

Greenwood Cemetery Advisory Board Minutes
October 6, 2023
Municipal Building, 151 Martin
8:30 a.m.

I. Call To Order

Linda Buchanan, Chair, called the meeting to order at 8:30 a.m.

II. Roll Call

Present: Chair Linda Buchanan; Paul Connell, Jacqueline Patt, Linda Peterson, Laura Schreiner, Margaret Suter

Absent: Joseph Vercellone

Staff: City Clerk Bingham; Museum Director Pielack

III. Approval of the Minutes

A. Review of the Minutes of September 1, 2023

MOTION: by Suter, seconded by Connell:
To approve the minutes of September 1, 2023 as submitted.

VOTE: Yeas, 6
Nays, 0

IV. Unfinished Business

V. New Business

A. Strategic Planning

The Board discussed updates to the strategic plan. CC Bingham integrated the updates into the strategic plan document during the discussion. All updates were added by Board consensus.

Staff answered informational questions from the Board.

The following Board comments did not result in immediate revisions to the draft, but were discussed for potential later revision:

- Whether 'support' or 'donations' should be used at the end of 'Look for revenue opportunities through grants and corporate _____';
- The mission statement could read: 'The mission of the Greenwood Cemetery Advisory Board is to preserve, protect, and celebrate the rich cultural and natural heritage of historic Greenwood Cemetery through thoughtful stewardship;'
- Sentences two and three of the mission statement more accurately reflect the values; and,
- 'Significance' could be added after 'historical' under Values - Preservation.

- B. 2024 Meeting Schedule
- C. Organizing Future Business
 - a. November 3, 2023 – Cancel
 - b. December 1, 2023
 - i. Cemetery Services Contract
 - ii. Budgeting Discussion – Consideration of requesting funds for projects over the next 5 years
 - iii. Update on restoration policy and a brief review of the Cemetery Rules and Regulations
 - c. Other Items for Consideration

VI. Reports

- A. Update from Museum Director Leslie Pielack (when applicable)
- B. Update from Clerk's Office
- C. Financial Reports
- D. Cemetery Sales & Activity
- E. City Manager's Report

VII. Open To The Public For Matters Not On The Agenda

VII. Board Comments

There was Board consensus that the Greenwood Cemetery website should note that tours are available and that the specific dates of the tours should be noted on the digital City calendar.

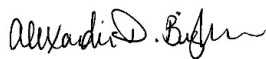
It was recommended that the Friends of Greenwood Cemetery further publicize its tours.

A member reported a good experience using the City's GovAlert mobile application.

There was brief discussion regarding landscaping in the Cemetery.

IX. Adjourn

Chair Buchanan adjourned the meeting at 9:54 a.m.



Alexandria Bingham, City Clerk



Laura Eichenhorn, City Transcriptionist