



Agenda
Parks and Recreation Board Regular Meeting
Tuesday, July 7, 2026 - 6:30 PM
851 S. Eton, Birmingham, MI
DPS Conference Room

- I. Call to Order**
- II. Roll Call**
- III. Announcements, Introductions of Guests & Chairpersons Comments**
- IV. Open To The Public for Items Not On the Agenda (two minutes per person)**
- V. Approval of the Minutes from the Previous Meeting**
 - 1. June 2, 2026, Parks and Recreation Board Minutes
- VI. Unfinished Business**
- VII. New Business**

Written and submitted by 5pm Monday to the Birmingham Ice Sports Arena, one week prior to the meeting.
- VIII. Miscellaneous Communications**
- IX. Reports From Staff**
 - 1. Booth Park Update
 - 2. e-bike Information
 - 3. Playground Design Public Input Session (Crestview Park Playground)
- X. Items for Next Meeting on August 4, 2026**
- XI. Adjournment**

Link to Access Virtual Meeting: <https://zoom.us/j/98191466679>

Telephone Meeting Access: 877 853 5247 US Toll-free

Meeting ID Code: 981 9146 6679

PARKS & RECREATION BOARD MISSION STATEMENT

The Parks and Recreation Board strives to provide opportunities for the enjoyment, education, and inspiration for present and future generations of residents and visitors through stewardship of natural, cultural and recreational resources. By continuously elevating the beauty and quality of the parks and recreation system of Birmingham, the Parks and Recreation Board will promote health and wellbeing, and strengthen the community.

You may also present your written statement to: City of Birmingham, Parks and Recreation Board 851 South Eton, Birmingham, Michigan 48009 prior to the meeting.

If you cannot attend the meetings, please contact Clinise Kirkwood at the Birmingham Ice Arena (248) 530-1651. Minutes are available for review at the Birmingham Ice Sports Arena, 2300 East Lincoln, Birmingham, MI 48009

Individuals requiring accommodations, such as interpreter services, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice) or 248-644-3405 (TDD) at least one day in advance to request mobility, visual, hearing, or other assistance.

Las personas con incapacidad que requieren algún tipo de ayuda para la participación en esta sesión pública deben ponerse en contacto con la oficina del escribano de la ciudad en el número (248) 530-1800 o al (248) 644-3405 (para las personas con incapacidad auditiva) por lo menos un día antes de la reunión para solicitar ayuda a la movilidad, visual, auditiva, o de otras asistencias. (Title VI of the Civil Rights Act of 1964)

CANCELLED



Parks And Recreation Board – Regular Meeting Minutes

June 2, 2026 – 6:30 p.m.

851 South Eton - Conference Room

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Present: Vice Chaur Lipp; Board Members Susan Collins, Jessica Einstein; Alternate Board Members Narlu Castellano, Joseph Wrobel

Absent: Chair Heather Carmona; Board Member Sarah Kupczyk; Student Representative Sienna Weinberg

Staff: Department of Public Services Director Zielinski; City Planner Blizinski, Recreation Coordinator Kirkwood, Parks and Recreation Foreman McNab

Guests: Rachel Bush OHM Advisor, Quentin Hyde OHM Advisor

III. Announcements, Introductions of Guests & Chair Comments

IV. Open To The Public for Items Not On the Agenda

V. Approval of the Minutes – May 5, 2026

Motion by Einstein

Seconded by Castellano to approve the previous minutes.

Motion carried, 5-0.

ROLL CALL VOTE

Yeas: Wrobel, Collins, Einstein, Castellano, Lipp

Nays: None

VI. Unfinished Business

None.

VII. New Business

1. OHM Professional Design Services Update St. James Park & Kenning Park

Ms. Bush, Mr. Hyde, DPSD Zielinski and PRF McNab presented the item and answered questions.

The Board discussed the following regarding Kenning:

- The Board should be mindful of potential equity issues in terms of updating the baseball and softball fields.
- While bathrooms and a pavilion would likely be a popular option with the public, updating the playground and the drainage should likely be the first priority.
- Project area three should likely be the second priority, project area one is inexpensive and so can be addressed as appropriate, and the bathrooms and pavilion area should likely be the lowest priority.
- Improvements of the softball fields would include drainage improvements.
- A rain garden near the tennis bubble would benefit drainage in the park.

The Board discussed the following regarding St. James:

- Per the survey, residents prioritized the playground first and the picnic area second.
- The Board supported that prioritization order, with project area four being next and project area three being last.
- Since the softball upgrades were not a significant expense, that area might be able to be included in the upgrades.
- There would likely be public support for adding outdoor gym equipment.
- It would be beneficial if additional opportunities for multi-generational uses could be added.
- The furniture should be accessible to people of different ages and mobility needs.

The Board discussed the following regarding the general item:

- For this round of improvements, the City should improve either Howarth or St. James since they are in the same neighborhood.
- Beginning some of these proposed park improvements and retaining some of the funds to begin upgrades at other parks as well might be the most optimal option.
- Alternatively, doing a number of improvements to parks at different times may lead to residents feeling that the projects near their homes are incomplete for longer than preferred.
- Referencing the five year plan might help to inform how these improvements should be approached.
- Since the improvements to St. James were already delayed on account of the process around 400 E. Lincoln, it might be most appropriate to complete the improvements now rather than postponing them further.
- If the majority of the improvements to St. James are postponed, the playground should still be improved given residents' prioritization.
- If this occurs, the Little League may have to understand that improvements to the ball

fields might occur within five years instead of more imminently.

- The Board understood that hosting Little League games brings activity and revenue into the City.
- The Board had increased the focus on improvements that would benefit the Little League versus the original plans.
- Ground Energy-Passive Systems could be utilized to address some of the more pressing drainage issues on an interim basis.
- The Board reached consensus that the playground and drainage should be addressed at Kenning with the Kenning funds, and staff should ask the City if further funds might be allocated to complete the St. James improvements. If further funds for St. James are not forthcoming, the remainder of the Kenning funds after the playground and the drainage are improved should be allocated to St. James to implement the Board's priority list.

Public Comment

Sue Gallagher supported improving St. James in as short a time period as possible, and commented regarding tennis, basketball, and pickleball at St. James, single-sided parking on Edgewood, the proposed walkways, and possibly moving the softball field to the south end of the park.

John Keller supported including more detailed information in the presentations, potentially removing the central median from the parking lot next to St. James, improving the playground, and commented regarding the proposed location of the ball field and its potential impact on buried utilities.

Ina Brown supported improving St. James in as short a time period as possible, supported using rendering A at the plan for the improvements, and allowing for gate access for those whose properties abut the park, and commented regarding the ball field location and orientation.

Bridgette Halseth supported improving St. James in as short a time period as possible, tree preservation along Edgewood, and commented regarding the ball field location and orientation at St. James and parking.

VIII. Miscellaneous Communications

IX. Reports from Staff

Brief updates on Poppleton were provided.

X. Items for Next Meeting

XI. Adjournment

The meeting was adjourned at 8:28 p.m.

Clinise Kirkwood

Clinise Kirkwood, Recreation Coordinator



Laura Eichenhorn, City Transcriptionist

CANCELLED



MEMORANDUM

Department of Public Services

DATE: July 2, 2026

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager

SUBJECT: Booth Park Entry Plaza & Trail Improvements project update

Following funding approval from the Michigan Department of Natural Resources (MDNR) for the Trust Fund Grant late last year, the City's design consultant, Grissim, Metz, & Andriese Associates, completed the preparation of bid documents for the Booth Park Entry Plaza and Trail Improvements Project. As required by the grant, the MDNR reviewed and approved the project plans, specifications, and bid documents prior to the project being advertised for bid. Following the MDNR's approval in mid-May, the City advertised the project on MITN, hosted a mandatory pre-bid meeting, and publicly opened bids on June 17, 2026.

Two contractors submitted proposals for this project. Staff is in the process of reviewing the proposals, including interviewing the contractors. The next step is to obtain approval to proceed from the MDNR.



MEMORANDUM

Department of Public Services

DATE: July 2, 2026
TO: Parks and Recreation Board
FROM: Carrie Laird, Parks and Recreation Manager
SUBJECT: e-bike information

In order to continue to update and inform the Parks and Recreation Board about e-bikes, please see the attached article from the Michigan Department of Natural Resources (MDNR) about e-bikes on DNR trails.

CANCELLED



Carrie Laird <claird@bhamgov.org>

More ways to get outdoors: Learn about e-bikes on DNR Trails

1 message

Michigan DNR <MIDNR@govsubscriptions.michigan.gov>
To: claird@bhamgov.org

Mon, Jun 29, 2026 at 4:28 PM

[Share or view as webpage](#) | [Update preferences](#)

Three simple steps for safe e-bike adventures on DNR-managed trails

Whether you're riding through a state park, along waterfronts, or down a scenic trail, an e-bike can add a little extra fun and freedom to your next outdoor adventure.

With more and more visitors using e-bikes, the Michigan [DNR approved class 1 and class 2 e-bikes on select DNR-managed trails in 2024](#). This expansion followed months of collaborative research and discussion with trail users and organizations, creating even more opportunities for visitors to get outside and explore.

To make sure all trail users have a fun and safe time, be sure to follow these three simple steps while using an e-bike.

- [Step 1: Know your e-bike's class](#)

- [Step 2: Find a DNR-managed trail](#)
- [Step 3: Be safe \(and leave no trace\) while you have fun](#)



Step 1: Know your e-bike's class

Knowing what class your e-bike falls into is your first step in having fun on a DNR-managed trail. Finding your bike's class should be simple because manufacturers place a permanent label on the e-bike that identifies its class type.

- **Class 1:** These e-bikes are pedal-assisted and can travel up to 20 miles per hour. These bikes are welcomed on any DNR-managed trail where traditional bicycles are allowed with the exception of North Country Trail, High Country, Shingle Mill and Pickerel Lake pathways within the Pigeon River Country.
- **Class 2:** Throttle- and pedal-assisted, these e-bikes can travel up to 20 miles per hour. These e-bikes are for mobility use only and users must have a free [DNR-issued permit](#) to use these bikes on DNR-managed trails.
- **Class 3:** Because these e-bikes can travel up to 28 miles per hour, they are not allowed on any state-managed trail to help protect guests and wildlife.

Another clue to look for is if your e-bike has pedals. If it does not have fully operable pedals, your bike is considered an e-moto under Michigan law.

Examples of e-motos include electric mopeds, motorcycles and dirt bikes.

Because these bikes can exceed 28 miles per hour, they pose serious safety risks to trail users, and should only be used on [ORV trails](#). Luckily, Michigan has over 4,000 miles of state-designated ORV trails, so you will have plenty of options.

Step 2: Find a DNR-managed trail



Michigan is home to more than 4,020 miles of state-designated hiking trails and 2,085 miles of state-designated biking trails, making it easy to find a [great trail experience near you](#).

While you're searching for your next trail adventure, remember that e-bikes are not allowed on trails in state game and wildlife areas to help protect wildlife and guests.

Step 3: Be safe (and leave no trace) while you have fun



Many DNR-managed trails are multi-use, meaning that they are enjoyed by hikers, bikers and horseback riders. Knowing when to yield and how to interact with other users helps ensure a [safe and enjoyable experience for all](#). While you're exploring a trail on your e-bike, be sure to:

- Stay on marked trails, and respect trail conditions and trail closures.
- Leave no trace to protect our trails and wildlife.
- Dismount and go down the center of the trail if you encounter wet trail conditions. This is safer for riders and stops the trail from widening.
- Alert other trail users of your intentions before passing.
- Yield to all other trail users while riding a bike.
- Maintain a safe speed, especially near other trail users.
- Communicate when encountering a horseback rider on the trail. Because cyclists move quickly and quietly, it can scare horses.

[More about e-bikes ▶](#)

For more information on e-bike use on DNR-managed properties, visit our website.

[Find ORV trails ▶](#)

Does your e-bike go 28 miles per hour or lack operable pedals? Check out our ORV trails.



If you wish to no longer receive emails from the DNR,
please update your preferences here:

[Manage Preferences](#) | [Unsubscribe All](#) | [Help](#)

Need further assistance?

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Visit us on our website: [Michigan.gov/DNR](https://michigan.gov/DNR)

This email was sent to claird@bhamgov.org using GovDelivery Communications Cloud on behalf of: Michigan Department of Natural Resources · Deborah A. Stabenow Building, [525 W. Allegan St.](#), PO Box 30028 Lansing MI 48909 · 1-800-439-1420

CANCELLED



MEMORANDUM

Department of Public Services

DATE: July 2, 2026

TO: Parks and Recreation Board

FROM: Carrie Laird, Parks and Recreation Manager
Brad McNab, Parks and Recreation Foreman

SUBJECT: Playground Design Public Input Session
Crestview Park Playground

The July 7, 2026 Parks and Recreation Board meeting is the first opportunity for the public to provide feedback and comments on playground concept designs for Crestview Park Playground and has been advertised on social media, in the July Around Town newsletter, and postcards to surrounding residents.

A survey will be posted on Engage Birmingham, tentatively scheduled to be available between July 7 through July 24 for the potential park playground concepts.

Playground Concepts

There are three (3) concept plans that were prepared for Crestview Park attached to this report. Our playground design architect from Penchura, Lance Shipman, will be in attendance at the July 7 Parks and Recreation Board meeting to review the concepts and facilitate feedback.

Each of the concept plans currently fall within the planned budgeted amounts for this location.

Upon completion of Board and public input, the architect will revise concepts as appropriate, and a final draft proposed design will be presented at an upcoming Parks and Recreation Board meeting for approval and for recommendation to the City Commission for purchase.

ATTACHMENTS:

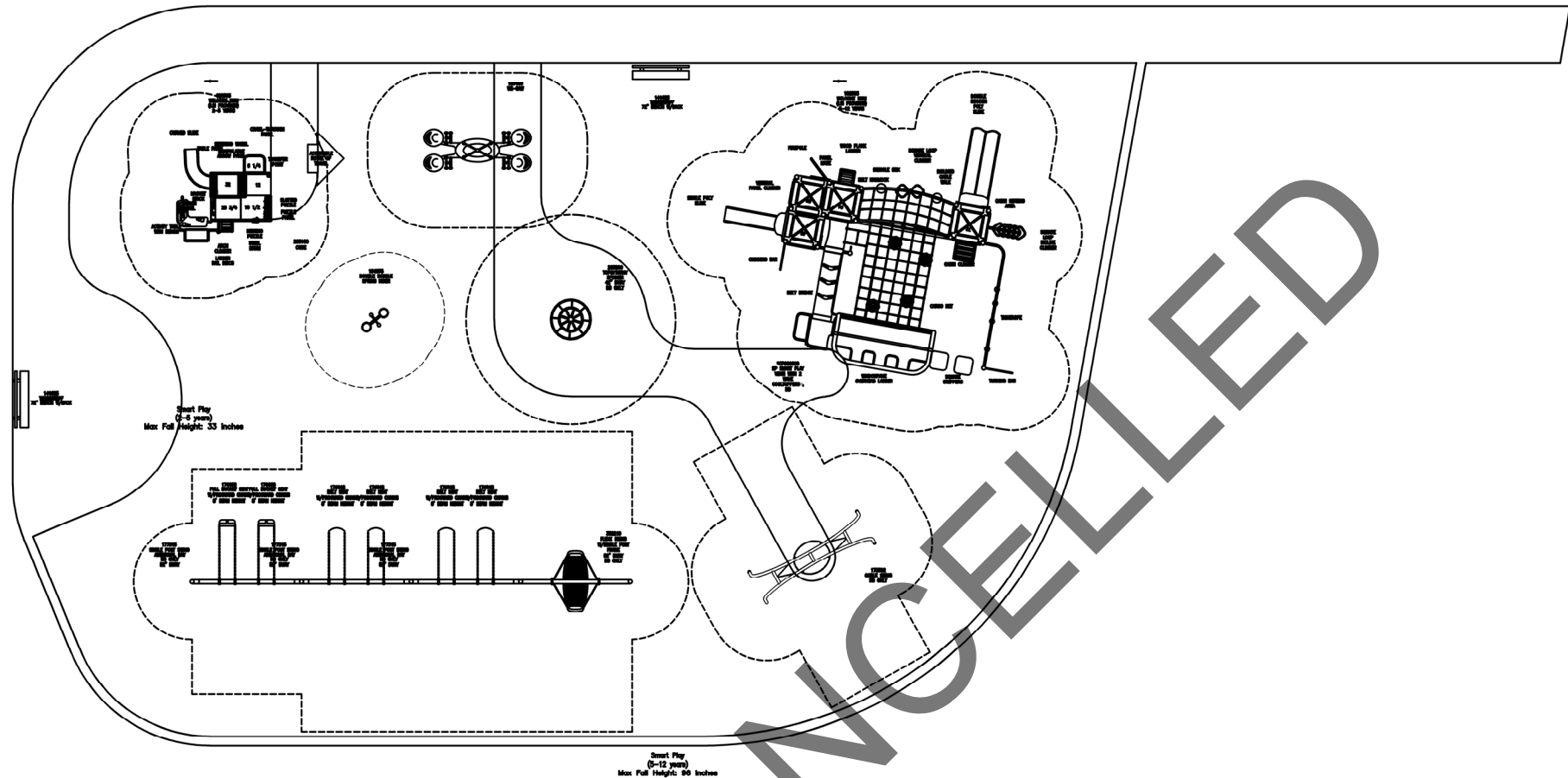
- Concept 1, the "Venti" and 3D renderings
- Concept 2, the "Billows" and 3D renderings
- Concept 3, the "Playbooster" and 3D renderings

Crestview Playground

Concept 1

"Venti"





5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	13		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	8	REQUIRED	7
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	14	REQUIRED	4
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	8	REQUIRED	8

2-5 AREA

TOTAL ELEVATED PLAY COMPONENTS	9		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	6	REQUIRED	6



Crestview Park
Birmingham, MI

Penchura, LLC
Lance Shipman

SYSTEM TYPE:
Smart Play

DRAWING #:
PEN1209386-01



The play components identified on this plan are IPEMA certified. (Unless model number is preceded with *) The use and layout of these components conform to the requirements of ASTM F1487. To verify product certification, visit www.ipema.org

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2-12 YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURERS OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

ACCESSIBLE/PROTECTIVE SURFACING TO BE A COMBINATION OF UNITARY AND LOOSE FILL MATERIALS.
EWF: 6,513 SF / TURF: 652 SF

DESIGNED BY:
AH

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601 7th STREET SOUTH - P.O. BOX 198
DELANO, MINNESOTA 55328
PH: 1-800-328-0035 FAX: 1-763-972-8091

Date	Previous Drawing #	Initials







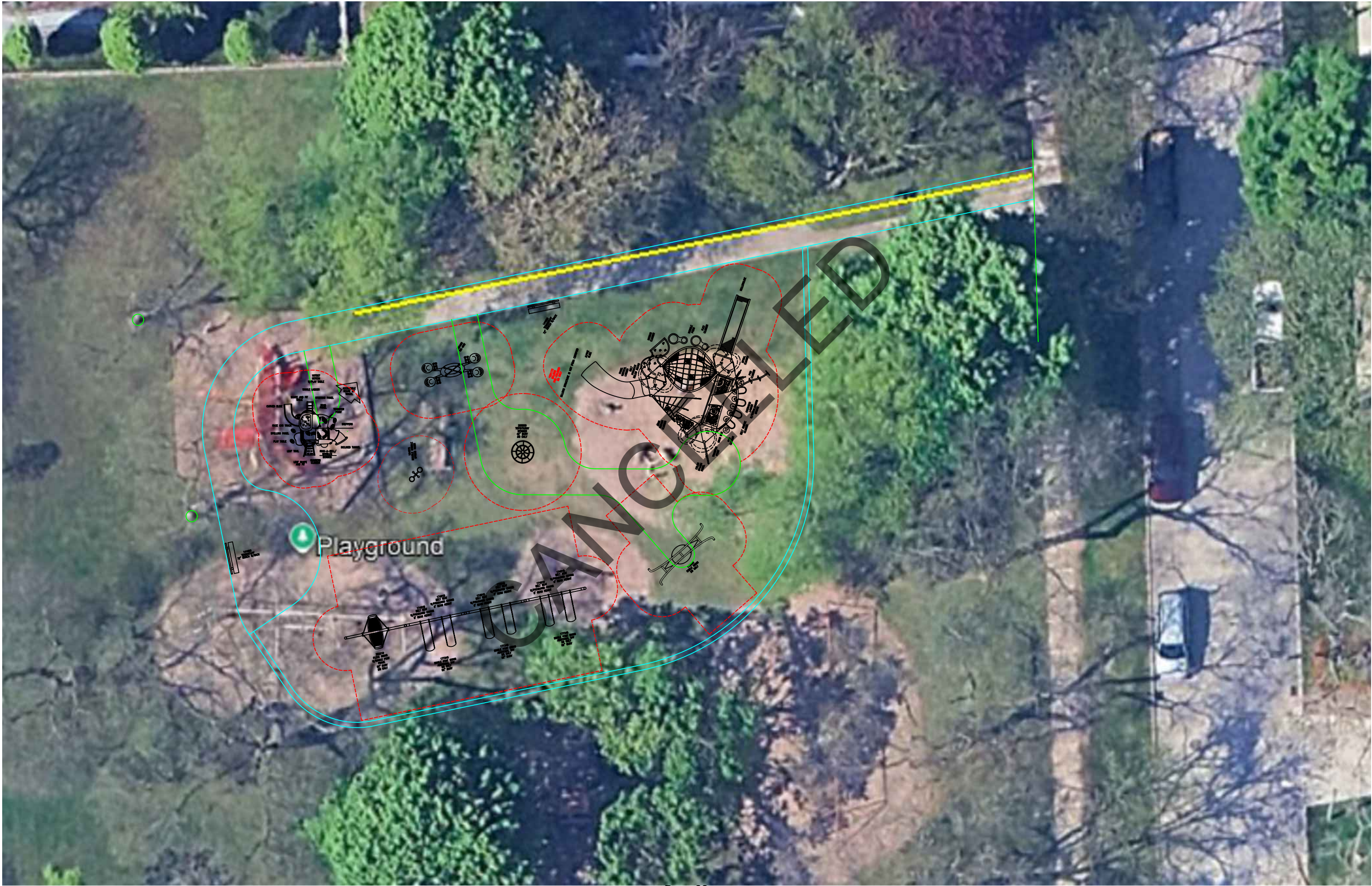


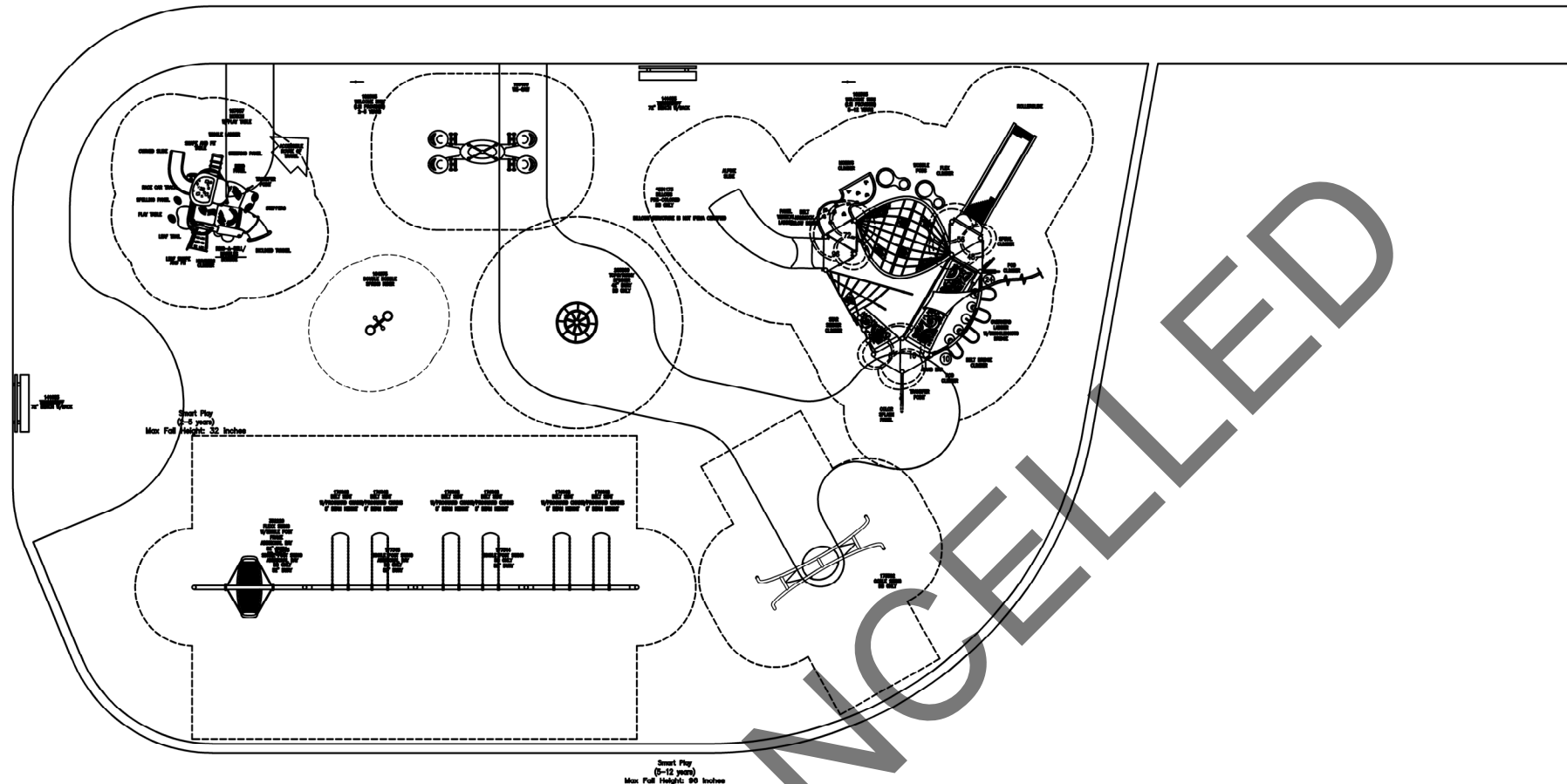


Crestview Playground

Concept 2

"Billows"



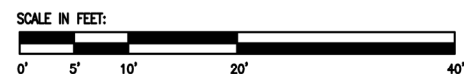


5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	8		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	5	REQUIRED	4
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	14	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	7	REQUIRED	7

2-5 AREA

TOTAL ELEVATED PLAY COMPONENTS	9		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	7	REQUIRED	3
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	6	REQUIRED	6



Crestview Park
Birmingham, MI

Penchura, LLC
Lance Shipman

SYSTEM TYPE:
Smart Play
DRAWING #:
PEN1209386-02



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ACCESSIBLE/PROTECTIVE SURFACING TO BE A COMBINATION OF UNITARY AND LOOSE FILL MATERIALS.
EWF: 6,417 SF / TURF: 748 SF

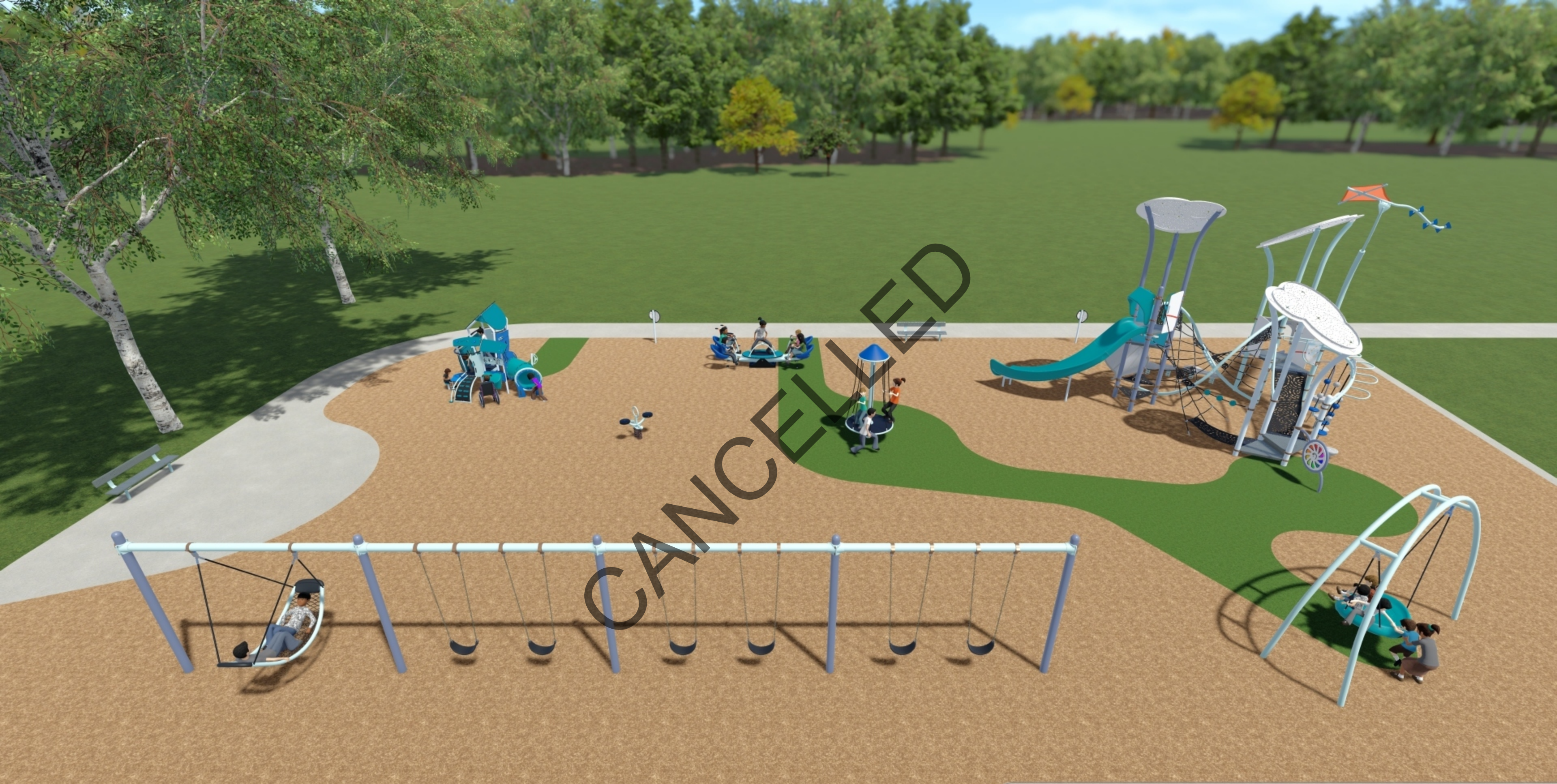
DESIGNED BY:
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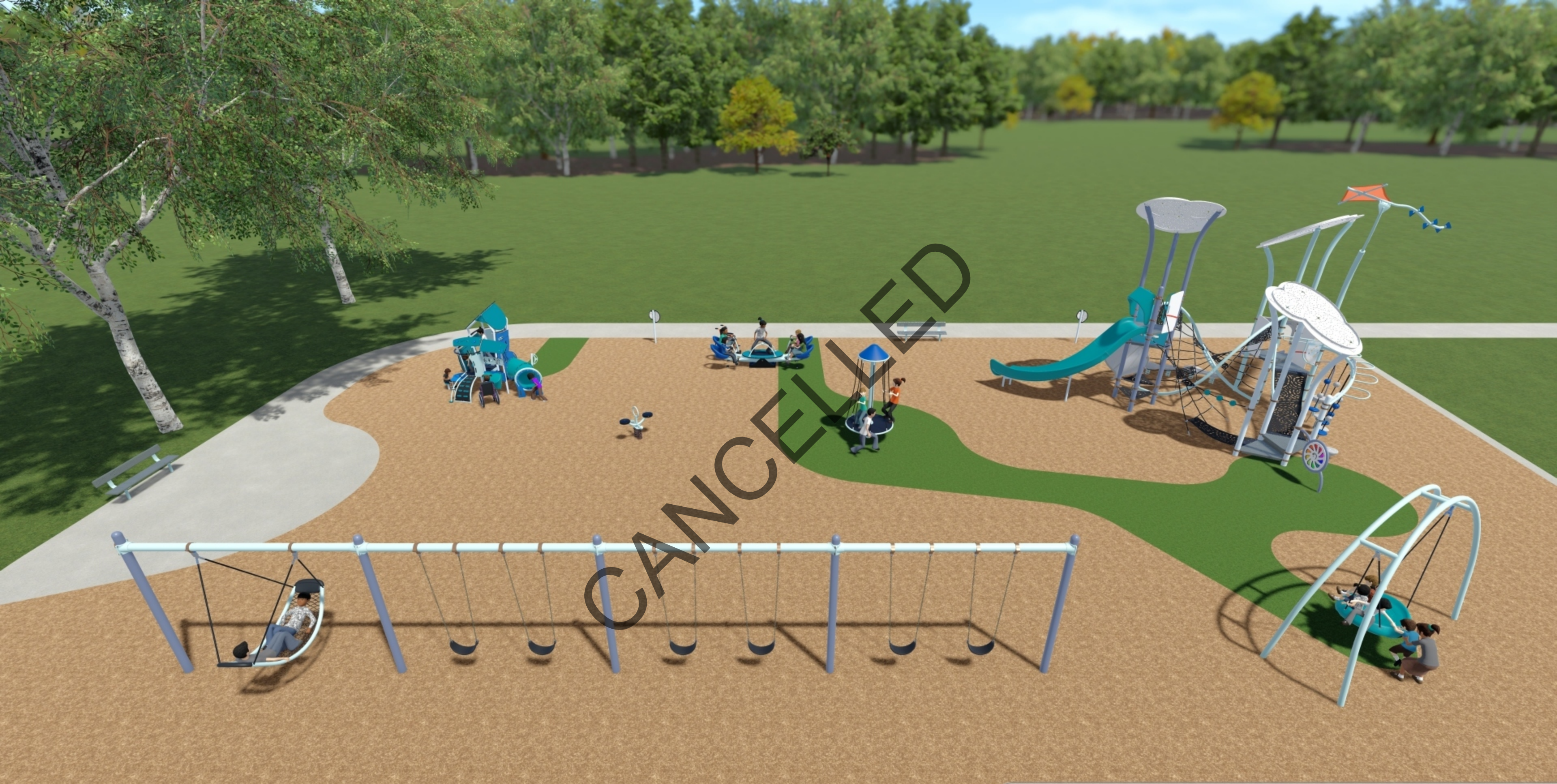
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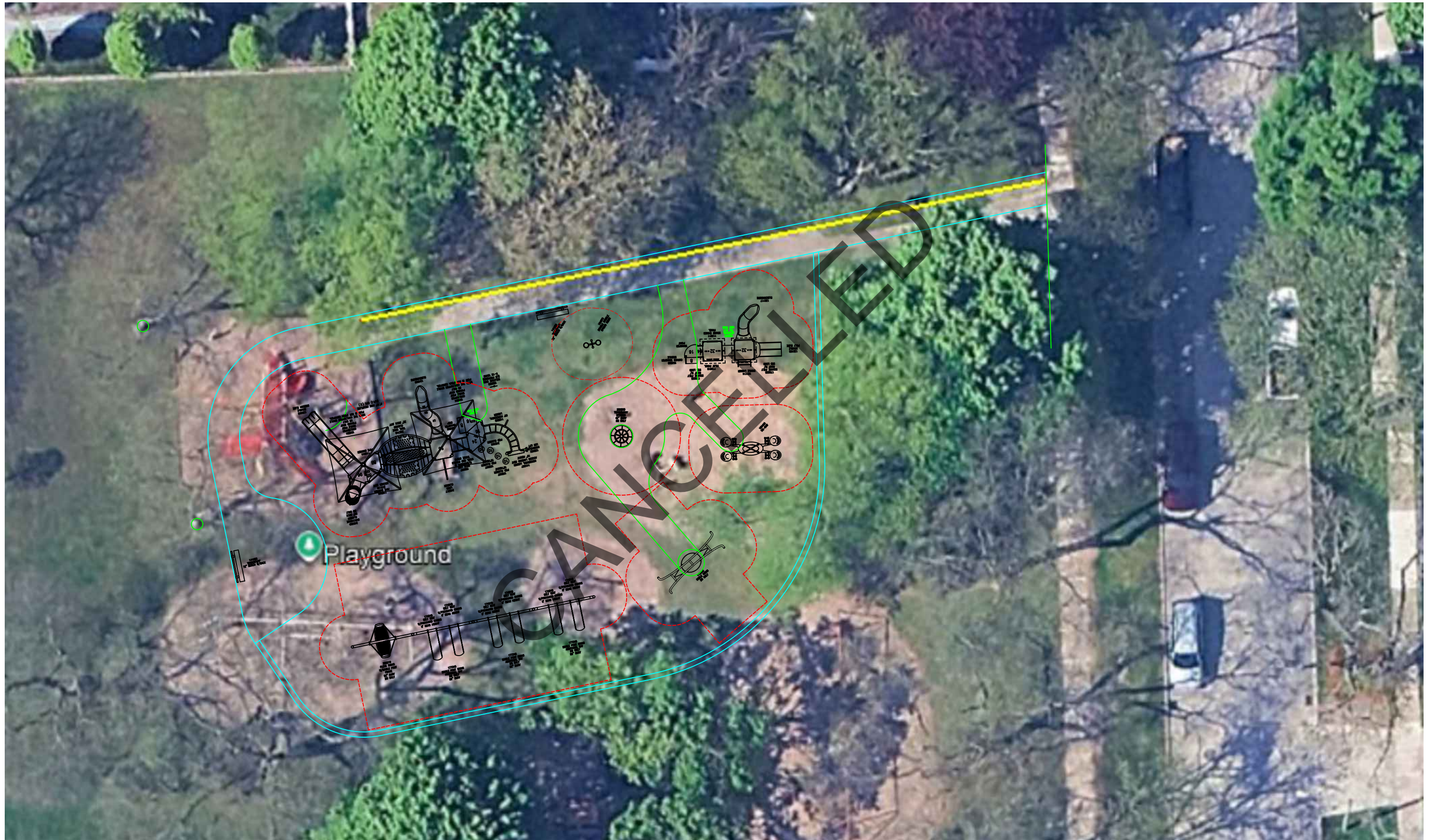


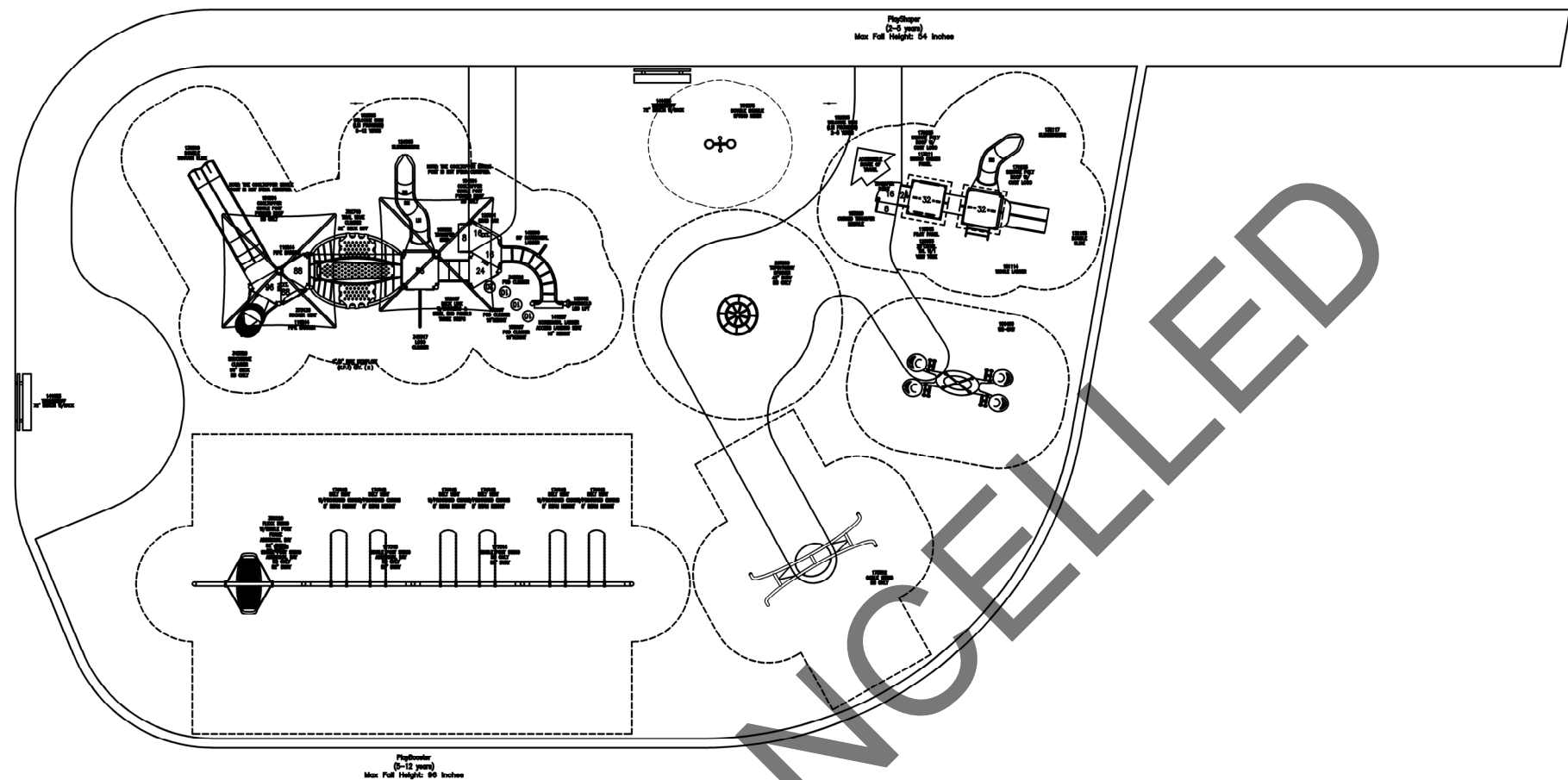


Crestview Playground

Concept 3

"PlayBooster"





5-12 AREA

TOTAL ELEVATED PLAY COMPONENTS	7		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	5	REQUIRED	4
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	12	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	5	REQUIRED	5

2-5 AREA

TOTAL ELEVATED PLAY COMPONENTS	6		
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY RAMP	0	REQUIRED	0
TOTAL ELEVATED COMPONENTS ACCESSIBLE BY TRANSFER	9	REQUIRED	5
TOTAL ACCESSIBLE GROUND LEVEL COMPONENTS SHOWN	2	REQUIRED	2
TOTAL DIFFERENT TYPES OF GROUND LEVEL COMPONENTS	2	REQUIRED	2



Crestview Park
Birmingham, MI

Penchura, LLC
Lance Shipman

SYSTEM TYPE:
PlayBooster/PlayShaper
DRAWING #:
PEN1209386-03



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CANCELLED

