

**GREENWOOD CEMETERY ADVISORY BOARD AGENDA**  
**FRIDAY, FEBRUARY 3, 2023**  
**MUNICIPAL BUILDING, 151 MARTIN, ROOM 205**  
**8:30 A.M.**

*The Greenwood Cemetery Advisory Board provides the recommendations to the City Commission:*

1. Modifications: As to modifications of the rules and regulations governing Greenwood Cemetery.
2. Capital Improvements: As to what capital improvements should be made to the cemetery.
3. Future Demands: As to how to respond to future demands for cemetery services.

**I. CALL TO ORDER**

Chairperson, Linda Buchanan

**II. ROLL CALL**

City Clerk, Alexandria Bingham

**III. INTRODUCTION OF GUESTS**

A. Cheri Arcome, Creative Collaborations

**IV. APPROVAL OF THE MINUTES**

A. Approval of meeting minutes of December 2, 2022

**V. UNFINISHED BUSINESS**

**VI. NEW BUSINESS**

- A. Continue discussion of strategic plan – vision, SWOC, mission, and value development
- B. Planning Future Meetings
  - a. March 3, 2023 – cancel or push meeting to 3/10
  - b. April 14, 2023 – present draft contract & continue with strategic planning
  - c. May 5, 2023 – present qualified candidates & make a recommendation
  - d. June 3, 2023 – enter into the new contract & continue with strategic planning

**VII. REPORTS**

- A. Update from Clerk's Office
- B. Financial Reports
- C. Cemetery Sales & Activity
- D. City Managers Report – December 2022 & January 2023

**VIII. OPEN TO THE PUBLIC FOR MATTERS NOT ON THE AGENDA**

**IX. BOARD COMMENTS**

**X. ADJOURN**

**Next Meeting: April 14, 2023**

Should you wish to participate in this meeting, you are invited to attend the meeting in person or virtually through ZOOM:

<https://zoom.us/j/98983856041> **Meeting ID:** 989 8385 6041

You may also present your written statement to the City Clerk,  
151 Martin Street, P.O. Box 3001, Birmingham, Michigan 48012-3001 prior to the meeting.

*NOTICE: Individuals requiring accommodations, such as mobility, visual, hearing, interpreter or other assistance, for effective participation in this meeting should contact the City Clerk's Office at (248) 530-1880 (voice), or (248) 644-5115 (TDD) at least one day in advance to request mobility, visual, hearing or other assistance.*

*Las personas que requieren alojamiento, tales como servicios de interpretación, la participación efectiva en esta reunión deben ponerse en contacto con la Oficina del Secretario Municipal al (248) 530-1880 por lo menos el día antes de la reunión pública. (Title VI of the Civil Rights Act of 1964).*