and Recreation Division bicycle trails and Forest Resources Division bicycle pathways is only allowable to a person with a mobility disability affecting one or more lower extremities may operate a class-2 electric bicycle on a pathway open to bicycle use, after verification of credible assurance and upon the issuance of an annual use permit.		
Please attach documentation providing Credible Assurance that the operation of the Class 2 E-bike is being used because of a disability. "Credible assurance" means assurance that the device is required because of a disability and may include a valid state-issued disability parking placard or card or a state-issued proof of disability. A statement from a medical provider confirming that the device is required because of a disability may also be submitted as credible assurance.		
CERTIFICATION		
I certify that the information submitted herein, including documentation of credible assurance, is accurate and complete. I understand that if I decide to withdraw my application it is my responsibility to notify the Department.		
Applicant Name (Print or Type)	Signature	Date
Sally Jo Johnson	Sally Jo Johnson	10/24/2024
DEPARTMENT CERTIFICATION		
Authorized Representative Name (Print or Type)	Signature	Date

Submit completed application to a local Parks and Recreation office or via email to DNR-Trails@michigan.gov.

JOHNSON, Sally J (id #329002, dob: 05/31/1952)



**24255 Thirteen Mile Road
Bingham Farms, MI 48025-4320
Phone: 248-988-8085
Fax: 248-988-8565
www.miorthosurgeons.com**

INJURY REPORT

Date: 10/07/2024

Patient Name: Sally Johnson

DOB: 05/31/1952

Diagnosis: Hip osteoarthritis

STATUS:

- ☒ **Full Participation, no restrictions.**
☐ Limited play with restrictions (see below).
☐ Unable to Participate.

RESTRICTIONS:

- ☐ No practice/workout, may do alternate conditioning or stretching.
☐ Limited practice/workout, may do alternate conditioning or stretching.
☐ Limited practice/workout, only do conditioning and agility drills. Use pain as a guide to safe return and to full competition.
☐ Full practice/workout/scrimmage use pain as a guide to full return to competition.
☐ Other:

TREATMENT:

- ☐ Physical therapy or trainer directed exercise
☐ Brace/Tape/Special padding or equipment
☒ **Other: Patient would significantly benefit from using an eBike for lower extremity exercise.**

Feel free to contact my office with any questions or concerns.

Electronically Signed by: ASHLEY YONO, NP

A handwritten signature in black ink, appearing to read 'Ashley Yono', is written over a light blue horizontal line.



APPLICATION FOR USE OF A

CLASS 2 E-BIKE ON PATHWAYS AND TRAILS

This information is required under authority of Part 5 of Act 451 of 1994, as amended, MCL 324.501-511 and the Rules for the Regulation of State Lands, R299.921 – R299.932.

PRD Trails Section

Permit Number

Hereinafter, the Michigan Department of Natural Resources Parks and Recreation Division shall be referred to as "Department" and the Permit Applicant shall be referred to as "Applicant".

This application is for the operation of a Class 2 E-Bike on Parks and Recreation Division trails and Forest Pathways open to bicycle use as allowed in accordance with Land Use Orders of the Director 4.1b and 5.27.

APPLICANT: Please read the instructions before completing application. Submit completed application to a local Parks and Recreation office. Application must be submitted at least sixty (60) days prior to first day of proposed operation. Attach documentation of "Credible Assurance" as required.

1. Section A: Applicant should primarily provide the contact information for the individual applying for the permit.
2. Section B: Applicant shall provide documentation of credible assurance.

SECTION A

Applicant Name	Jeffrey Scott Johnson	Telephone Number	248-761-3758
Email Address	JEFF.SCOTT.JOHNSON@56CGLOBAL.NET		
Address, City, State, ZIP Code	475 CATALPA DR., BIRMINGHAM, MI 48009		

SECTION B

I understand and agree that operation of a Class 2 E-bike on Parks and Recreation Division bicycle trails and Forest Resources Division bicycle pathways is only allowable to a person with a mobility disability affecting one or more lower extremities may operate a class-2 electric bicycle on a pathway open to bicycle use, after verification of credible assurance and upon the issuance of an annual use permit.

Please attach documentation providing Credible Assurance that the operation of the Class 2 E-bike is being used because of a disability. "Credible assurance" means assurance that the device is required because of a disability and may include a valid state-issued disability parking placard or card or a state-issued proof of disability. A statement from a medical provider confirming that the device is required because of a disability may also be submitted as credible assurance.

CERTIFICATION

I certify that the information submitted herein, including documentation of credible assurance, is accurate and complete. I understand that if I decide to withdraw my application it is my responsibility to notify the Department.

Applicant Name (Print or Type)	Signature	Date
JEFFREY SCOTT JOHNSON	<i>Jeffrey Scott Johnson</i>	10/24/2024

DEPARTMENT CERTIFICATION

Authorized Representative Name (Print or Type)	Signature	Date

Submit completed application to a local Parks and Recreation office or via email to DNR-Trails@michigan.gov.

JOHNSON, Jeffrey Scott (id #316921, dob: 01/16/1954)



24255 Thirteen Mile Road
Bingham Farms, MI 48025-4320
Phone: 248-988-8085
Fax: 248-988-8565
www.miorthosurgeons.com

INJURY REPORT

Date: 10/07/2024

Patient Name: Jeffrey Scott Johnson

DOB: 01/16/1954

Diagnosis: Knee osteoarthritis

STATUS:

- ☒ Full Participation, no restrictions.
☐ Limited play with restrictions (see below).
☐ Unable to Participate.

RESTRICTIONS:

- ☐ No practice/workout, may do alternate conditioning or stretching.
☐ Limited practice/workout, may do alternate conditioning or stretching.
☐ Limited practice/workout, only do conditioning and agility drills. Use pain as a guide to safe return and to full competition.
☐ Full practice/workout/scrimmage use pain as a guide to full return to competition.
☐ Other:

TREATMENT:

- ☐ Physical therapy or trainer directed exercise
☐ Brace/Tape/Special padding or equipment
☒ Other: Patient would significantly benefit from using an eBike for lower extremity exercise.

Feel free to contact my office with any questions or concerns.

Electronically Signed by: JAMES BICOS, MD

A handwritten signature in black ink, appearing to read 'J Bicos'.

Provider Name/Signature

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Mapleflower Voyage

20 K418 P



MEMORANDUM

Department of Public Services

DATE: November 6, 2024

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks & Recreation Manager

SUBJECT: Park Capital Planning

INTRODUCTION:

Preliminary discussion has begun within the department on Park Capital Planning as part of the City of Birmingham Parks and Recreation Master Plan, Universally Accessible Playground Installation Priorities represented in the plan, and other system wide recommended priorities. The purpose of this report is for discussion and recommendations by the Board, with final recommendations at the December 3, 2024 Parks and Recreation Board meeting.

BACKGROUND:

Staff would like to review upcoming projects with the Parks and Recreation Board in order to determine priority projects scheduling and budgeting needs as we prepare for the 2025-2026 budget season.

This current fiscal year (**July 1, 2024 – June 30, 2025**) the following projects are budgeted:

Project/Purchase	Budget Amount	Fund	Actual Cost
Booth Park Entry Plaza & Trail Improvements	\$900,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations
Recycling Containers- park system wide & Site Furnishings- park benches, bike racks, etc	\$180,000	General Fund	\$180,000 Donations reimburse GF
Park Signs- logo replacement*	\$75,000*	General Fund	\$75,000*

The 2024-2025 Approved Budget includes **fiscal year 2025-2026** of which the following projects are budgeted. (Note this can be changed as we enter budget season)

Project/Purchase	Budget Amount	Fund	Actual Cost
Poppleton Park Universally Accessible Playground	\$1,000,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations

*Most likely to be moved based upon Wayfinding Committee

(Fiscal 2025-2026 cont.)

Project/Purchase	Budget Amount	Fund	Actual Cost
St. James Park design	\$150,000	Park Improvements (Bond)	TBD based upon architect proposals
Kenning Park –update plan/design work	\$150,000	Park Improvements (Bond)	TBD based upon architect proposals
Site Furnishings-benches, bike racks, etc.	\$60,000	General Fund	\$60,000, Donations reimburse GF

The 2024-2025 Approved Budget includes **fiscal year 2026-2027** of which the following projects are budgeted. (Note this can be changed)

Project/Purchase	Budget Amount	Fund	Actual Cost
Kenning Park Improvements	\$1,000,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations
St. James Park Improvements	\$845,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations
Pembroke Park Playground	\$500,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations
Pumphouse Park & Lincoln Well Playgrounds	\$350,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations
Trail Improvements, Phase 2	\$400,000	Park Improvements (Bond)	TBD based upon bidding, project completion, grants, donations

Poppleton Park

As noted in the Parks & Recreation Master Plan (2024-2028), Poppleton Park is a 17.21 acre City property classified as a community park. Community parks typically contain a wide variety of recreation facilities to meet the diverse needs of residents from the community. They may include areas of intense active recreation as well as passive recreation opportunities not commonly found in neighborhood parks. Community parks can be either large in size, but also include smaller parks meant to serve the entire community.

Poppleton Park has been identified as part of the park improvement plan since the 2012-2016 Parks & Recreation Master Plan for a variety of potential updates.

A Poppleton Park Concept Site Plan was supported and endorsed by the Parks and Recreation Board and accepted by the City Commission in late 2016 as a tool to assist in the City of Birmingham planning efforts going forward.

The 2016 Poppleton Park Concept Plan calls for a new universally accessible play area for all ages and abilities. In addition, a picnic shelter near the play area, places for benches and gathering spots around the playground area. Near the new playground, instead of installing parking on the interior of the park, the parking was designed in such a way that there is a curb cut for handicap parking close to the play area. Note that earlier versions of the concept plan included parking and another shelter along Woodward Avenue, which was ultimately removed by the City Commission.

The Poppleton Park Concept Plan also calls for a sunning berm, which is a piece of lawn to sit on to watch the children play, a ½ mile walkway around the entire park, new trees and landscaping. It calls for improved drainage and another 1/3 mile walkway around the open space area.

The Poppleton Park Concept Plan is attached to this report.

The Parks & Recreation Master Plan (2024-2028) identifies Poppleton as a level 1 priority for the installation of a Universally Accessible Playground.

Recommended action for budgeting:

Since there is an approved Poppleton Park Concept Plan on file the department is recommending moving forward with designs and implementation of the playground area only of the plan at this time, as Phase 1. Additionally, staff is requesting input from the Parks and Recreation Board on other amenities of the Poppleton Park Concept Plan in addition to the Universally Accessible Playground installation.

St James Park

St. James Park is awaiting a park plan for improvements. The goal was to be ready to coordinate with the community center designs. The DPS has budgeted previously for designs of the park, anticipating this would be likely to occur in fiscal year 2025-2026. The Parks and Recreation Master Plan (2024-2028) recommends this be a priority project level 1, highest due to the opportunity for multi-generational destination and high population of all age groups for walkability.

Recommended action for budgeting: To be finalized at the December 3, 2024 Parks & Recreation Board Meeting

Kenning Park

Kenning Park has a park master plan/concept plan (2014) and recent improvements (2019) to the ballfields required a portion of the plan to be modified. The concept plan should be revisited, and adjusted based upon recent improvements and the desire to improve the playground. The Parks and Recreation Master Plan (2024-2028) recommends this be a priority playground improvement, level 1.

Recommended action for budgeting: To be finalized at the December 3, 2024 Parks & Recreation Board Meeting

Parks and Recreation Bond Priority List

In November, 2020 the Parks and Recreation Bond was approved by Birmingham voters and as part of the Bond initiative a Bond Priority List Schedule was developed:

Schedule I	Year Complete/ Planned
Adams Park Development	2022
Birmingham Ice Arena Project	2021
Booth Park Entry Plaza & Trail Improvements	2025
Crestview Pickleball Courts	2023
Schedule II	
Crestview Park Inclusive Playground	
Howarth Park Inclusive Playground	
Kenning Park Inclusive Playground and Field Improvements	Designs: 2025-2026 Construction: 2026-2027
Lincoln Well & Pumphouse Park- Inclusive Playgrounds	2026-2027
Linden Park Inclusive Playground	
Pembroke Park Inclusive Playground/Shelter	2026-2027
Poppleton Park Inclusive Playground	2025
Splash Pad	
Springdale Golf Course Irrigation Improvements	No longer Bond \$\$ Project underway
Springdale Park Inclusive Playground	
St. James Park Inclusive Playground	Designs: 2025-2026 Construction: 2026-2027
Trail Improvements – Phase 2	2026-2027

ATTACHMENTS:

- Poppleton Park Concept Plan (2016)
- Excerpt from Parks & Recreation Master Plan (pg 99)
- Parks and Recreation Bond Priority List



Inclusive Playground Installation

The 2024 bond issue prioritization identified a subset of parks for installation of universally-accessible playgrounds. Those parks are shown in Table 8 below. The table also includes a recommended prioritization for the planned redevelopment of playgrounds based on a synthesis of information gathered or generated during this planning process. Highest prioritization is given to community parks because of the population they serve, as well as consideration given to the amount of children within a walkable distance of the park (based on the walkability analysis described earlier in this chapter), and the age and condition of existing equipment.

The desired prioritization of playground improvements may shift as implementation of these planned improvements occurs, due to the existence of additional resources, partnership opportunities, efficiencies of cost, and/or many other factors. Regardless of the order of implementation, the below playgrounds at a minimum should all receive inclusive playground updates, and every improvement that increases the inclusiveness of Birmingham parks aligns with the goals and desires expressed throughout this planning process.

Table 7: Planned Playground Improvements

Park	Park Type	Playground Age	Existing Playground Type	Condition (2023 Inventory) (5: Best, 1: Worst)	Walkability for Children	Recommended Priority for Universally Accessible Playground (1: Highest)	Comments
Crestview	Neighborhood	1995*	2-5 Yr	5	Medium population for all age groups	2	
Howarth	Neighborhood	2004	2-5 Yr	5	High population for all age groups	2	
		2004	5-12 Yr	5			
Kenning	Community	1998	2-5 Yr	4	0-4: High 5-9: Medium 10-14: Low	1	High concentration of young children; playground update should be considered as part of updated Master Plan design.
Linden	Neighborhood	1999	2-5 Yr	5	Low population for all age groups	3	
Pembroke	Neighborhood	1995	2-5 Yr	4	0-4: Low 5-9: Low 10-14: Medium	2	
		2001	5-12 Yr	4			
Poppleton	Community	1995*	2-5 Yr	3	0-4: Low 5-9: Medium 10-14: Low	1	Age and condition of existing equipment.
		1997*	5-12 Yr	4			
Pumphouse	Neighborhood	1999	2-5 Yr	4	Medium population for all age groups	1	Older existing structure, plus walkability.
St. James	Neighborhood	2002	2-5 Yr	4	High population for all age groups	1	High concentration of children. Opportunity for multi-generational destination adjacent to YMCA building.
Springdale	Community	1991	2-5 Yr	4	Low population for all age groups	3	
		1998	5-12 Yr	4			
West Lincoln Well	Neighborhood	2003	5-12 Yr	5	Medium population for all age groups	2	

*In some cases, more recent renovation or replacement has occurred.

Recommended Parks & Recreation Bond Priority List

Schedule I	Cost Estimate
Adams Park Development	\$ 700,000
Booth Park Corner Feature	\$ 300,000
Ice Arena Building Improvements	\$ 3,100,000
Pickleball Court	\$ 150,000
Rouge River Trail Corridor Improvements	\$ 300,000
Total Schedule I	\$ 4,750,000 ★

Schedule II	Cost Estimate
Lincoln Well & Pumphouse Park- Inclusive Playgrounds	\$ 350,000
Linden Park Inclusive Playground	\$ 150,000
Pembroke Park Inclusive Playground/Shelter	\$ 400,000
St. James Park Inclusive Playground	\$ 300,000
Springdale Park Inclusive Playground	\$ 350,000
Crestview Park Inclusive Playground	\$ 250,000
Howarth Park Inclusive Playground	\$ 150,000
Splash Pad	\$ 500,000
Poppleton Park Inclusive Playground and Drainage Improvements	\$ 1,020,000
Kenning Park Inclusive Playground and Field Improvements	\$ 1,200,000
Springdale Golf Course Irrigation Improvements	\$ 525,000
Rouge River Trail Corridor Improvements	\$ 450,000
Total Schedule II	\$ 6,500,000 ★
TOTAL:	\$ 11,250,000 ★

★ Includes Bond Issuance Costs and Inflation

Booth Park Donor Phase Two Recognition Policy:

Recognition Policy

1. The Donor Wall Plaque is a prominent feature giving recognition for all gifts given to the City of Birmingham for the improvement of Booth Park, subject to such general policy changes and amendments as may be implemented in the future.
 - a) Gifts shall be accepted for all aspects of the Booth Park Phase Two improvement program.
 - b) Gifts will be recognized in the name of the person making the gift, as evidenced by the gift instrument or other written documentation.
 - c) Gifts collected by an intermediate party or other non-profit or for-profit entity shall be recognized under the name of the entity.
 - d) Monetary gifts will be recognized as such, according to established giving levels.
 - e) Gifts of items or services shall be recognized as in-kind contributions, and shall not be assigned a monetary value by the City.
 - f) The City of Birmingham reserves the right to decline any gift at its discretion.
2. All donors will be recognized on a plaque installed in Booth Park with a QR code that links to a digital story.
3. The following provides a listing of Booth Park giving recognition levels for monetary gifts:
 - a. Diamond-Giving Level of \$25,000 and above
 - b. Ruby-Giving Level of \$15,000 to \$24,999
 - c. Emerald-Giving Level of \$5,000 to \$14,999
 - d. Sapphire -Giving Level of up to \$4,999

B. Donor Wall Plaque

1. The Donor Wall Plaque shall be constructed and approved by the City of Birmingham as part of the Booth Park project.
2. Eligible donations entitling donor's names to be placed on the Donor Wall will be received up to thirty (30) days in advance of the construction start date.
3. The Donor Wall Plaque shall display all recognition levels for monetary gifts, with the names of the donors whose total donations entitles them to recognition.

4. The design of the Donor Wall Plaque shall not be finalized until after the cut-off for receiving donations has passed, so as to allow the most harmonious arrangement of the recognition levels and accompanying donor names.

C. Naming Appearance Policy

1. Donors whose total giving level is up to \$4,999 (Sapphire) shall receive their name on the donor wall plaque should they so desire.
2. Donors whose total giving level is from \$5,000 to \$14,999 (Emerald) shall be entitled to one line of text on the Donor Wall Plaque under the giving level for which they are eligible should they so desire.
3. Donors whose total giving level is from \$15,000 to \$24,999 (Ruby) shall be entitled to two lines of text on the Donor Wall Plaque under the giving level for which they are eligible should they so desire.
4. Donors whose total giving levels exceeds \$25,000 (Diamond) will receive individual and unique recognition should they so desire.
5. Upon receipt and acknowledgment of a gift given to the City of Birmingham for the improvement of Booth Park Phase Two, subject to such general policy changes and amendments as may be implemented in the future, the donor shall be provided with a form on which they may indicate the preferred wording for their recognition. Final approval for all wording on the Donor Wall Plaque rests with the City of Birmingham.