

Greenwood Cemetery Advisory Board Minutes
September 1, 2023
Municipal Building, 151 Martin
8:30 a.m.

I. Call To Order

Linda Buchanan, Chair, called the meeting to order at 8:30 a.m.

II. Roll Call

Present: Chair Linda Buchanan; Paul Connell, Jacqueline Patt, Linda Peterson, Laura Schreiner, Margaret Suter, Joseph Vercellone

Absent: None

Staff: City Clerk Bingham; City Attorney Kucharek, Parks and Recreation Manager Laird, Parks and Forestry Manager Brendan McGaughey

III. Approval of the Minutes

A. Review of the Minutes of August 4, 2023

MOTION: by Suter, seconded by Connell:
To approve the minutes of August 4, 2023 as amended.

VOTE: Yeas, 7
Nays, 0

IV. Unfinished Business

V. New Business

A. Presentation from City Attorney Mary Kucharek Regarding Ethics, Rules, and Potential Violations

CA Kucharek and CC Bingham presented the item and answered informational questions from the Board.

It was recommended that CA Kucharek and Mr. Connell schedule a time to meet and discuss a potential conflict of interest.

B. 2022-2023 DRAFT - Annual Report

CC Bingham integrated the Board's recommended revisions and answered informational questions from the Board.

It was requested that Staff clarify the meaning of Realized and Unrealized Gains in the Report.

MOTION: by Suter, seconded by Connell:
To accept the annual report as amended.

VOTE: Yeas, 7
Nays, 0

- C. Organizing Future Business
 - a. October 6, 2023
 - i. Strategic Planning
 - ii. Budgeting Discussion – Consideration of requesting funds for projects over the next 5 years
 - b. November 3, 2023 – Cancel
 - c. December 1, 2023
 - i. Cemetery Services Contract
 - ii. Brief Review of Cemetery Rules and Regulations
 - d. Other Items for Consideration

VI. Reports

- A. Update from Museum Director Leslie Pielack (when applicable)
- B. Update from Clerk's Office
- C. Financial Reports
- D. Cemetery Sales & Activity
- E. City Manager's Report

VII. Open To The Public For Matters Not On The Agenda

VII. Board Comments

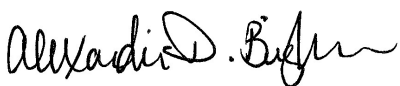
The Board discussed two topics: recent improvements to City parks and DPS' responsibilities vis-a-vis the Cemetery.

A summary report was provided from a recent Parks and Recreation meeting.

It was noted that there would be upcoming Cemetery tours on September 23, 2023 and on September 30, 2023.

IX. Adjourn

Chair Buchanan adjourned the meeting at 10:39 a.m.



Alexandria Bingham, City Clerk



Laura Eichenhorn, City Transcriptionist